

# Animal Shelter Building Committee

## Special Meeting

### August 4, 2014

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 6:30pm at Building Site, 11 Brewster Lane, Shelton, CT 06484 on Monday, August 4, 2014. The following members were in attendance: Gerry Craig, Steve Martino, Linda Hooper, and Irene McCoy. Greg Raucci of Bismark Construction Co. and Paul Di Mauro, Director of Public Works, also attended.

#### 1. Pledge of Allegiance

No flag

#### 2. Public Participation

None

#### 3. Approval of Minutes

*Steve Martino made a motion to accept the minutes of the June 18, 2014 meeting. Linda Hooper seconded the motion. All were in favor.*

#### 4. Communications

None

#### 5. Old Business

None

#### 6. New Business

##### A. Bills Rendered

No bills were received other than bills from Bismark. Gerry stated that he goes to Bismark's office in Milford and signs the bills. Copies are sent to AJ and Steve as members of the building subcommittee. This procedure had been previously approved by the committee.

##### B. Update from Bismarck Construction Company

Gerry turned the meeting over to Greg Raucci and Paul DiMauro for the update. Paul discussed the rear of the building and how he was able to clear a sizeable area as a recreation area to walk the dogs. He is leveling it and using concrete blocks. It has a roadway that leads to the rear of the building allowing access for trucks. He also said that the neighbors to the right of the building are pleased with the burhm and the plantings. He said the left of the building will be landscaped with plantings and mulch. Gerry picked out the plants last week and Gerry and Greg had picked up the plants in the morning. The city will do the labor for plantings and Gerry will advise as to placement.

Furniture was discussed as to who pays for it; things such as desks, file cabinets, furnishings for adoption room, etc.

Irene asked about fencing. Greg said he had to wait for state inspection to proceed. It will now go forward. She also asked about a move in date. Paul said

he doesn't know. Greg said maybe September 1<sup>st</sup>. Greg said he talked to purchasing and the Police Dept. about computer hookups. City uses Comcast and is not in place yet. Greg said that Nancy Jarvis of the State said that everything needs to be in place for the next inspection, right down to the water bowls. Paul explained the situation with the sign. He said he was never sent an invoice and the City needed to get the sonitubes in for grading. He said he had spoken with ILevel and offered to use his own credit card as to not hold things up. He then independently got a price for \$2400 using aluminum not cedar. So he cancelled the order with ILevel. He stated that he feels ILevel did not incur any costs and is not entitled to any payment.

Linda asked about the plaque. Greg said it was due in any day.

Gerry reported on the State inspection with Ray Connors and Nancy Jarvis. He said they loved it. Paul said they were awed by it. They were on their way to Stamford to discuss a new kennel there and were planning to recommend our shelter as an example. They also praised Bismark Construction Company. Greg said the Ray Connors said the indoor shelter is the way to go. Paul said that according to the state, the dogs must be vetted before moving them to the new shelter.

Linda thanked Paul for doing a fabulous job and Gerry concurred.

Paul talked about his experiences building the old shelter in 1973.

Irene asked about covering the kennels. Paul said one possibility is a translucent fabric. He said it maybe a possibility for the right side. Greg said nothing can be put on the back because of the extra weight load. Greg said there will be training sessions for the systems, especially the cleaning system.

A discussion followed on the needed furnishings. It was decided that Sheryl's input is necessary. Steve said he would be willing to donate an item.

## **7. Adjournment**

*Steve Martino made a motion to adjourn the meeting. Linda Hooper seconded it. All were in favor.*

The meeting was adjourned at 7:15pm.

Respectfully submitted,

Gail S. Craig

Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.