The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 6:15pm at Building Site, 11 Brewster Lane, Shelton, CT 06484 on Wednesday, May 28, 2014. The following members were in attendance: Gerry Craig, Steven Martino, AJ Grasso, Linda Hooper, Irene McCoy, and Tony Minopoli. Greg Raucci of Bismark Construction Co. also attended.

1. Pledge of Allegiance
   No flag

2. Public Participation
   None

3. Approval of Minutes
   Tony Minopoli made a motion to accept the minutes of the April 17, 2014 meeting. Irene McCoy seconded the motion. Linda Hooper made the correction of a special meeting rather than a regular meeting. All were in favor with the correction.

4. Communications
   None

5. Old Business
   None

6. New Business
   A. Bills Rendered
      No bills
   
   B. Update from Bismark
      Greg Raucci’s report included the following:
      - The one big issue right now is the UI. All mechanical equipment is installed and he is waiting for full power.
      - In the front areas he is waiting for final inspections so he can go ahead and close the ceiling tiles.
      - The kennels are currently being installed. There was a delayed in waiting for the epoxy paint on the floor to dry.
      - The cat condos are ordered and will be installed on June 11th. The cat playroom will have a glass door.
      - Miscellaneous equipment to be installed
      - The weathervane will be mounted on front roof. Greg had to purchase a special type of mounting.
      - Roof downspouts for the metal will be cut to lengths once the site work is done. Snow guards will also be added to prevent sliding.
      - 12 white pines will be planted on the neighbor’s side going up the hill.
• Greg stated that he is in discussions with Paul DiMauro for the site work.
• Paul will install a new driveway and walkway behind building up towards Public Works.
• Paul will modify parking to fit conditions.
• Paul will supply the base and preparation for the ProGreen ground cover.
• Greg will furnish a list of ProGreen projects for the committee to look at.
• Site work should be complete in 2 or 3 weeks.
• A discussion with Paul will have to take place regarding the rear area of the building as to truck access and fencing.
• Greg discussed the overages in the budget in regards to such items as the fencing and the cat room equipment. He explained that he has a 1.4 million dollar budget with a $68,446 contingency. What hasn’t been spent goes into an adjusted contingency. He currently has a shortfall of $11,318.46.
• Tony pointed out that this amount is less than 1% over budget and this is after $83,000 was cut from the original budget. He volunteered to write a letter to the Mayor to discuss this. Steve volunteered to discuss it with Paul DiMauro.
• Linda asked about the need for lightning rods, being that it is a metal building. Greg said he would check with the electrician.
• Irene asked about lighting in the cat room.

C. Signage
Robertata was not in attendance, but had emailed 2 quotes for signs and is waiting for a third. Both have come in under $5000.

D. Staffing
Irene and Linda reported that they have 2 tentative dates to meet with the mayor on staffing issues. They are July 17th & 19th.

7. Adjournment
Tony Minopoli made a motion to adjourn the meeting. Steve Martino seconded it. All were in favor.

The meeting was adjourned at 7:00pm.

Respectfully submitted,
Gail S. Craig
Clerk
Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.