Roll Call

Mark Holden, Chairman, present
Judson W. Crawford, present
Charlotte Madar, present
Vinny Capece, present
Greg Kodz, present
Nancy Dickal, present

Other Persons Present:
Bill Dyer 926-0424
Merle Chase 925-8422
Bruce Koslowsky 929-4908

Call to Order and Pledge of Allegiance

Chairman Mark Holden called the meeting to order at 7:40 pm. All present rose and pledged allegiance to the flag. Tonight’s meeting was held in Room 204 at Shelton City Hall, 54 Hill Street, Shelton, Connecticut.
Add On: Charlotte Madar MOTIONS TO ADD ON TRANSFER FROM FIRE DEPARTMENT AS ITEM G AND MOVE AUTHORIZE CHAIRMAN TO H AND A PRESENTATION FROM JUDSON CRAWFORD AS I. SECONDED BY VINNY CAPECE. A VOICE VOTE WAS TAKEN. MOTION PASSED 6-0.

Reports

Chairman Report – There are a number of departments with line accounts on the budgets with adjustments that will need to be made and we have two or three tonight but not very many. The only blaring account is the elections that will need to be done from the Contingency Account. Otherwise, on the Budget the Board of Aldermen approved a fair amount of what we recommended but not all. At least they worked from our document this year, which I feel is a somewhat of a win.

One of the recommendations that we brought forth had to do with the Senior Citizen Account for Cleaning Supplies. We made that recommendation to reduce that by $400 on that line item it was taken not in the best interest by Aldermen Anglace that they need to have supplies but if you look at the reports, they kept it as we recommended, states Judson Crawford.
Old Business

No Old Business.

New Business

Intra-Departmental Transfers

Request from Tree Warden to transfer $5,000 from Trees and Shrubs and $2,800 from Chemicals to Tree Maintenance.

Increased costs for Tree Maintenance due to many win storms over the winter.

VINNY CAPECE MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-3700-719.40-43 TREES & SHRUBS IN THE AMOUNT OF $5,000 AND ACCOUNT # 001-3700-719.40-27 CHEMICALS IN THE AMOUNT OF $2,800 TO ACCOUNT # 001-3700-719.30-28 TREE MAINTENANCE FOR A TOTAL OF $7,800. MOTION WAS SECONDED BY CHARLOTTE MADAR. A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 6-0.
JUDSON CRAWFORD MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-2500-511.40-48 FIRING RANGE TO ACCOUNT #001-2500-511.40-59 COMMUNICATIONS
REPLACEMENT IN THE AMOUNT OF $8,000. MOTION WAS SECONDED BY NANCY DICKAL.
A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 6–0.

Request from Probate Court to transfer $50.00 from postage to office supplies.

Not enough in supplies account to cover invoice for supplies from postage meter.

CHARLOTTE MADAR MOTIONS TO APPROVE THE TRANSFER FROM ACCOUNT # 001-1100-419.40-5 POSTAGE TO ACCOUNT #001-1100-419.40-04 OFFICE SUPPLIES IN THE AMOUNT OF $50.00. MOTION WAS SECONDED BY NANCY DICKAL. A VOICE VOTE WAS TAKEN.
MOTION WAS PASSED 6–0.

Request from Conservation to transfer $3,500 from Program Development to Part Time Employee

Preparation of open space plan and operation clean sweep as extra tasks by part time personnel that would normally be outsourced to outside contractor.
Full Board

Discussion: Since they normally outsource this why aren’t they doing this like normal. They made the decision to do it this way because of something they may be planning.

I will vote for this but with the stipulation of $230 has been spent year to date we need to put a flag on this line item so we can address this with the department for the next budget year states Judson Crawford.

VINNY CAPECE MOTIONS TO APPROVE THE TRANSFER OF $3,500 FROM ACCOUNT # 001-1300-414.80-40 PROGRAM DEVELOPMENT TO PART TIME EMPLOYEE 001-1300-414.10-02. SECONDED BY CHARLOTTE MADAR. A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 6-0.

Request from Fire Department to transfer $8,000 from Storm Watch to Gasoline, $4,000 from Recruitment to Motor Vehicle Maintenance and $4,000 from Physical Exam to Motor Vehicle.

Fuel for Fire Department Vehicle and repairs for fire department vehicles, monthly supplies repairs Engine 35 and Engine 32 - tires and etc.
Discussion: The $4,000 for physical exams, I was under the impression that this was a mandatory requirement? Will we get into trouble? Asks Mark Holden.

Bruce Kosowsky states that we are going by anniversary dates for physicals because it is difficult to get the members to go for the physical so we will have a split members of dates and some will go by next fiscal year. Some members are going to their regular doctors for this too so it might be cheaper for us. I am trying to transfer from accounts that will not be in trouble.

VINNY CAPECE MOTIONS TO APPROVE THE TRANSFER OF $8,000 FROM ACCOUNT # 001-2400-512-10.05 STORM WATCH TO GASOLINE 001-2400-512-40.01 AND $4,000 FROM RECRUITMENT ACCT # 001-2400-512-11.03 TO MOTOR VEHICLE MAINTENANCE ACCT # 001-2400-512-40.47 AND $4,000 FROM PHYSICAL EXAMS ACCT # 001-2400-512-30.05 TO MOTOR VEHICLE MAINTENANCE ACCOUNT # 001-2400-512-40.47. SECONDED BY CHARLOTTE MADAR. A VOICE VOTE WAS TAKEN. MOTION WAS PASSED 6-0.

Request from Fire Department to transfer $2,000 from Testing Apparatus to Training and $2,700 from Medical Supplies to Training, $1,600 from Recruitment to Training and $200 from Dues Subscriptions to Training.

Training, testing, driver training, EMS coverage for training at school and firefighter I training.
CHARLOTTE MADAR MOTIONS TO APPROVE THE TRANSFER OF $2,000 FROM TESTING APPARATUS ACCT # 001-2400-512-40.60 TO TRAINING ACCT # 001-2400-512-10.03 AND $2,700 FROM MEDICAL SUPPLIES ACCT # 001-2400-512-40.10 TO TRAINING ACCT # 001-2400-512-10.03, $1,600 FROM RECRUITMENT ACCT # 001-2400-512-11.03 TO TRAINING ACCOUNT # 001-2400-512-11.03 AND $200 FROM DUES SUBSCRIPTIONS ACCOUNT # 001-2400-512-50.04 TO TRAINING ACCOUNT # 001-2400-512-10.03. SECONDED BY NANCY DICKAL.

A VOICE VOTE WAS TAKEN. MOTION PASSED 6-0.

Authorize Chairman Holden to make transfers during the month of June 2008.

Chairman of the Board of A & T is empowered to make the end of year transfers. It will probably happen on June 30 during the day so I will have to take the day of to do this.

Sharon will send me an email with all listings and I will forward them to you all.

Have a run every month from the finance department and on time so we
can make proper judgment states Judson Crawford.

Have a special meeting before we meet with Sharon so we can make a list and address her with those concerns states Mark Holden.

CHARLOTTE MADAR MOTIONS TO APPROVE THE CHAIRMAN TO AUTHORIZE THE END OF YEAR TRANSFERS FOR THE MONTH OF JUNE. SECONDED BY VINNY CAPECE. A VOICE VOTE WAS TAKEN. MOTION PASSED 5-1

Briefly having a meeting with Sharon so we can address her with our concerns and this make sense as a special meeting as opposed to having a regular meeting at the end of the year.

What do your time schedules look like asks Chairman Holden? My suggestion is to have it coincide with a finance committee meeting. Second Tuesday of September May be good.

Judson Presentation

I was at the Finance Board of the Board of Education last night. They made their recommendations and it came down to it. I wish that one of the members that were sitting here tonight with me was there last night. As the Mayor proposed and what the Board of Aldermen proposed, they increased their budget by $189,352 against our wishes. After hearing everything, I started putting things together so I knew what they were talking about.
What happened was this is that a report was issued as their monthly budget run off for their budget and the one thing that stands out. This gives you a line item break down and the largest is the Tuition account #5562 they are overdrawn $700,212. This is special ed. It is constantly growing and growing. Student transportation is also overdrawn and so is Utilities.

ECS grant is coming in to cover these items states Vinny Capece. The funds will fluctuate up and down.

They sent a letter to Lou Marusic to have the $1,071,127 transferred to the Board of Education.

As of last night, they have resinded the 11 letters that were sent out. One of the Board Members said to the Finance Board instead of us trying to nitpick here tonight into line items we are “top heavy”.

My recommendation is to clear your schedules for this coming Wednesday at 7 o’clock at Ripton School Conference Room C so we can hear what is going on.

Adjournment

MARK HOLDEN ADJOURNED THE MEETING DUE TO NO FURTHER BUSINESS.

The meeting was adjourned at 9:05 pm.

Respectfully submitted,

Denise M. Domorod, Clerk

Board of Apportionment & Taxation
City of Shelton

Board of Apportionment and Taxation

Full Board

Tape on File at City Clerks office 2 sides one tape.