Call to Order / Pledge of Allegiance

Christopher Besescheck, Chairman, called the Regular Full Board of Apportionment & Taxation meeting to order at approximately 7:03 p.m. All those present recited the Pledge of Allegiance.

Roll Call

Christopher Besescheck, Chairman - Present
Judson Crawford - Present
Wayne Bragg - Present
Jim Tickey, Vice Chairman - Present
John Belden - Present
Charlotte Madar - Excused

Administration

Gene Sullivan - Purchasing Agent

Public

None.

AGENDA ITEMS

1. APPROVAL OF MINUTES FROM SPECIAL MEETING APRIL 12, 2012

Wayne Bragg moved to approve the Full Board of A&T April 12, 2012 Special meeting minutes; seconded by Jimmy Tickey. A voice vote was taken and motion passed 6-0.

1. REPORTS - CONTINGENCY REPORT

Christopher Besescheck stated, there haven’t been any changes and the total unspent balance is $88,369.25.
2. **REPORTS- TRANSFER REPORT**- None.

3. **REPORTS- CHAIRMAN’S REPORT**- Christopher Besescheck stated that budget season is officially over and I think we all did very well.

4. **OLD BUSINESS**- None.

5. **NEW BUSINESS- REQUEST FROM PLANNING AND ZONING TO TRANSFER $10,000 FROM PRINT AND ADVERT TO PROFESSIONAL SERVICES**

   Jimmy Tickey moved to approve the transfer of $10,000 from Printing and Advertising account 001-0900-414.30-07 to Professional Services account 001-0900-414.30-01; seconded by Wayne Bragg.

   Christopher Besescheck read an emailed sent by Rick Schultz. Dear Chairman Besescheck: I will be unable to attend your meeting on Thursday as I have a previous commitment. I would, however, like to explain the reasoning for the transfer for funds from the printing/advertising account to the professional services account. Mr. Panico, the current planning consultant for the Planning and Zoning Commission, has been working on the downtown planning study with me which requires additional funding besides his planning services to the Commission. Normally I would have had sufficient funding from the Part-Time Employees account but that funding has been used exclusively for the part time zoning/wetlands/anti-blight officer who has been very busy this fiscal year. In the past we had a separate line item for a “Special Area Study” account in the amount of $10,000 which was removed several years ago due to the slow economy. Now with the active redevelopment of Canal Street the Commission wants to complete its Downtown Study to properly guide the redevelopment efforts. Accordingly, this transfer is needed to complete this study while maintaining an adequate balance in the printing/advertising account for the remainder of the fiscal year. Thank you for your consideration.

   Judson Crawford stated, per your reading of that letter, Mr. Panico doesn’t work solely for the Planning and Zoning Commission. He is also the person involved in the City of Orange. His time for the City of Shelton should be allotted when the budget is presented because you remember all the problems they had with Stew Leonard’s moving in. Well that’s when I found out he attended those commission meetings.

   Christopher Besescheck stated, we will note that.

   Wayne Bragg stated, that’s Rick Schultz job to monitor his employee’s.

   **A voice vote was taken and motion passed 5-0.**
6. **FINANCE COMMITTEE REPORT** - Christopher Besescheck explained, 6 Bids and 2 awards were given out at the last Board of A&T Finance Committee meeting.

Judson Crawford stated, I approached the Charter Revision Commission and after getting this information but, I felt that this Board should be informed first. But, then when I started to speak, Chairman Nappi said I want to know where you got all this information. Well, what it entails is the Finance Board that incase that a City based company paying taxes to the City of Shelton, it has to first be allotted by the Board of Alderman as to say they would have the right to give a certain percentage. If I gave in say $110 bid and Chris puts in a bid of $100, now per the Charter it states we have to award the bid to the lowest qualified bidder. But with this ordinance it states that the Purchasing Department can go back to that bidder and say alright if he is Ansonia’s their figures are 10%. But if the Purchasing Department goes back and says if there within 5% they would have the right to award that bid to a City based Company. The reason why I’m so into this is that one company put in a bid and he lost it by $200 and that bid went someplace else. It has been on my thoughts ever since but, it can’t be done until they have a new Charter Revision Commission.

Jimmy Tickey asked, did you look into what other town’s do?

Christopher Besescheck stated, if anyone has any suggestions for Charter Revision at this point feel free to call or email. I see what you’re saying Judson but that’s just protectionism and that gives the City the ability to just deem everyone in the City the bids. You’re putting up a wall and it’s just not fair.

Gene Sullivan added, that’s just going to detour outside people from bidding.

Wayne Bragg said, I have an issue with saying that we are just going to go with the lowest bidder. I think that there are other factors that need to be considered.

Judson Crawford stated, that’s why I asked Gene Sullivan to put in the clause that if there is only one bidder and if the Department Head feels that it would be in the best interest of the City to reopen that bid.

Wayne Bragg asked, how quickly would this have to be into the Charter Revision?

Judson Crawford answered, they have next week it is only a work session. In two weeks there is the public portion. Every two weeks is the public portion.

Wayne Bragg stated, what I was going to suggest is maybe discussing if there is any other language that we want to build into the Charter to expand the definition of what we currently have.
Judson Crawford added, I went to Ansonia and they had this on their books as of January 08, 2001. The City of Derby also does this as well.

Gene Sullivan stated, those two Cities don’t have a Purchasing Agent.

Judson Crawford stated, I have had this on my mind for years.

Wayne Bragg replied, I think we should expand the criteria.

Judson Crawford added, well I wanted to bring this issue to this Board.

7. ADJOURNMENT

Wayne Bragg moved to adjourn the Regular Full Board of Apportionment and Taxation; seconded by Jimmy Tickey. A voice vote was taken and the motion passed 6-0.

The meeting adjourned approximately 7:27pm.

Respectfully submitted,

Melissa Anglace
Clerk, Board of Apportionment and Taxation