

**Animal Shelter Building Committee
Meeting
September 19, 2012**

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 7:00p.m. in Room 104 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Wednesday, September 19, 2012. The following members were in attendance: Chairman Gerry Craig, Steven Martino, AJ Grasso, Roberta Reynolds, Irene McCoy, Linda Hooper and Tony Minopoli. Cathy Fracker, president of FSAS also attended.

Pledge of Allegiance
Recited

1. Public Participation

Cathy Fracker said her attendance was pertaining to the referendum.

2. Approval of Minutes

Steve Martino made a motion to accept the minutes of the June 20, 2012 meeting. AJ Grasso seconded the motion. All were in favor.

3. Approval of Minutes

AJ Grasso made a motion to accept the minutes of the August 15, 2012 meeting. Irene McCoy seconded the motion. All were in favor.

4. Communications
None

5. Old Business
None

6. New Business

A. Bills Rendered
None

Gerry asked AJ if he knew if NOK and been paid. AJ said he would check.

B. Discussion on Referendum

Gerry first spoke about the presentation to the BOA which took place at a special meeting in August. He said that the Aldermen were very impressed with Bismark's presentation and the work of the committee. Linda Hooper concurred.

Roberta Reynolds did check with Connors Printing in White Hills for pricing on mailings. She said their price was higher and they did not do the complete package. She feels Keno of Shelton is the company to go with. The owners oversee all operations. Costs were discussed at last meeting with Keno being \$1612 for the complete package and postage will be @\$1860. Cathy Fracker stated at last meeting that the Friends of the Shelton Animal Shelter is fully

prepared to fund the mailing as well as passing out flyers and placing yard signs and that this goes along with the mission statement of their organization. A discussion took place on fine tuning the wording on the postcard. Tony asked when the optimum time for mailing should be. Roberta said the “drop date” would be October 24th with households receiving them by Nov 2nd. Roberta said she would send a PDF to FSAS so they could have flyers made. Lawn signs will be made as well. Thoughts were discussed on where to place them. Gerry asked if we could place them at polling places. The committee will have to check. Media advertisement was also discussed. Gerry reiterated that if it weren’t for Paul DiMauro and the City doing the site work the cost of the project would be increased significantly.

7. Adjournment

Linda Hooper made a motion to adjourn the meeting. Tony Minopoli seconded it. All were in favor.

The next meeting is October 17th. The meeting was adjourned at 7:50 p .m.

Respectfully submitted,
Gail S. Craig
Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.