CITY OF SHELTON
BOARD OF APPORTIONMENT & TAXATION
FULL BOARD

MINUTES OF THE MEETING
7:00 p.m. Thursday, April 28, 2011
SHELTON CITY HALL
54 HILL STREET
Room 104
SHELTON, CT 06484

Roll Call

Chairman Mark Holden, present
Chris Besescheck, present
Judson Crawford, excused
Faith Hack, excused
Charlotte Madar, present
John Zikaras, present

Other Persons Present

James Tortora, Fire Marshal

Call to Order/Pledge of Allegiance

The meeting was called to order at 7:00 p.m. in Room 104 on Thursday, April 28, 2011 by Chairman Mark Holden with the Pledge of Allegiance.

Approval of the Minutes

JOHN ZIKARAS MOTIONS TO ACCEPT THE MINUTES FROM THE REGULAR MEETING OF MARCH 24, 2011. CHARLOTTE MADAR SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

Agenda Add-Ons

CHARLOTTE MADAR MOTIONS TO ADD THE FOLLOWING ITEMS TO THE AGENDA UNDER NEW BUSINESS- INTRADEPARTMENTAL TRANSFERS:

- REQUEST FROM ECONOMIC DEVELOPMENT COMMISSION TO TRANSFER $1350 FROM FLAG DAY ACCOUNT TO MEETING/TRAVEL/CONF ACCOUNT; AND TO TRANSFER $227 FROM PRINTING/ADVERTISING ACCOUNT TO ANNUAL REPORT ACCOUNT.
REQUEST FROM FIRE MARSHAL TO TRANSFER $250 FROM PAYROLL TO MILEAGE ACCOUNT AND $800 FROM PAYROLL TO MOTOR VEHICLE MAINTENANCE ACCOUNT.

A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

Reports

Chairman Holden indicated that he had no items for the Chairman’s Report. The Contingency Account Report, and the Transfer Report were available to members in their packets.

Old Business

No Old Business.

New Business

Intra-Departmental Transfers

A) Request from Highways & Bridges to transfer $3,400 from Communications to Oil, Grease, Lube; $2,000 from Communications to Welding Supplies; $4,500 from Shop Equipment to Sign Replacement; $2,000 from Rental Contract Services to Cement, Lumber, Pipe; $5,000 from Rental Contract to Drainage.

CHARLOTTE MADAR MOTIONS TO TRANSFER THE FOLLOWING:

$3,400 - FROM COMMUNICATIONS ACCOUNT #001-3200-712.30-11 TO OIL/GREASE/LUBE ACCOUNT #001-3200-712.40-22

$2,000- FROM COMMUNICATIONS ACCOUNT #001-3200-712.30-11 TO WELDING SUPPLIES ACCOUNT #001-3200-712.40-24

$4,500 FROM SHOP EQUIPMENT ACCOUNT #001-3200-712-60.11 TO SIGN REPLACEMENT ACCOUNT #001-3200-712.80-16

$2,000 FROM RENTAL CONTRACT SERVICES ACCOUNT #001-3200-712.30-27 TO CEMENT/LUMBER/PIPE ACCOUNT #001-3200-712.40-25

$5,000 FROM RENTAL CONTRACT SERVICES ACCOUNT #001-3200-712.30-27 TO DRAINAGE ACCOUNT #001-3200-712.60-09.

CHRIS BESESCHECK SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

B) Request from Building Maintenance to transfer $3,000 from Building Supplies to Building Maintenance; $3,000 from Pool Supplies to Building Maintenance; $1,500 from Personnel Training to Heating Fuel; $6,000 from Equipment
Maintenance to Heating Fuel; $2,000 from Fire Department Maintenance to Heating Fuel.

CHARLOTTE MADAR MOTIONS TO TRANSFER THE FOLLOWING:

$3,000 – FROM BUILDING SUPPLIES ACCOUNT #001-4800-716.40-12 TO BUILDING MAINTENANCE ACCOUNT #001-4800-716.65-08

$3,000 – FROM POOL SUPPLIES ACCOUNT #001-4800-716.40-30 TO BUILDING MAINTENANCE ACCOUNT #001-4800-716.65-08

$1,500 – FROM PERSONNEL TRAINING ACCOUNT #001-4800-716.10-13 TO HEATING FUEL ACCOUNT #001-4800-716.40-16

$6,000 – FROM EQUIPMENT MAINTENANCE ACCOUNT #001-4800-716.65-10 TO HEATING FUEL ACCOUNT #001-4800-716.40-16

$2,000 – FROM FIRE DEPT. BUILDING MAINTENANCE ACCOUNT #001-4800-716.65-09 TO HEATING FUEL ACCOUNT #001-4800-716.40-16

CHRIS BESESCHECK SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

C) Request from Board of Zoning Appeals to transfer $250 from Printing/Advertising Account to State Fees Account.

CHARLOTTE MADAR MOTIONS TO TRANSFER $250.00 FROM ACCOUNT #001-1800-414.30-07 TO STATE FEES ACCOUNT #001-1800-414.80.83. CHRIS BESESCHECK SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

D) Request from Economic Development Commission to transfer $1,350 from Flag Day Account to Meeting/Travel/Conference Account; $227 from Printing/Advertising Account to Annual Report Account.

CHARLOTTE MADAR MOTIONS TO TRANSFER $1,350 FROM FLAG DAY ACCOUNT #001-0700-414.80-10 TO MEETING/TRAVEL/CONF ACCOUNT #001-0700-414.11-05 AND TO TRANSFER $227.00 FROM PRINTING/ADVERTISING ACCOUNT #001-0700-414.30-07 TO ANNUAL REPORT ACCOUNT #001-0700-414.30-36. CHRIS BESESCHECK SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

E) Request from Fire Marshal to transfer $250 from Regular Payroll account to Mileage Account; $800 from Regular Payroll to Motor Vehicle Maintenance Account.

CHARLOTTE MADAR MOTIONS TO TRANSFER $250.00 FROM REGULAR PAYROLL ACCOUNT #001-2200-512.10-01 TO MILEAGE ACCOUNT #001-2200-512.11-01 AND TO TRANSFER $800.00 FROM REGULAR PAYROLL ACCOUNT #001-2200-512.10-01 TO MOTOR VEHICLE MAINTENANCE ACCOUNT #001-2200-
512.40-47. CHRIS BESESHECK SECONDS. A VOICE VOTE IS TAKEN. MOTION PASSES (4-0).

Adjournment

Chairman Mark Holden provided a summary of the Finance Committee Meeting held at 6:30 p.m. and stated to adjourn the meeting due to no further business on the agenda at 7:15 p.m.

Respectfully submitted,

Karín C. Tuke
Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office