City of Shelton
Board of Apportionment and Taxation
Finance Committee

CITY OF SHELTON
BOARD OF APPORTIONMENT AND TAXATION
FINANCE COMMITTEE

MINUTES OF THE REGULAR MEETING

6:30 PM MONDAY, April 10, 2008

SHELTON CITY HALL

54 HILL STREET

Cafeteria

SHELTON, CT 06484

Roll Call

Mark Holden, Chair, present
Judson Crawford, present
Gene Sullivan, Purchasing Director

Other Person Present:

Allan W. Cameron - (203) 924-1023 x 312

Call to Order

The meeting was called to order at 6:30 p.m. on April 10, 2008, by Chairperson Mark Holden. All those present rose and pledged allegiance to the flag.
Approval of Meeting Minutes

Judson Crawford MOTIONS TO accept the meeting minutes of the Regular Meeting Minutes from March 27, 2008. A voice vote was taken. MOTION PASSED. 2–0

Add on:

Judson Crawford MOTIONS TO add on under old business awarding of bid # 28–67 Instructional Software for the Board of Education and awarding of bid #28–68 IMAC Computers and Software for the Board of Education. A voice vote was taken. MOTION PASSED 2–0

New Business

A. Bid # 28–84 Library Software – Board of Education

Highsmith Inc of Fort Atkinson, WI submits a no bid.

Follett Software of McHenry, IL submits their bid in the amount of $28,525 with the annual licensing fees and maintenance which start after one year of $7,802.72 including the non collusion affidavit.

Global Government Education of Fletcher, OH submits a no bid.
Judson Crawford MOTIONS TO accept the one bid received and the two bids that received and refer it to the Board of Education for their review and recommendation. A voice vote was taken.

MOTION PASSED. 2–0

*Chairman’s note: single bidder consider rebid.

B. Open Bid #28-85 Library Hardware – Board of Education

Global Government Education of Fletcher, OH submits a no bid.

Highsmith, Inc of Fort Atkinson, Wi submits a no bid

SAI Systems International of Shelton, CT submits their bid in the amount of $38,069 including the non collusion affidavit.

The Ergonomic Group, Inc of Rocky Hill, CT submits their bid in the amount of $25,189 with various options and the non collusion affidavit.

Judson Crawford MOTIONS TO accept the two bids and two no bids that were received and refer to the Board of Education for their review and recommendation. A voice vote was taken. MOTION PASSED. 2–0
C. Open RFP # 28-86 Fourth of July Fireworks Display

Bay Fireworks of Farmingdale, NY submits their bid proposal and the non collusion affidavit.

Zambelli International of New Castle, PA submits their bid proposal and the non collusion affidavit.

Judson Crawford MOTIONS TO accept the two proposals that were received and submit them to the Gazebo Committee for their review and recommendation. A voice vote was taken. MOTION PASSED. 2–0

OLD BUSINESS

A. Award Bid #28–80 City Wide Pavement Rehabilitation and Pavement Reclamation Service

Per recommendation of the City Engineer this bid be awarded to Waters Construction in the amount of $525,400 who was the lowest bidder.

Judson Crawford MOTIONS TO award the bid to Waters Construction in the amount of $525,400. A voice vote was taken. MOTION PASSED. 2–0.
B. Award Bid #28-67 Instructional Software for the Board of Education

This bid per recommendation be awarded to Dell Computers Corporation who was the lowest bidder in the amount of $26,789.76.

Judson Crawford MOTIONS TO award the bid Dell Computers Corporation in the amount of $26,789.76. A voice vote was taken. MOTION PASSED. 2–0.

C. Award Bid #28-68 IMAC Computers & Software – Board of Education

This bid should be awarded to Apple in the amount of $21,159.20 even though it was a single bid that was received.

Judson Crawford MOTIONS TO award the bid to Apple in the amount of $21,159.20. A voice vote was taken. MOTION PASSED. 2–0.
ADJOURNMENT

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 7:00 pm.

Respectfully submitted,

Denise M. Domorod

Denise M. Domorod,
Clerk, Board of Apportionment and Taxation

Tape on File with City Clerks Office 1 side of 1 tape.