Roll Call

Mark Holden, Chairman
Judson Crawford
Faith Hack, Board of A&T
Gene Sullivan, Purchasing Agent

Other Persons Present:
Rob Zalinger, NY Bit
Bill Collins, Door Condition, Inc.

Call to Order/Pledge of Allegiance

This regular meeting was called to order at 6:30 p.m. on April 22, 2010 by Chairperson Mark Holden. All those present rose and recited the Pledge of Allegiance to the flag.

Agenda Add-Ons

JUDSON CRAWFORD MOTIONS TO ADD THE FOLLOWING ITEMS TO THE AGENDA UNDER NEW BUSINESS:

AWARD BID #30-41 ACCESS STAIR FOR ROOF TOP AT SHELTON HIGH SCHOOL
AWARD BID #30-63 CITY WIDE PAVEMENT & REHAB PROJECT
AWARD BID #30-65 RUBBER TRACK TRACTOR
AWARD BID #30-67 TREE PLANTING (LONG HILL SCHOOL PROJECT)

A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Approval of the Minutes for Regular Meeting of April 8, 2010

JUDSON CRAWFORD MOTIONS TO APPROVE THE MINUTES OF THE APRIL 8, 2010 MEETING MINUTES. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).
New Business
OPEN BID #30-66 PAVEMENT CRACK SEALING & MICRO-SURFACING (2 bidders)

The Gorman Group of Albany, NY submits a bid bond, a non-collusion affidavit, and a bid in five parts.

1. $2.26/each Random Crack Sealing by Polyester-Reinforced Asphalt Method (Under 2500 lbs/day)
2. $1.67/each Random Crack Sealing by Polyester-Reinforced Asphalt Method (Over 2500 lbs/day)
3. $222.00 Type 2 Micro Surfacing
4. $227.00 Type 3 Micro Surfacing
5. $334.00 Type 2 Quick Set

New York Bituminous Products Corp. of Chester, NY submits a bid bond, a non-collusion affidavit and a bid in five parts.

1. $1.80/each Random Crack Sealing by Polyester-Reinforced Asphalt Method (Under 2500 lbs/day)
2. $1.64/each Random Crack Sealing by Polyester-Reinforced Asphalt Method (Over 2500 lbs/day)
3. $206.00 Type 2 Micro Surfacing
4. $211.00 Type 3 Micro Surfacing
5. $197.00 Type 2 Quick Set

JUDSON CRAWFORD MOTIONS TO ACCEPT THE TWO BIDS RECEIVED FOR BID #30-66 AND REFER THEM TO THE CITY ENGINEER FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

OPEN BID #30-68 15% SODIUM HYPOCHLORITE SOLUTION (2 bidders)

Borden & Remington Corp. of Fall River, MA submits a non-collusion affidavit, various specifications and a bid of 73.31¢ or .7331 dollars per gallon delivered, bulk packaging approx. 5,000 gallons per delivery.

JCI Jones Chemicals, Inc. of Warwick, NY submits a non-collusion affidavit, various specifications and a bid of 69¢ per gallon delivered. Additionally, they provided a bid bond which the Chairman commented was not necessary.

Judson Crawford notes that the JCI Jones Chemical, Inc. did not state bulk packaging per delivery. Chairman Holden responded that is something that will need to be clarified when they review the bid.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE TWO BIDS RECEIVED FOR BID #30-68 15% SODIUM HYDROCHLORITE SOLUTION AND REFER IT TO JEFF SHORTELL* FOR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTIONS PASSES (2-0).

*JCI Jones Chemical did not state the number of gallons per delivery.
OPEN BID #30-70 FURNISH & INSTALL A REAR ENTRY DOOR INTO THE SHELTON (2 bidders)

Willco Sales & Services, Inc. of Fairfield, CT submits a non-collusion affidavit and a bid of $4,079.00. Additionally, option for factory paint standard color $119 additional; 10” stainless steel kick-plate $69.00 additional and if they should be awarded this bid and the next bid (Bid #30-71) to be opened then it can be shipped as one order for a deduction of $200.00.

Connecticut General Construction Company of Shelton, CT does not submit a non-collusion affidavit. They provided a bid of $2,500 + tax, if applicable (it is not applicable). And an alternate bid of $2,000 for a somewhat simpler set-up.

JUDSON CRAWFORD MOTIONS TO ACCEPT ONE BID OF THE TWO BIDS RECEIVED FOR BID 30-70 FURNISH AND INSTALL A REAR ENTRY DOOR AT HANDICAP ENTRANCE WHITE HILLS FIRE DEPT.* AND REFER IT TO THE BOARD OF FIRE COMMISSIONERS AND THE WHITE HILLS FIRE DEPT. FOR THEIR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

*Chairman’s Note: The second bid from Connecticut General Construction Company of Shelton, CT is disqualified because they did not submit a non-collusion affidavit with their bid.

OPEN BID #30-71 FURNISH & INSTALL REAR ENTRY DOOR INTO SHELTON SENIOR CENTER KITCHEN AREA (2 bidders).

Willco Sales & Service Inc. of Fairfield, CT submits a non-collusion affidavit and a bid of $3,671.00. Additionally, the option of a 10” stainless steel kick-plate is $69.00; 36” armor plate added for an additional $253; factory paint and standard colors $104.00 additional and M-32 grip on exterior for $45.00. If they are to be awarded this bid as well as the preceding bid (Bid #30-70)and the items are purchased and shipped as one, then $200.00 can be deducted from this bid.

Connecticut General Construction Co. of Shelton, CT does not submit a non-collusion affidavit. Their bid was in the amount of $1870.00. The Chairman comments that, unfortunately, they will have to disqualify that bid again.

JUDSON CRAWFORD MOTIONS TO ACCEPT ONE BID OF THE TWO BIDS RECEIVED FOR BID #30-71 FURNISH & INSTALL REAR ENTRY DOOR INTO SHELTON SENIOR CENTER KITCHEN AREA* AND REFER IT TO THE SENIOR CENTER FOR REVIEW AND RECOMMENDATION.

*Chairman’s Note: Again, the second bid from Connecticut General Construction Company of Shelton, CT is disqualified because they did not submit a non-collusion affidavit with their bid.
OPEN BID #30-72 PRE-PRODUCTION OF FIVE ISSUES (5 QUARTERS) OF THE SHELTON LIFE NEWSLETTER (1 bidder)

Hygrade Business Group of Waterbury, CT submits a non-collusion affidavit and a bid in different parts:

Unit Price $18,450 per issue  
Total Price $92,250

Printing and Insertion Costs for 32-Page Self-Cover, 8 ½ x 11 printed 4 four on 40 lb. newsprint, blue bind and insertion in Connecticut Post and delivery of 5,000 copies to SCDC $2,850 per issue  
Total Price $14,250 for 22,000 copies

Chairman Holden notes that they have gone beyond pre-production to provide an actual printing cost; pre-press, press and post-press.

JUDSON CRAWFORD MOTIONS TO ACCEPT THE ONE BID FOR BID #30-72 PRE-PRODUCTION OF 5 ISSUES OF THE SHELTON LIFE NEWSLETTER AND REFER THEM TO THE SHELTON ECONOMIC DEVELOPMENT COMMITTEE FOR THEIR REVIEW AND RECOMMENDATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-41, SHELTON HIGH SCHOOL ROOF-TOP ACCESS STAIR

Chairman Holden indicated that funds do exist, specifications were met and the recommendation is to award bid to Engineering Welding LLC. They were the low bidder.

JUDSON CRAWFORD MOTIONS TO AWARD BID #30-41 SHS ROOF-TOP ACCESS STAIR TO ENGINEERING WELDING LLC IN THE AMOUNT OF $24,931.25. ALL SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-63 CITY-WIDE PAVEMENT & REHABILITATION PROJECT

Chairman Holden read a letter from the City Engineer, Robert Kulacz, regarding the awarding of this bid. The letter indicates that the Office of the City Engineer has reviewed the 8 bids submitted for this solicitation and found them all to be mathematically correct.

Mr. Kulacz’s letter states that “a review of the principle projects completed by the low bidder over the past four construction seasons did not reveal a single road reclamation project or a paving contract for either the State or a Municipality. While this Contractor may have performed a paving of a State intersection improvement project and the paving of a municipal reconstruction project, the amount of work is insufficient to consider this bidder as an experienced contractor to perform significant reclamation and paving projects for us. It would be in the best interest of the City to select the second lowest bidder who is a specialized paving contractor and has the continuous experience performing the paving operations we require. The additional 1.28% cost of utilizing the second bidder is minor in comparison to the paving experience differences between the
two bidders. The Board should be aware that the lower bidder successfully completed our Huntington Street Culvert Replacement Project in the vicinity of Trap Falls water filtration back in 2001. I recommend this project be awarded to Cocchiola Paving based upon their past performance experience and the fact that they are the lowest responsible bidder.”

Chairman Holden indicated that the Cocchiola Paving bid was in the amount of $621,872.50 and the low bidder was $613,995.00. So they are looking at about $8,000 difference between the two bidders.

Judson Crawford asked if anyone had the bid specifications for that bid. He asked whether there were any specifications stating, as Mr. Kulacz stated, for time-wise of working or the time specifications.

Chairman Holden responded that he doesn’t recall if they were a part of the original bid specs but he thinks that showing experience with similar work…

Gene Sullivan interjected that he thinks Bob Kulacz is trying to point out their lack of experience to do the job.

Chairman Holden agreed that Bob Kulacz, in his listing of similar jobs for that company, didn’t really have any that were similar to what they were doing.

Judson Crawford commented that by what the City Engineer is stating here – the low bidder, which would have been Complete Construction, successfully completed a Huntington Street replacement project in 2001 with no recourse. His question is if there a time specification in the bid specs.

He added that he isn’t going to try to say that he is going against the City Engineer’s expertise; however, he wants to know if there is anything in the bid specs stating that the company has to be in that line of work so many years.

Chairman Holden and Judson Crawford agreed to take a short recess to review the bid specifications and contact Mayor Lauretti for additional details regarding this bid.

Recessed at 7:07 p.m.
Reconvened at 7:12 p.m

Chairman Holden reconvened the meeting and indicated that he attempted to call Mayor Lauretti to get clarification and find if the Mayor could recall who did the reconstruction project due because of the confusion regarding the City Engineer’s letter. Chairman Holden agreed with Judd that they can’t take action on this until it is clarified, and suggested that they table this item and have a special meeting next week if necessary.

JUDSON CRAWFORD MOTIONS TO TABLE AWARD BID #30-63 CITY-WIDE PAVEMENT AND REHAB PROJECT AND OBTAIN MORE INFORMATION. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

AWARD BID #30-65 RUBBER TRACK TRACTOR
Chairman Holden indicated that the funds are available and approved and the recommendation is to award the contract to Lifetech in the amount of $64,570. They are the low bidder.

**JUDSON CRAWFORD MOTIONS TO AWARD BID #30-65 RUBBER TRACK TRACTOR TO LIFETECH EQUIPMENT OF BLOOMFIELD IN THE AMOUNT OF $64,570. LOW BIDDER, SPECS MET. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #30-67 TREE PLANTING FOR LONG HILL SCHOOL PROJECT**

Chairman Holden commented that this was a single bidder and the recommendation is to award the contract to Nancy’s Tree Planting Inc. in $6,900. In lieu of a performance bond they have provided a cashier’s check for $6,799, which is close to the amount of their bid; but in any event, this check will be returned and include it as part of the awarding of the contract.

**JUDSON CRAWFORD MOTIONS TO AWARD BID #30-67 TREE PLANTING FOR LHS TO NANCY’S TREE PLANTING INC. IN THE AMOUNT OF $6,900**  A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Judson Crawford notes for the record that a Cashier’s Check submitted with their bid in the amount $6,799 will be returned to the company.

**Adjournment**

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda and the Finance Committee adjourned at 7:18 p.m.

**AWARD BID #30-67 TREE PLANTING FOR LONG HILL SCHOOL PROJECT**

Chairman Holden reconvened the meeting 7:24 p.m. in order to clarify that immediately after adjourning the meeting, an error was discovered by Judson Crawford in the amount of the bid listed on the request for Nancy’s Tree Planting Inc.

The Chairman explained that the request from the Department Head was to award the bid in the amount of $6,900; however, the actual bid that was submitted was $6,799. As a result, it would be appropriate for the Finance Committee to award the bid in the amount of $6,799 and revise the earlier mentioned award amount.

**JUDSON CRAWFORD MOTIONS TO RESCIND THE PREVIOUS AWARD AMOUNT OF $6,900 AND MOTION TO AWARD BID #30-67 TREE PLANTING FOR LHS TO NANCY’S TREE PLANTING INC. IN THE AMOUNT OF $6,799. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #30-63 CITY-WIDE PAVEMENT & REHABILITATION PROJECT**
Chairman Holden indicated that he received clarification via cell phone at 7:20 p.m. from Mayor Lauretti who provided additional information on the awarding of Bid #30-63. The Mayor clarified that the low bidder, Complete Construction, had done the sidewalks in Huntington but does not have a lot of experience in road construction and paving. The Mayor is of the opinion that the City Engineer was making a good recommendation.

PER RECOMMENDATION FROM THE CITY ENGINEER AND MAYOR LAURETTI, JUDSON CRAWFORD MOTIONS TO AWARD BID #30-63 CITY-WIDE PAVEMENT & REHABILITATION PROJECT TO COCCHIOLA PAVING & CO. IN THE AMOUNT OF $621,872.50. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Re-Adjournment

Chairperson Mark Holden stated to adjourn the meeting again due to no further business on the agenda at 7:29 p.m.

Respectfully submitted,

Karín C. Tuke
Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office