**Call to Order / Pledge of Allegiance**

Christopher Besescheck, Chairman of Board of Apportionment and Taxation, called the Budget Hearing meeting to order at approximately 7:00 p.m. All those present recited the Pledge of Allegiance

**Roll Call**

*Board of Apportionment and Taxation*

Christopher Besescheck, Chairman- Present
Judson Crawford- Present
Wayne Bragg- Present
Jim Tickey, Vice Chairman- Present
John Belden- excused
Charlotte Madar- Present

*Board of Alderman*

John Anglace, President- excused
Lynne Farrell- excused
Jack Finn- excused
Stan Kudej- excused
Noreen McGorty- excused
John Papa- excused
Anthony Simonetti- excused

Christopher Besescheck stated the Board of Alderman are at a Council meeting tonight and will be joining us after.

**0100 Administrative Office**

Department Requested $472,124; Mayor recommends $456,046

Non-attendance.
0200 Employee Benefits

Department Requested $5,804,377; Mayor recommends $5,922,946

Non-attendance.

0300 Legislative

Department Requested $128,470; Mayor recommends $129,770

Non-attendance.

0400 Board of Ethics

Department Requested $600; Mayor recommends $600

Non-attendance.

1100 Probate Court

Department Requested $11,300; Mayor recommends $11,300

Non-attendance.

1200 Elected/Appointed Officials

Department Requested $18,450; Mayor recommends $18,450

Non-attendance.

1500 Public Employees Appeals Board

Department Requested $200; Mayor recommends $200

Non-attendance.

1900 Legal-Corporation Counsel

Department Requested $187,763; Mayor recommends $187,763

Non-attendance.

1700 Drug & Alcohol Commission

Department Requested $0; Mayor recommends $0
2900 Public Health

Department Requested $230,857; Mayor recommends $230,857

Karen Spargo, Director of Health and Janet Gernat, Business Manager explained, $10,000 is for the PCRC which doesn’t belong to the Health Department.

Wayne Bragg asked, how is the fee structured?

Karen Spargo replied, we exist under the Connecticut General Statutes and they set the formula. There is a process for the Board which, is appointed by the towns and they set a recommended budget. It then goes to Public Hearing and then they adopt a budget based on what all the towns agree on. We are not a non-profit we are a quasi-government agency. A list of all the services was submitted to the clerk for the minutes.

1000 Recreation

Department Requested $1,514,696; Mayor recommends $1,485,709

Non-attendance.

Wayne Bragg motioned for a recess at 7:10pm; seconded by Charlotte Madar. A voice vote was taken motion passed. 5-0.

Wayne Bragg motioned to return from recess at 7:39pm; seconded by Charlotte Madar. A voice vote was taken motion passed. 5-0.

1400 City Town Clerk

Department Requested $422,300; Mayor recommends $422,300

Margaret Domorod, City Town Clerk explained, everything we asked for we received.

Wayne Bragg asked, can you go over the head count for full and part-time employees?

Margaret Domorod replied, our fulltime employees are; the Assistant Town Clerk, Records Clerk, Senior Records Clerk and at the present time we are down one person and the reason for that is our Assistant Town Clerk retired and our Senior Records clerk is now in her position and we are waiting for the testing for our other clerk to go into the Senior Records position. Then we will be able to hire another fulltime clerk. We have one part-time clerk and in the summer we hire an intern.
Jimmy Tickey stated, last night we talked about the use of technology and the minutes on the website and I see here that its point number 3 and you do a great job of getting the minutes on the website and it’s really useful.

Margaret Domorod explained, how the hunting and fishing licenses are issued and processed.

Judson Cawford asked, what about Capital?

Margaret Domorod stated, we use the Grant money for anything we need.

Judson Cawford asked, do you agree with the Mayor’s proposal for income line item City Clerk miscellaneous receipts?

Margaret Domorod replied, Yes I believe we are ok.

**1600 Senior Center**

Department Requested $355,043; Mayor recommends $305,745

Non-attendance.

**2600 Municipal Parking Authority**

Non-attendance.

**2700 Youth Service Bureau/ CAP**

Department Requested $214,533; Mayor recommends $214,533

Non-attendance.

**Adjournment**

Charlotte moved to adjourn the March 8, 2012 Budget Hearing meeting; seconded by Judson Cawford. A voice vote was taken; motion passed unanimously. The meeting adjourned approximately 8:10pm.

Respectfully submitted,
Melissa Anglace
Clerk, Board of Apportionment and Taxation