Roll Call

Chairman, Mark Holden
Judson Crawford
Faith Hack, Board of A&T
Gene Sullivan, Purchasing Agent

Others Present:
Ed Frosbie, W. H. Rose
Shelly Doring, A Perfect Reflection Landscapes

Call to Order/Pledge of Allegiance

This regular meeting was called to order at 6:30 p.m. on May 27, 2010 by Chairperson Mark Holden. All those present rose and recited the Pledge of Allegiance to the flag.

Agenda Add-Ons

JUDSON CRAWFORD MOTIONS TO ADD ON TO THE AGENDA UNDER OLD BUSINESS: AWARD BID #30-74 OVER THE RAIL MOWER. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Minutes for Approval for Regular Meeting of May 13, 2010


New Business

OPEN BID #30-40 SHS BOILER ROOM UPGRADES (2 bidders)
All State Construction Inc of Farmington, CT submits a non-collusion affidavit, a bid bond and a bid of $314,214.00.

The Otto Company of Danbury, CT submits a non-collusion affidavit, a bid bond and a bid of $352,000.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS RECEIVED FOR BID #30-40 SHS BOILER ROOM UPGRADES AND TURN THEM OVER TO THE BUILDING COMMITTEE FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #30-77 FOURTH OF JULY FIREWORKS DISPLAY 2010 (2 bidders)

Gene Sullivan, Purchasing Agent, stated that for this bid they asked for a configuration based upon a dollar amount of $12,000. So there will be different and various configurations as far as numbers and inches, etc. Chairman Holden clarified that they would be bidding upon what they provide for that price.

Judson Crawford commented that budget-wise, it has been appropriated at $12,000 but what if there was the possibility of getting the same fireworks show for less. He commented that he doesn’t feel as though the $12,000 should have been proposed to the bidders; instead they should have asked for what they want and leave it up to the bidder.

Chairman Holden indicated that in doing a fireworks show that have to specify something – either a dollar amount or what you are looking for in regard to shells otherwise, if they leave it open-ended on both, you get proposals for $200,000.

Gene Sullivan indicated that the breakdown on the bids of the number and size of shells may answer those questions.

Judson Crawford stated that he wanted to propose an idea to the Gazebo Committee of coinciding with the City of Derby on the fireworks.

Gene Sullivan responded that the City of Derby piggy-backs on the decision that Shelton makes - that is why the fireworks are so superb with both towns doing it on the same river. Derby duplicates the same dollar amount and fireworks company that Shelton does.

Pyro Engineering, Inc./Bay Fireworks of Farmingdale, NY submits a non-collusion affidavit and a bid configuration for $12,000 consisting of a number of different types of shells with a total of 5,570 shells with some as large as 6”. They project that the show will last 25 minutes.

July 4 Ever of Walden NY submits a non-collusion affidavit and a bid configuration for $12,000 offering two options.
Option A: 7,375 shells with some shells up to 6”/25-30 minutes.
Option B: 6,755 shells with maximum shell size up to 5”/25-30 minutes.
They provide a breakdown of the shells provided.
JUDSON CRAWFORD MOTIONS TO ACCEPT THE 2 BIDS FOR BID #30-77 FOURTH OF JULY FIREWORKS DISPLAY 2010 AND TURN THEM OVER TO THE GAZEBO COMMITTEE FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION Passes (2-0).

OPEN BID #30-78 PRE-PRODUCTION OF 5 ISSUES (5 QUARTERS) OF THE SHELTON LIFE NEWSLETTER (4 Bidders)

Gene Sullivan, Purchasing Agent, explained that there were three components to this bid: pre-press (set-up); printing; distribution to Conn. Post.

The Courier Printing Corp. of Deposit, New York submits no bid.

Hygrade Business Group of Waterbury, CT submits a non-collusion affidavit and pre-press bid of $8,145 per issue/per quarter for a total of $40,725. They submit a bid for printing and insertion bid for a 32-page, self-covered, 8 ½ x 11, $2,820 per issue with 5 editions being $14,100.

Q Company Communications of Shelton, CT submits a non-collusion affidavit and a pre-press bid of $1000 per issue, $5000/total; no bid on printing and insertion.

Chase Press of Yorktown Heights, NY submits a non-collusion affidavit and printing and insertion bid of $3,486 per issue. Insertion bid into the Thursday edition of the Connecticut Post $66.33 per thousand and $80.23 per thousand. They are both for Thursday editions of the Connecticut Post. The Chairman indicated that the insertion bids may require some clarification.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 3 BIDS (4 RECEIVED; 1 NO BID) FOR BID #30-78 PRE-PRODUCTION OF 5 ISSUES OF THE SHELTON LIFE NEWSLETTER AND TURN THEM OVER FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION Passes (2-0).

OPEN BID #30-79 SENIOR CENTER FOOD SERVICE (0 bidders)

No bids received.

OPEN BID #30-80 OUTDOOR FENCING OF THE SHELTON ANIMAL SHELTER (4 bidders)

Quality Fence of Peekskill, Inc. of Peekskill, NY submits a non-collusion affidavit and a bid of $7,225.

ABC Fence of Bridgeport, CT submits a non-collusion affidavit and a bid of $15,700.

AC Fencing Inc. of North Haven, CT submits a non-collusion affidavit and a bid of $9,785.

A Perfect Reflection Landscapes of Shelton, CT submits a non-collusion affidavit and a bid of $5,254.
JUDSON CRAWFORD MOTIONS TO ACCEPT THE 4 BIDS RECEIVED FOR BID #30-80 OUTDOOR FENCING AT THE SHELTON ANIMAL SHELTER AND TURN THEM OVER TO THE ANIMAL CONTROL OFFICE FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #30-81 ANNUAL ELECTRICAL MAINTENANCE ON 3 VFD BLOWERS & 3 VFD MAIN PUMPS

Canfield Electric of Bethlehem, CT submits a non-collusion affidavit and a semi-annual bid of $2,300/annual bid of $4,600. They submit a check in the amount of $230.00 payable to the City of Shelton in lieu of a bid bond.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID RECEIVED FOR BID #30-81 ANNUAL ELECTRICAL MAINTENANCE ON 3 VFD BLOWERS & 3 VFD MAIN PUMPS AND TURN IT OVER FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID 30-82 RE-BID WESTERN 8’ PRO-SERIES SNOW PLOW

W.H. Rose of Columbia, CT submits a non-collusion affidavit and a bid of $17,926.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE 1 BID RECEIVED FOR BID #30-82 AND TURN THEM OVER FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Old Business

AWARD BID #30-60 CUSTODIAL MAINTENANCE FOR BOE TABLED FROM REGULAR MEETING OF 5/13/10.

Chairman Holden indicated that to the best of his knowledge, there has been no action to change this. The request is to award the contract to Benman Industries. In most instances, Benman was the low bidder but it makes sense to split this one, at least in some cases, because in some cases there is a significant dollar amount difference. He added that when there is a meaningful number of dollars involved, they should be looking to go for whatever is best for the City.

Judson Crawford asked what the letter of recommendation from the BOE said. Chairman Holden responded that there is no letter of recommendation.

Judson commented that he thinks that before it is awarded, there should be a letter of recommendation coming from Ken LaCroix saying that this would be in the best interest of the BOE and the City of Shelton.

Chairman Holden suggested tabling this again because in some instances the differences can be hundreds of dollars.
JUDSON CRAWFORD MOTIONS TO TABLE THE AWARD BID #30-60 CUSTODIAL MAINTENANCE FOR BOE UNTIL THE NEXT REGULAR MEETING OF 6/10/10. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-74 OVER THE RAIL MOVER

JUDSON CRAWFORD MOTIONS TO AWARD BID #30-74 TO THE LOW BIDDER, W.H. ROSE, IN THE AMOUNT OF $88,699. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:20 p.m.

Respectfully submitted,

Karin C. Tuke
Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office