

# Animal Shelter Building Committee

## Meeting

### May 15, 2013

The meeting of the Animal Shelter Building Committee was called to order by Chairman Gerry Craig at 7:00p.m. in Room 104 of Shelton City Hall, 54 Hill Street, Shelton, CT 06484 on Wednesday, May 15, 2013. The following members were in attendance: Chairman Gerry Craig, Roberta Reynolds, Linda Hooper, Irene McCoy, AJ Grasso, Steven Martino and Tony Minopoli. Greg Raucci also attended.

#### 1. Pledge of Allegiance

Recited

#### 2. Public Participation

None

#### 3. Approval of Minutes

*Roberta Reynolds made a motion to accept the minutes of the March 20, 2013 meeting. Irene McCoy seconded the motion. All were in favor.*

#### 4. Communications

Gail received an email from Donna Bouchard informing her that the UI has incentive programs for which the new shelter may qualify. Donna provided her husband's contact information for follow up by Gerry. He is Ken Bouchard, Senior Energy Engineer at the UI. Gerry stated that he contacted Ken who was very helpful. Gerry forwarded the information to Greg Raucci, so he and the architect can submit the necessary information for review. The project may be eligible for incentives through the UI's Energy Blueprint Program.

#### 5. Old Business

None

#### 6. New Business

##### A. Bills Rendered

None

##### B. Report from Bismark Construction

Gerry introduced Greg Raucci, Sr. of Bismark Construction Co. He turned the meeting over to him for presentation of the prints that were sent to the Department of Agriculture. Greg announced that the contract had been signed after a lot of back and forth and tweaking with City Counsel and the Mayor. It was decided with Paul Di Mauro that Bismark will be present bills to the building subcommittee for approval for payment. Gerry will share invoices with full committee. The City cuts checks bimonthly, the first and the 15<sup>th</sup>.

The prints were actually sent on Tuesday, May 14<sup>th</sup> by FedEx. It had been the plan that Greg and Gerry would physically bring the prints to Hartford and meet with a representative of the department. However, due to sequestration, jobs had been furloughed which made this impossible. Agriculture has up to 90 days to approve the prints. The feeling is that Paul DiMauro is excited about the project and ready to start. More trees have been cut and there is work that can be started before the final approval by the State.

Linda Hooper asked if any major changes had been made. Greg said no. He stated that the building will be of metal construction with an area of 5400 square feet. Greg displayed a copy of the set of prints that the State has. A wood entryway will be constructed to give it a more residential look. The dormers have been replaced with skylights. The utilities will come off the Riverdale Ave. side and Paul DiMauro said there is no longer a need for a retaining wall because he plans to slope the grade of the

property. Greg stated that the Building Department asked to see the egresses. There are a total of 5, 4 within the kennel area. There will be a total of 26 kennels with an additional 4 for quarantine. The reduction in the number of kennels is due to the building repositioning by the City which caused a lack of space for the length of building. Also there was thought that a pass through was needed in the kennel area. Greg said 2 kennels could be added back if desired. He said let's to see what the State says. Irene asked if the cat room will has windows. Greg said yes. There will be special insulation that absorbs sound. All kennels will be stainless steel. The cleaning system will take care of Parvo, unlike the one in Stratford. Greg stated that the outside fencing for exercise area will be 6 feet high. This was questioned by the committee as not being high enough. 2 solutions were suggested, either make the fence 8 ft high or put a top on made of chain link. The kennel floors will be epoxy and the office area floors will be VCT (vinyl clad tile). Varco Prudent is the metal building manufacturer. There will be a security system installed along with outside lighting and signage. There will also be hose reels in addition to the vacuum cleaning system.

Gerry reiterated that the design of the new shelter achieves 3 goals:

- To provide safety and shelter for strays and abandoned animals
- A center to promote adoptions
- And a facility that can educate the public, specifically targeting school/youth groups, on responsible pet ownership and the problems of pet overpopulation.

## **7. Adjournment**

*AJ Grasso made a motion to adjourn the meeting. Tony Minopoli seconded it. All were in favor.*

The meeting was adjourned at 7:45pm.

Respectfully submitted,

Gail S. Craig

Clerk

Minutes done from notes and audio tape. Tape will be submitted to City/Town Clerk.