

# Animal Shelter Building Committee

## Special Meeting

### May 28, 2014

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 6:15pm at Building Site, 11 Brewster Lane, Shelton, CT 06484 on Wednesday, May 28, 2014. The following members were in attendance: Gerry Craig, Steven Martino, AJ Grasso, Linda Hooper, Irene McCoy, and Tony Minopoli. Greg Raucci of Bismark Construction Co. also attended.

#### 1. Pledge of Allegiance

No flag

#### 2. Public Participation

None

#### 3. Approval of Minutes

*Tony Minopoli made a motion to accept the minutes of the April 17, 2014 meeting. Irene McCoy seconded the motion. Linda Hooper made the correction of a special meeting rather than a regular meeting. All were in favor with the correction.*

#### 4. Communications

None

#### 5. Old Business

None

#### 6. New Business

##### A. Bills Rendered

No bills

##### B. Update from Bismark

Greg Raucci's report included the following:

- The one big issue right now is the UI. All mechanical equipment is installed and he is waiting for full power.
- In the front areas he is waiting for final inspections so he can go ahead and close the ceiling tiles.
- The kennels are currently being installed. There was a delayed in waiting for the epoxy paint on the floor to dry.
- The cat condos are ordered and will be installed on June 11<sup>th</sup>. The cat playroom will have a glass door.
- Miscellaneous equipment to be installed
- The weathervane will be mounted on front roof. Greg had to purchase a special type of mounting.
- Roof downspouts for the metal will be cut to lengths once the site work is done. Snow guards will also be added to prevent sliding.
- 12 white pines will be planted on the neighbor's side going up the hill.

- Greg stated that he is in discussions with Paul DiMauro for the site work.
- Paul will install a new driveway and walkway behind building up towards Public Works.
- Paul will modify parking to fit conditions.
- Paul will supply the base and preparation for the ProGreen ground cover.
- Greg will furnish a list of ProGreen projects for the committee to look at
- Site work should be complete in 2 or 3 weeks.
- A discussion with Paul will have to take place regarding the rear area of the building as to truck access and fencing.
- Greg discussed the overages in the budget in regards to such items as the fencing and the cat room equipment. He explained that he has a 1.4 million dollar budget with a \$68, 446 contingency. What hasn't been spent goes into an adjusted contingency. He currently has a shortfall of \$11, 318.46.
- Tony pointed out that this amount is less than 1% over budget and this is after \$83,000 was cut from the original budget. He volunteered to write a letter to the Mayor to discuss this. Steve volunteered to discuss it with Paul DiMauro.
- Linda asked about the need for lightning rods, being that it is a metal building. Greg said he would check with the electrician.
- Irene asked about lighting in the cat room.

#### C. Signage

Roberta was not in attendance, but had emailed 2 quotes for signs and is waiting for a third. Both have come in under \$5000.

#### D. Staffing

Irene and Linda reported that they have 2 tentative dates to meet with the mayor on staffing issues. They are July 17th & 19<sup>th</sup>.

### 7. Adjournment

*Tony Minopoli made a motion to adjourn the meeting. Steve Martino seconded it. All were in favor.*

The meeting was adjourned at 7:00pm.

Respectfully submitted,  
Gail S. Craig  
Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.