CITY OF SHELTON
BOARD OF APPORTIONMENT AND TAXATION
FINANCE COMMITTEE

MINUTES OF THE REGULAR MEETING
6:30 PM THURSDAY, July 26, 2007
SHELTON CITY HALL
54 HILL STREET
Room 104
SHELTON, CT  06484

Roll Call

Mark Holden, Vice Chairman,
Judson Crawford
Bob Wilcox, Acting Purchasing Director

Other Persons Present:
Francis Chipman (203) 264-7864

Call to Order

The meeting was called to order at 6:30 p.m. on July 26, 2007, by Vice Chairman
Mark Holden.  All those present rose and pledged allegiance to the flag.

Approval of Meeting Minutes

Judson Crawford MOTIONED TO dispense with the reading of the meeting
minutes from June 14 2007, and accept them as written.   A voice vote was
taken.  MOTION PASSED.  2-0.

Judson Crawford MOTIONED TO dispense with the reading of the meeting
minutes from July 12, 2007, and accept them as written.   A voice vote was
taken.  MOTION PASSED.  2-0.
New Business

A. Open Bid #28-29 (re bid) Landscape Architect and Engineering Services

Tate Associates of Fairfield, CT submits their bid in the amount of $5000 per site.

The bid that has been received from Malone and MacBroom, Inc of Cheshire, Ct submits their qualifications without a fee and this is a RFQ not a RFP.

Judson Crawford MOTIONED TO accept the two bids and submit them to the Mayor’s office for his review and recommendation. A voice vote was taken. 

MOTION PASSED. 2-0

B. Open Bid #28-30 Service & Maintenance of Baseball & Soccer Field & Practice area for the Board of Ed.

True Green Landcare of Milford, CT submits their bid in the amount of various prices.

Judson Crawford MOTIONED TO accept the one bid and forward on to the Board of Ed for their review and recommendation. A voice vote was taken. 

MOTION PASSED 2-0

C. Open Bid #28-31 (rebid) Diesel Tank Above Ground Installation
Highway Department

Advanced Corp of Chicopee, MA submits their bid in the amount of $48,869 and expected to be completed in two weeks.

Liberty Auto Electric of Bridgeport, CT submits their bid in the amount of $41,240.

TMC Services of Monroe, CT submits their bid in the amount of $43,745 substitute a cylindrical tank in lieu of a rectangular tank it would reduce the cost by $10,400.
Discussion: Mr. Crawford asks, “Where did they get the rectangular shape as opposed to the cylindrical tank?” Vice Chair Holden states, “Not totally sure but could be the dimensions in the spec of the bid but if the price is that much different wouldn’t it be beneficial to go with the rectangular as opposed to cylindrical and put the bid out to re bid to get other prices of rectangular tanks.”

Please consider whether or not to consider the advantage to the rectangular tank as opposed to the cylindrical tank.

Judson Crawford MOTIONED TO accept the three bids and forward on to the Highway Department Head with the thoughts of this board for his review and recommendation. A voice vote was taken. MOTION PASSED. 2-0

ADJOURNMENT

Vice Chairman Mark to adjourned the meeting at 7:08 pm.

Respectfully submitted,

Denise M. Domorod, Clerk

Tape on File with City Clerks Office 1 side of 1 tape.