Roll Call
Mark Holden, Chairman, present
Judson Crawford, present
Gene Sullivan, Purchasing Agent, present

Others Present
Micheal Lemoine, Moran Environmental Recovery

Call to Order
Chairman Holden called the Regular Finance Meeting to order at 6:30 p.m. in Room 104 with the Pledge of Allegiance.

Approval of the Minutes
JUDSON CRAWFORD MOTIONS TO TABLE THE MINUTES OF THE APRIL 28, 2011 REGULAR MEETING UNTIL THE NEXT FULL BOARD MEETING. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Agenda Add-Ons
JUDSON CRAWFORD MOTIONS TO ADD THE FOLLOWING ITEMS TO THE AGENDA UNDER OLD BUSINESS:
AWARD BID #31-80 PUMP TESTING FOR THE FIRE DEPT.
AWARD BID #31-68 TWO FUEL PUMPS ALT #2 FOR HIGHWAYS & BRIDGES
AWARD BID #31-62 PERMANENT PAVING OF STREET
AWARD BID #31-77 CARPETING FOR COMMUNITY CENTER
A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

New Business
OPEN BID #31-83 RE-BID (SEDC) EASEMENT APPRAISALS CANAL AND WOOSTER STREET (1 bidder)
Sheehy Associates LLC of Shelton, CT submits a non-collusion affidavit and a bid of $8,900.

*Chairman’s Note: This is a single bidder, please consider a re-bid.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID FOR BID #31-83 EASEMENT APPRAISALS FOR CANAL & WOOSTER STREET AND REFER IT TO THE SEDC FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID #31-84 CARBON REMOVAL & REPLACEMENT W.P.C.P. (2 bidders)**

Moran Environmental Recovery of Newton, CT submits a non-collusion affidavit and a bid of $18,740.

Carbon Filtration Systems, Inc. of Johnston, RI submits a non-collusion affidavit and a bid of $12,500.

**JUDSON CRAWFORD MOTIONS TO ACCEPT THE TWO BIDS FOR BID #31-84 CARBON REMOVAL AND REPLACEMENT FOR THE W.P.C.P. AND REFER THEM TO THE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**OPEN BID #31-85 2011 CITY OF SHELTON FIREWORKS DISPLAY**

Pyro Engineering Inc. of Farmingdale, NY submits a non-collusion affidavit and a fixed price bid of $12,000. The bid includes a total 7,318 shells and they are providing a $10M of liability coverage. The opening barrage will include 120 shells, 800 shells for general display, 5,991 for enhancements, and 407 shells for the grand finale.

Judson Crawford comments that he thinks that the department head should consider a re-bid because it is a single bidder. He asks why the department is allowing contractors to come at $12,000, when they know what the City has already allocated this amount for the fireworks show. There may be another bidder who can offer a superior show at less cost. He thinks that it is the A&T’s responsibility to see if they can get a lower price.

Chairman Holden responded that they asked the department how much they would pay. They can compete on price or they can compete on content. On this bid, they are competing on content.

Judson Crawford indicated that he thinks that they should compete on both content and price. They are not doing their job if they don’t do that.

Chairman Holden responded that he thinks that if it is opened up to that, than they will have bids all over the board, including very far out of their range.

Judson Crawford commented that would be fine and it would be up to the department to make the determination. At least the Board of A&T would have made a good effort to try
and save the City of Shelton tax money. He stated this for the record last year and would like to reiterate it again this year for the record.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID FOR BID #31-85 CITY OF SHELTON FIREWORKS DISPLAY AND REFER IT TO THE APPLICABLE DEPARTMENT HEAD FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

*Chairman’s Note: This is a single bidder, please consider a re-bid.

Old Business

AWARD BID #31-76 2011/2012 ANNUAL REPORT AND MAILING SERVICES

Chairman Holden indicated that this is the award for Part 2 of this bid. The department recommends that Fairfield Marketing Group is more cost effective for this part of the bid.

PER THE RECOMMENDATION OF THE ECONOMIC DEVELOPMENT COMMISSION, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-76 - 2011/2012 ANNUAL REPORT AND MAILING SERVICES (PART 2) TO THE FAIRFIELD MARKETING GROUP INC. IN THE AMOUNT OF $1,261.68. LOW BIDDER FOR PART 2, SPECS. MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #31-78 ANNUAL MAINTENANCE OF 3 VFD BLOWERS & VFD MAIN PUMPS FOR W.P.C.P.

PER THE RECOMMENDATION OF W.P.C.P., JUDSON CRAWFORD MOTIONS TO AWARD BID #31-78 ANNUAL MAINTENANCE OF 3 VFD BLOWERS AND VFD MAIN PUMPS TO CANFIELD ELECTRIC IN THE AMOUNT OF $4,600. SOLE BIDDER, SPECS. MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #31-79 15% SODIUM HYPOCHLORITE SOLUTION FOR W.P.C.P.

PER THE RECOMMENDATION OF W.P.C.P., JUDSON CRAWFORD MOTIONS TO AWARD BID #31-79 15% SODIUM HYPOCHLORITE SOLUTION TO JCI JONES CHEMICAL AT A COST OF 73 CENTS/GALLON WITH A 2 YEAR CONTRACT. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #31-80 PUMP TESTING FOR FIRE DEPARTMENT

Chairman Holden indicated that the recommendation is to award this bid to Shipman’s Fire Equipment Co. Inc. They were the low bidder and bid specifications were met. Interestingly, their bid was less than half of the next lowest bidder.

PER THE RECOMMENDATION OF THE FIRE DEPARTMENT, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-80 PUMP TESTING FOR FIRE DEPARTMENT TO SHIPMAN’S FIRE EQUIPMENT CO. INC. OF WATERFORD, CT IN THE AMOUNT OF $235/UNIT. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).
AWARD BID #31-68 TWO FUEL PUMPS ALT #2 FOR HIGHWAYS & BRIDGES

Chairman Holden states that the Highways & Bridges department recommends awarding this bid to Biermans Services. Their price is $5,597 complete. They are the only bidder that met all bid specifications. Their bid looks to be high until it is realized that the other bids did not include the cost of installation which would have made those bids higher than that of Biermans Services.

PER THE RECOMMENDATION OF DEPARTMENT HEAD, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-68 TWO FUEL PUMPS ALT #2 TO BIERMANS SERVICES IN THE AMOUNT OF $5,597 COMPLETE. ALL SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #31-62 PERMANENT PAVING OF STREET OPENINGS

Chairman Holden read the recommendation of the City Engineer, Robert Kulacz who requests that the award by given to YB Paving LLC. Upon analysis of the prices submitted by the two lowest bidders, Mr. Kulacz found that YB Paving had an average difference of 5.4% on Group A and 20.4% lower overall on Group B and between 9 and 68% lower on Group C.

PER THE RECOMMENDATION OF THE CITY ENGINEER, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-62 PERMANENT PAVING OF STREET OPENINGS TO YB PAVING LLC. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #31-77 CARPETING FOR THE COMMUNITY CENTER

PER THE RECOMMENDATION OF THE PARKS & RECREATION DEPARTMENT, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-77 TO BARTHOLOMEW COMPANY OF HARTFORD, CT IN THE AMOUNT OF $9,124. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:07 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office.