

# Animal Shelter Building Committee

## Meeting

### June 18, 2014

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 7:00p.m. in Room 104 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Wednesday, June 18, 2014. The following members were in attendance: Gerry Craig, Steven Martino, Roberta Reynolds, Linda Hooper, and AJ Grasso. Tony Minopoli and Irene McCoy were absent. Sheryl Taylor, ACO, Greg Raucci of Bismark Construction Co. and Garritt Ogden also attended.

#### 1. Pledge of Allegiance

Recited

#### 2. Public Participation

None

#### 3. Approval of Minutes

*Steve Martino made a motion to accept the minutes of the May 28<sup>th</sup> special meeting. AJ Grasso seconded the motion. All were in favor with the exception of Roberta Reynolds who abstained.*

#### 4. Communications

None

#### 5. Old Business

None

#### 6. New Business

##### A. Bills Rendered

Gerry stated that he signed the bills from Bismark.

##### B. Report from Chairman and Vice Chairman

Gerry reported that he and Steve Martino attended a meeting which took place at 8:30 on Wed, June 11, 2014 in Mayor's office with the Mayor, Chief Hurliman and Lt Bob Kozlowski, who oversees shelter.

He said:

- It was very positive meeting
- All were very impressed with shelter and its design
- The Mayor had a copy of the letter that was sent to John Papa in regards to staffing recommendations from the committee
- The City has approved the staffing of the shelter with 1 full time ACO (Sheryl) and 2 part time ACO's with 2 part kennel workers and a part time clerk.

- The Mayor and the Police want, in fact were adamant, about the need for volunteers at the shelter. They want the dogs walked and socialized to be more adoptable.

Steve was equally as positive about the meeting and was very pleased with outcome. He said a big takeaway was that the Mayor wants someone in the shelter all the time so that the building is not closed. He also talked about the computer system that will be installed and that it should make Sheryl's job easier. Sheryl asked about maintenance for things like plowing grounds keeping, and cleaning the bathrooms. Gerry said that he assumed the staff would maintain the interior and that since it's a city building the City would maintain the outside. But he did not have a definite answer because that was not on the agenda of the Mayor's meeting. Sheryl expressed concerns about the dogs not being outside. Gerry said there will be 8 outside runs. She feels that the building was designed for people not animals and that it looks like a jail.

Steve said the Mayor had received Tony's letter about the overage and he felt it would not be a problem.

AJ said that Paul DiMauro has a landscape company that will do a landscape design for the shelter. It does not include plantings or labor.

Gerry said that Lt Kowalski called Gail to discuss volunteers and possible candidates for the jobs. He reiterated to Gail that he wants the dogs walked. He said he doesn't want to euthanize. He wants the animals adopted and not living long term at the shelter. He said he wears many hats and we would like our input and help.

Gerry spoke about the Volunteer training program that he developed in conjunction with the CT's Beardsley Zoo. Volunteers would attend training sessions run by the Zoo Staff. Gerry tried to reassure Sheryl that the volunteers would have at least a basic knowledge of how to interact with dogs and cats.

### C. Presentation of Pro Green

Gerry reported about the references

Bed and Breakfast for Dogs in Aurora, Colorado

- Spoke to Larkyn
- Had ProGreen for 15 years
- Absolutely no problems
- No signs of wear & tear
- Large play area used by up to 50 dogs twice a day
- Would highly recommend to anyone
- No hair issues....totally unaware of any issues with hair
- Fantastic through all 4 seasons
- They use a solution of Triple 2 for cleaning and sanitizing, a product similar to Simple Green.

Boyd Lake Vet Center and Boarding Kennel in Loveland, Co

- Spoke to Karissa

- Can't say enough about it
- Had for 10 years without a problem
- 50 dogs on it every day playing and being very active
- Turf is cool in summer
- Cleaning is easy. They use a mixture of Clorox and water
- Would certainly recommend to anyone
- No weather problems

He said he also called Wignall Animal Hospital Dracut, MA who concurred that it was a very good product and they were very happy with it.

Gerry introduced Ken Edwards, the local representative of the company.

Ken gave the background on the company, indicating that it operates globally with its biggest dealer in Canada. He gave a detailed description of the product. He described the drainage feature, the ease of cleanliness, and the QuadriBind backing for strength. He said it comes in 15' width rolls, which will work well for our installation. He said it can be seamed. He and Greg Raucci will work together to minimize any potential waste in material. Ken says that he only works on one project at a time. He and his crew will be there every day. He estimates that the project will take 3-4 days. Greg asked about the time frame for ordering. Ken will be away the first half of July, so installation will most like take place the end of July.

#### D. Report from Bismark Construction

Greg Raucci reported that the power is on and the final inspections will take place Monday and Tuesday of the following week. Linda asked about the need for a lightning rod. Greg responded that he checked and there is no need. Gerry asked Greg to look into the LED bulbs. Greg said he is waiting for cat room equipment and drainage covers. Things still to be completed are the fence, signage, 2 glass doors for the cat rooms, and the ProGreen. Paul DiMauro is putting a roadway in behind the building. Gerry asked about the outside drainage problem near the garage and Greg said that Paul is installing a catch basin.

#### E. Signage

Bert reported that she has decided to go with ILevel Sign Company of Fairfield. ABC Signs was not responsive and too difficult to deal with. She said she took pictures of the site and feels the sign should be placed kitty corner on an angle so it can be seen from Riverdale Ave and Brewster Lane. The coloring in the sign will be matched with the green of the roof. Paul DiMauro will level the area.

## 7. Adjournment

*AJ Grasso made a motion to adjourn the meeting. Linda Hooper seconded it. All were in favor.*

The meeting was adjourned at 8:15pm.

Respectfully submitted,  
Gail S. Craig  
Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.