Call to Order / Pledge of Allegiance

Christopher Besescheck, Chairman, called the Regular Board of Apportionment & Taxation Finance meeting to order at approximately 6:00 p.m. All those present recited the Pledge of Allegiance

Roll Call
Christopher Besescheck, Chairman- Present
Wayne Bragg- Present

Administration
Gene Sullivan, Purchasing Agent- Present

Public
Judson Crawford, Full Board of A&T
Ken LaCroix, Shelton Board of Education

AGENDA ITEMS

1. MINUTES FOR APPROVAL FOR REGULAR MEETING OF 6/28/2012

Wayne Bragg moved to approve the regular meeting minutes of 6/28/2012; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

Wayne Bragg moved to add Awarding of Bid#33-03 Repair and Replace Front Patio at Shelton High School; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

2. NEW BUSINESS- OPEN BID #32-72 DEMO OF 22 BLACKS HILL ROAD

Christopher Besescheck stated, our first bidder is Connecticut Dismanteling LLC out of Bridgeport, CT. A non-collusion affidavit was submitted and a bid bond of 10% along with the following bid information:
1) Building Demolition $8,925.00
2) Asepsis Hazardous Material Removal $7,000.00
3) Removal of Debris $4,000.00

Total $19,925.00

Christopher Besescheck stated, our next and final bidder is Cherry Hill Construction out of North Branford, CT. A non-collusion affidavit was submitted and a bid bond of 10% along with the following bid information:

1) Building Demolition $4,683.00
2) Asepsis Hazardous Material Removal $7,375.00
3) Removal of Debris $6,275.00

Total $18,333.00

Wayne Bragg moved to accept and open the two bids for bid #32-72 for Demo of 22 Blacks Hill Road for Connecticut Dismanteling LLC and Cherry Hill Construction Inc, and we refer these bids to the Building Department for their review and recommendation; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

3. NEW BUSINESS- OPEN BID #32-78 DEMO OF 24 BLACKS HILL ROAD

Christopher Besescheck stated, our first bidder is Connecticut Dismantling LLC out of Bridgeport, CT. A non-collusion affidavit was submitted as well as a bid bond for 10% along with the following information:

1) Building Demolition $7,925.00
2) Asepsis Hazardous Material Removal $2,000.00
3) Removal of Debris $5,000.00

Total $14,925.00

Christopher Besescheck stated, our next and final bidder is Cherry Hill Construction, Inc. out of North Branford, CT. A non-collusion affidavit was submitted as well as a bid bond for 10% along with the following information:

1) Building Demolition $2,938.00
2) Asepsis Hazardous Material Removal $1,200.00
3) Removal of Debris $5,250.00

Total $9,388.00

Wayne Bragg moved to accept and open the two bids for bid #32-78 Demo of 24 Blacks Hill Road for Connecticut Dismantling LLC and Cherry Hill Construction Inc, and refer these bids to the Building Department.
Department for their review and recommendation; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

4. NEW BUSINESS-OPEN BID #33-01 OFFICE SUPPLIES

Christopher Besescheck stated, our first bidder is School Specialty out of Mount Joy, PA. Just a letter was submitted explaining that School Specialty will be using the State pricing. However, no pricing was submitted with the bid so this contract was rejected.

Christopher Besescheck stated, our next bidder is Stapled Advantage out of Farmingham, MA. A non-collusion affidavit was submitted along with the following bid information. A minimum delivery charge of $50.00, a questionnaire was read and the total of $15,836.24.

Christopher Besescheck stated, the next bidder is Universal Business Equipment Company out of Bridgeport, CT. A non-collusion affidavit was submitted along with the following bid information. This company submitted various prices and the questionnaire was read with no final total.

Christopher Besescheck stated, the next bidder is W.B. Mason out of Hamden, CT. A non-collusion affidavit was submitted along with the following bid information. There are various prices with a total of $8,678.18 and the questionnaire was read.

Christopher Besescheck stated, our final bidder is LD Products however, this bid was received late at 12:30pm and therefore, it is being rejected.

Wayne Bragg moved to accept and open the three bids for bid #33-01 Officer Supplies for Staples Advantage, Universal Business Equipment Company, and W.B Mason. We reject the two bidders School Specialty and LD Products, Inc. We refer these bids to the Purchasing Department for their review and recommendation; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

5. NEW BUSINESS-OPEN BID #33-02 CONSULTING SERVICES FOR PERRY HILL SCHOOL

Christopher Besescheck stated, our first and only bidder is Navigant Consulting out Fairfield, CT. A non-collusion affidavit was submitted with various hourly rates.

Wayne Bragg moved to accept and open one bid for bid #33-02 Consulting Services for Perry Hill School for Navigant Consulting. We recommend going out for re-bid and we refer this to the Mayor and Tom Welch for their review and recommendation; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.
6. **NEW BUSINESS- OPEN BID #33-03 REPAIR AND REPLACE FRONT PATIO AT SHELTON HIGH SCHOOL**

Christopher Besescheck stated, our first and only bidder is Veillenx Concrete Cutting Inc. A non-collusion affidavit was submitted with various pricing.

Wayne Bragg moved to accept and open one bid for bid #33-03 Repair and Replace Front Patio at Shelton High School for Veillenx Concrete Cutting, Inc. We recommend going out for re-bid and we refer this to the Board of Education for their review and recommendation; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

7. **OLD BUSINESS- AWARD RE BID #33-03 REPAIR AND REPLACE FRONT PATIO AT SHELTON HIGH SCHOOL**

No action taken.

8. **REJECT RFQ#31-61- AWARDED TO WESTON AND SAMPSON**

Christopher Besescheck moved to reject this award to Weston and Sampson because the City can’t get a hold of them to come out and do the work.

Wayne Bragg moved to reject bid # 31-61 RFQ to Weston & Sampson they were contacted and we haven’t been able to get them to do the work; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

9. **OLD BUSINESS- AWARD RFQ #31-61 TO MINGOLELLO & HAYES**

Christopher Besescheck stated, this bid is being awarded to Mingolello and Hayes not to exceed $8,750.00 and all the specifications were met.

Wayne Bragg moved to accept and award bid RFQ #31-61 to Mingolello and Hayes and all specifications were met; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.

10. **OLD BUSINESS- AWARD BID# 32-90 RE-BID COLLECTION AND DISPOSAL SERVICES FOR HAZARDOUS WASTE DAY**

Christopher Besescheck stated, this bid is being awarded to MXI Environmental Services and all the specifications have been met.

Wayne Bragg moved to accept and award bid #32-90 re-bid collection and disposal services for Hazardous Waste Day to MXI Environmental Services and all specifications were met; seconded by Christopher Besescheck. A voice vote was taken; motion passed 2-0.
11. **ADJOURNMENT**

Wanye Bragg moved to adjourn the Regular meeting of the Finance Board of Apportionment and Taxation; seconded by Christopher Besescheck. A voice vote was taken and the motion passed 2-0.

The meeting adjourned approximately 6:40pm.

Respectfully submitted,

Melissa Anglase
Clerk, Board of Apportionment and Taxation