

Animal Shelter Building Committee
Meeting
November 21, 2012

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 7:00p.m. in Room 104 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Wednesday, November 21, 2012. The following members were in attendance: Chairman Gerry Craig, Steven Martino, Roberta Reynolds, and Tony Minopoli.

Pledge of Allegiance

Recited

1. Public Participation

None

2. Approval of Minutes

Tony Minopoli made a motion to accept the minutes of the September 19, 2012 meeting. Steve Martino seconded the motion. All were in favor.

3. Communications

None

4. Old Business

None

5. New Business

A. Bills Rendered

None

B. Meeting Dates 2013

The Animal Shelter Building Committee will meet on the third Wednesday of the month at Shelton City Hall in Room 104. The meeting dates for 2013 are:

January 16
February 20
March 20
April 17
May 15
June 19
July 17
August 21
September 18
October 16
November 20
December 18

A motion was made by Steve Martino to accept the dates for regular meetings in 2013. Tony Minopoli seconded it. All were in favor.

C. Discussion

In order to move forward, Gerry stated that a contract has to be in place to get money for legal prints to be submitted to the Department of Agriculture for approval. Gerry said he will call to determine if it is a mandatory 90 days or any time up to 90 days.

Gerry also said he spoke with John Anglace and Paul Di Mauro about the contract. The Mayor wants the City to draw up the contract rather than use the generally accepted AIA contract for a Design/Build. Gerry has concerns about this. Greg Raucci of Bismark Construction plans to call the mayor on Monday to facilitate the contract process.

Steve asked about the formal award document. He will call gene Sullivan in purchasing to inquire about this.

Gerry reiterated the helpfulness of John Anglace and Paul Di Mauro.

It was stated that the property is pegged out, but NOK, Bismark and Paul DiMauro will be involved in this.

Tony asked about the compaction test. Gerry answered that the City will do the work.

Gerry asked Gail to send a letter to the Friends of the Shelton Animal Shelter to thank them for their hard work and support to get the word out to the voters of Shelton. Their efforts certainly paid off with the successful passage of Referendum #4.

The future role of the committee was discussed. Tony & Gerry both stated that it is customary for a committee to stay in place and continue to meet until the completion of the project.

Recap: Issue of concern is the contract. It must be signed and in place in order to pay Bismark to get the legally stamped prints sent to the Department of Agriculture.

6. Adjournment

Tony Minopoli made a motion to adjourn the meeting. Roberta Reynolds seconded it. All were in favor.

The meeting was adjourned at 7:35pm.

Respectfully submitted,

Gail S. Craig

Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.