Roll Call

Mark Holden, Chairman, present
Judson Crawford, present
Gene Sullivan, Purchasing Agent, present

Others Present

Call to Order

The meeting was called to order with the Pledge of Allegiance at 4:00 p.m. on Thursday, December 23, 2010 in Room 104.

Approval of the Minutes

Chairman Holden indicated that they would table the approval of the minutes for the regular meeting of December 16, 2010 because they had not been read.

Old Business

RE-OPEN BID #31-34 DUE TO READING OF WRONG BID AMOUNT

Chairman Holden indicated that apparently the error occurred when they read the BQ2 price of $30,326.45. Liberty Chevrolet bid a discount price of $29,748.00.

JUDSON CRAWFORD MOTIONS TO RE-OPEN BID #31-34 2011 GMC PICK-UP TRUCK FOR WPCP AND CORRECT A MISREAD BID NUMBER FROM $30,326.45 TO $29,748.00 FOR LIBERTY CHEVROLET OF WAKEFIELD, MA. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Awards

AWARD BID #31-29 #2 HEATING FUEL
Chairman Holden indicated that the Building Maintenance Supervisor recommends to award this bid to Santa Buckley Energy Inc. of Bridgeport, CT for logistical reasons.

**PER THE RECOMMENDATION OF BUILDING MAINT., JUDSON CRAWFORD MOTIONS TO AWARD BID #31-29 #2 HEATING FUEL TO AWARD BID #31-29 #2 HEATING FUEL TO SANTA BUCKLEY ENERGY, INC. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #31-34 ¾ TON PICK-UP TRUCK FOR W.P.C.P.**

Chairman Holden indicated that Jeffrey Shortell recommends that the award be given to Maria D’Addario Buick. They are the only bidder that met the specifications which included getting it delivered in a timely manner. The other bidders were lower in price but he needs the truck immediately and Mario D’Addario has it available on their lot; whereas, the others would need to order it.

**PER THE RECOMMENDATION OF JEFFREY SHORTELL, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-34 ¾ TON PICK UP TRUCK FOR WPCP TO MARIO D’ADDARIO BUICK. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #31-35 – 45,000 GALLONS SLUDGE REMOVAL**

**JUDSON CRAWFORD MOTIONS TO AWARD BID #31-35 TO MC VAC ENVIRONMENTAL AT $19,050. THEY WERE THE LOWEST BIDDER MEETING SPECIFICATIONS. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #31-37 TAX BILLS & DELINQUENT NOTICES**

Chairman Holden indicates that the Tax Collector recommends awarding this to No Junk mail Net LLC. The low bidder was Hybrid Business Group but they have not met the specifications to turn the job around in the time indicated on the bid specifications. The low bidder also included an additional item for open expenses for programming, if necessary. Previous history shows that they have had numerous issues with programming this year. The Tax Collector feels that these additional fees would exceed the amount bid by No Junk Mail Net LLC.

**PER THE RECOMMENDATION OF THE TAX COLLECTOR, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-37 TO NO JUNKMAIL NET LLC IN THE AMOUNT OF $25,564. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**

**AWARD BID #31-38 OUTSIDE VENDOR FOR SNOW REMOVAL**

Chairman Holden stated that this is awarded to Dean Cawthra who was the only bidder. Specifications were met.

**JUDSON CRAWFORD MOTIONS TO AWARD BID #31-38 OUTSIDE VENDOR FOR SNOW REMOVAL TO DEAN CAWTHRA, GENERAL CONTRACTOR. SPECIFICATIONS MET; ONLY BIDDER. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).**
AWARD BID #31-33 OIL, GREASE, LUBE FOR HIGHWAY DEPT.

Chairman Holden indicated that the recommendation is to split the award of this bid between Dennison Lubricants and Service Auto Parts of Ansonia per the outlined allocations for each bidder. This is based upon who provides the best price for each item.

PER THE RECOMMENDATION OF THE HIGHWAY DEPT, JUDSON CRAWFORD MOTIONS TO AWARD BID #31-33 OIL, GREASE, LUBE FOR THE HIGHWAY DEPARTMENT TO DENNISON LUBRICANTS AND SERVICE AUTO PARTS. A VOICE VOTE IS TAKEN. MOTION PASSES (2-0).

Adjournment

Chairperson Mark Holden stated to adjourn the meeting due to no further business on the agenda at 4:27 p.m.

Respectfully submitted,

Karin C. Tuke

Clerk, Board of Apportionment and Taxation
Tape (1) on File with the City Town Clerk’s Office.