Call to Order / Pledge of Allegiance

Charlotte Madar, Acting Chairman, called the Regular Board of Apportionment & Taxation Finance meeting to order at approximately 6:00 p.m. All those present recited the Pledge of Allegiance

Roll Call
Charlotte Madar, Acting Chairman- Present
Wayne Bragg- Present

Administration
Gene Sullivan, Purchasing Agent- Present

Public
Judson Crawford, Board of A&T
Steve Zuber
Kenneth Schremmer

AGENDA ITEMS

1. MINUTES FOR APPROVAL FOR REGULAR MEETING ON 7/12/2012

Charlotte Madar stated, minutes will to be approved at the next meeting.

Wayne Bragg moved to add under Old Business Award Bid #32-87 Panasonic Tough Books for the Police Department; seconded by Charlotte Madar. A voice vote was taken; all in favor. Motion passed.

2. NEW BUSINESS- OPEN BID #33-00 DOWNTOWN LIGHTING (POLES & FIXTURES)
Charlotte Madar stated, there was an addendum to this bid priced to include FOB destination Shelton, CT with no bid bond.

Charlotte Madar stated, our first bidder is Sealcoating, Inc out of Boston, MA. This is a no bid.

Charlotte Madar stated, our next bidder is Preferred Product & Marketing Group, LLC out of Shelton, CT. A non-collision affidavit was submitted with the following bid information;

There are four (4) items to bid and only two (2) were bid on. The Halophane Luminaries are $1,453.90 multiplied by 79. The Halophane Poles are $997.00 multiplied by 79 for a total of $193,692.20

Charlotte Madar stated, our next and final bidder is Vangard Lighting out of South Windsor, CT. A non-collision affidavit was submitted with the following bid information;

For the AAL Luminaire it is $1,106 each. The AAL Pole is $548.00 each and to add the custom base to match the casting pole it is $764.00 each. This company did not bid on the Halophane Luminaire or Poles. The total cost is $161,009.00.

Wayne Bragg moved to accept and open the bid for bid # 33-00 for Downtown Lighting (Poles and Fixtures) for two bids Preferred Product & Marketing Group, LLC and Vangard Lighting. One bid was a no bid and that was Sealcoating, Inc and we refer these bids to Jim Tate Associates and the Mayor for review and recommendation; seconded by Charlotte Madar. A voice vote was taken; motion passed 2-0.

3. NEW BUSINESS- OPEN BID #33-04 SURPLUS VEHICLES AND EQUIPMENT

Charlotte Madar stated, our first bidder is Kaszowski Brothers out of Charlton, MA. A non-collision affidavit was submitted with the following bid information;

Items;
1.) $2,577.77  2.) $1,577.77  3.) $377.77  4.) $227.77  5.) $227.77  6.) No bid  7.) $2,877.77  8.) No bid  9.) $577.77  10.) $3,077.77  11.) $1,277.77  12.) $277.77  13.) $477.77  14.) $77.77  15.) $277.77  16.) $277.77  17.) $627.77  18.) $277.77  19.) $27.77  20.) $577.77  21.) $577.77

Charlotte Madar stated, our next bidder is Secret Whisper Farm out of Oxford, CT. A non-collision affidavit was submitted with the following bid information;

Charlotte Madar stated, the next bidder is Stephen Zuber out of Huntington, CT. A non-collusion affidavit was submitted with the following bid information;

1.) $4,210.00  2.) $810.00  3.) 426.00  4.) through 9.) No bid  10.) $1,110.00  11.) $810.00  12.) and 13.) No bid  14.) $326.00  15.) through 17.) No bid  18.) $842.00  19.) Through 22.) No bid.

Charlotte Madar stated, the next bidder is Devino Trucks and Parts out of Newark, NJ. A non-collusion affidavit was submitted with the following bid information;

1.) $1,617.00  2.) and 3.) No bid  4.) $767.00  5.) $767.00  6.) through 10.) No bid  11.) $1,617.00  12.) through 17.) No bid  18.) $842.00  19.) $1,042.00  20.) $765.00  21.) $1,617.00  22.) $842.00

Charlotte Madar stated, our final bidder is John J. Brennan Construction out of Shelton, CT. A non-collusion affidavit was submitted with the following bid information;

17.) $456.00 and all the other items were not bid on.

Wayne Bragg moved to accept and open the bid for bid #33-04 Surplus Vehicles and Equipment for Kaszowski Brothers, Secret Whisper Farm, Stephen Zuber, Devino Trucks and Parts and John J. Brennan we refer this bidder to the Highways department for their review and recommendation; seconded by Charlotte Madar. A voice vote was taken; motion passed 2-0.

4. OLD BUSINESS- AWARD BID # 32-72 DEMO OF 22 BLACKS HILL ROAD AND OUT BUILDINGS

Charlotte Madar stated, in response to bid #32-72 Demo of 22 Blacks Hill Road and out Buildings it was awarded to Cherry Hill Construction, the lowest bidder in the amount of $18,333.00.

Wayne Bragg moved to accept the award for bid #32-72 Demo of 22 Blacks Hill Road to Cherry Hill Construction in the amount of $18,333.00 and all the specifications were met; seconded by Charlotte Madar. A voice vote was taken and motion passed 2-0
5. **OLD BUSINESS- AWARD BID #32-78 DEMO OF 24 BLACKS HILL ROAD AND REMOVE HAZ MATERIALS**

Charlotte Madar stated, in reference to bid # 32-78 Demo of 24 Blacks Hill Road and Remove Haz Materials is being awarded to Cherry Hill Construction in the amount of $9,388.00 and all the specifications were met.

Wayne Bragg moved to accept and award bid #32-78 Demo of 24 Blacks Hill Road and Remove Haz Materials to Cherry Hill Construction in the amount of $9,388.00 and all specifications were met; seconded by Charlotte Madar. A voice vote was taken and motion passed 2-0

6. **OLD BUSINESS- AWARD BID #32-01 OFFICE SUPPLIES**

Charlotte Madar stated, in reference to bid #32-01 Office Supplies it’s being awarded to W.B. Mason in the amount of $8,678.18 and all specifications were met.

Wayne Bragg moved to accept and award bid #32-01 Office Supplies to W.B. Mason in the amount of $8,678.18 and all specifications were met; seconded by Charlotte Madar. A voice vote was taken and motion passed 2-0

7. **OLD BUSINESS- AWARD BID #32-87 PANASONIC TOUGH BOOKS**

Charlotte Madar stated, in reference to bid #32-87 Panasonic Tough Books it’s being awarded to Wholesale Computer in the amount of $26,614.32 and all the specifications were met.

Wayne Bragg moved to accept and award bid #32-87 Panasonic Tough Books in the amount of $26,614.32 and all specifications were met; seconded by Charlotte Madar. A voice was taken and motion passed 2-0.

8. **ADJOURNMENT**

   Wayne Bragg moved to adjourn the Regular meeting of the Finance Board of Apportionment and Taxation; seconded by Charlotte Madar. A voice vote was taken and the motion passed 2-0.

   The meeting adjourned approximately 6:35pm.

Respectfully submitted,

Melissa Anglace
Clerk, Board of Apportionment and Taxation