CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chairman Holden called the Special Finance Committee Meeting to order at 6:00 p.m. in the Purchasing Office.

NEW BUSINESS

OPEN RFQ/RFP#31-64 PROPOSED ANIMAL SHELTER DESIGN/BUILD PRELIMINARY (3 bidders)

Jerry Craig, Committee Chair for the Animal Shelter Committee indicated that they interviewed some of the bidders based upon the RFQ. They had 12 bidders and they narrowed it down to three in which they asked for an RFP. The proposal is not an actual bid because it still requires negotiation.

Mr. Craig mentioned that there were three areas to be priced. He indicated that there is a retaining wall that they feel needs to be built between the Public Works area and the area where the proposed dog shelter is to be located. The contractors were asked to bring it to three line items. The first is the retaining
Gene Sullivan, Purchasing Agent indicated that the submittals had multiple prices. He indicated that all three of the bidders do not have a non-collusion affidavit with the pricing. However, when they sent in the RFQ, all of them provided the non-collusion affidavit. He indicated that when the Animal Shelter Committee selects who they want, that company can be asked to provide a current non-collusion affidavit for the pricing. The request for the non-collusion affidavit had been put in the specifications for the RFQ but not for the Pricing.

Caldwell and Walsh Building Construction of Sandy Hook, CT submits various pricing information regarding construction, various items called soft costs (architectural design; mechanical, electrical and civil engineering services; geotechnical surveyor fees; traffic engineer reports; special inspection, testing, reports and documentation) totaling $1,518,098. They have a lot of individual subcomponents to this and they anticipate that it will take approximately eight months.

Tomlinson Hawley Patterson Team of Trumbull, CT submits pricing broken down under general conditions. There are a variety of items provided totaling $1,182,801. Additionally, they provided a copy of their license.

Richard Jagoe, owner of Tomlinson Hawley Patterson Team indicated that it would take approximately eight months to complete.

Bismark Construction Company of Milford, CT submits a design build proposal totaling $1,577,000. They have a few items broken down, most allowances for landscaping and grooming tub. He doesn’t believe that they have provided as much information as had been requested – they don’t seem to have a breakdown for the retaining wall, demolition and construction.

Mr. Craig indicated that there is some other information that they provided with the RFQ.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE THREE BIDS FOR RFQ #31-64 PROPOSED ANIMAL SHELTER DESIGN BUILD PRELIMINARY AND REFER THEM TO THE ANIMAL SHELTER COMMITTEE FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

ADJOURNMENT

With no further business on the agenda, Chairman Holden adjourned the meeting at 6:27 p.m.
Respectfully submitted,

Karin C. Tuke
Clerk, Board of Apportionment and Taxation
Tapes (1) on File with the City Town Clerk’s Office.