

REGULAR MEETING
BOARD OF ALDERMEN
PUBLIC HEALTH & SAFETY COMMITTEE
WEDNESDAY, AUGUST 1, 2012
7:00 P.M. IN ROOM 104
SHELTON CITY HALL, 54 HILL STREET, SHELTON, CT

◆ **CALL OF THE MEETING/PLEDGE OF ALLEGIANCE**

The meeting was called to order at 7:00 P.M. in Shelton City Hall by Chairman Papa.
The pledge of allegiance was recited by all in attendance

IN ATTENDANCE

ALDERMAN PAPA, CHAIRMAN

ALDERMAN FINN

ALDERMAN MCGORTY

ALSO IN ATTENDANCE

CHIEF HURLIMAN, SHELTON POLICE

DIRECTOR JOHN MILLO, EMERGENCY

MANAGEMENT

◆ **PUBLIC PORTION**

No one from the public wished to speak.

◆ **AGENDA ITEMS**

◆ **CORRESPONDENCE**

No Correspondence.

1. APPROVAL OF MINUTES

1. REGULAR MEETING – MARCH 7, 2012

Alderman Finn moved to waive the reading and approve the minutes of the Public Health & Safety Meeting of March 7, 2012. Seconded by Alderman McGorty. All in favor. Motion carried 3-0

2. NEW BUSINESS

2.1 STREETLIGHT REQUEST ON POLE #8736 OR #8559 – COPPER PENNY LANE

Alderman Finn moved per the recommendation of the Chief of Police, to deny the streetlight request at Pole #8736 or #8559. Seconded by Alderman McGorty. All in favor. Motion carried 3-0.

Correspondence from Chief Hurliman is attached for all agenda items. Alderman Papa would like the clerk to notify all residents about their requests.

Alderman Papa let Mr. Verespy speak – 26 Copper Penny Lane. He states there is a number of incidents – Kids tore up lawn and mailbox. A suicide also took place there. A light would help. Maybe even a Dead End sign. Kids park there. The Chief will look into a Dead End sign for this street.



SHELTON POLICE DEPARTMENT

85 Wheeler Street, Shelton CT 06484



Joel W. Hurliman
Chief of Police

Phone: (203) 924-4440
Fax: (203) 924-4255

MEMORANDUM

To: Alderman John Papa, Chairman
Public Health and Safety Committee

From: Chief Joel W. Hurliman *Chief Joel W. Hurliman*

Date: July 24, 2012

Subject: Pending Items

1. There is a request from William Verespy of 26 Copper Penny Lane for a streetlight. The requested area to be illuminated is a cut-de-sac. This is a priority three installation.
2. George Meyer of West Street states the Stop signs are not visible at Fort Hill and West Street. The Public Works Department was contacted to cut back the brush.
3. Lauren Cust requests speed bumps on Union Street. Speed bumps are not recommended for Shelton public roads due to liability.
4. Dennis Della Pietro requests a streetlight on Royal Court Pole #1379. The light is across from their residence and is between two already illuminated poles. A cutback of brush and tree limbs would increase visibility without installing another streetlight. Priority three.
5. Lana Alkhatib reports the traffic light cycle on Route 110 and Maple Avenue makes traffic back up. The light was checked for equipment malfunction and none was found. The State DOT was contacted to review the cycle.
6. Rick Barry of Peachtree Lane reports that the Stop sign at Falcon and Peachtree Lane is damaged. Public Works was contacted to replace the sign and trim brush to improve its visibility.

JWH/pmb

2.2 SPEED BUMP REQUEST ON UNION STREET

Alderman Finn Moved, per the recommendation of the Chief of Police, to deny speed bump requests on Union Street. Alderman McGorty seconded for discussion.

Lauren Cust, 26 Union Street – She states this is a school district – St. Joseph’s School. People cut through this street to get to Bridgeport Ave. She submits a petition in favor of speed bumps. She would like a copy of the petitions sent to her for her records. She realizes that plows can be an issue. Alderman Papa states there are no speed bumps in Shelton on public streets. The Chief recommends to deny this request.

Chief Hurliman is looking at making this a one way street. He is investigating that right now. Mrs.Cust would be satisfied with that. Chief will put up recording devices in the mean time also speed devices.

All in favor of the motion. Motion carried 3-0.

The clerk should notify Mrs. Cust of the results of this investigation.

2.3 STREETLIGHT REQUEST AT POLE #7319 – ROYAL COURT

Alderman Finn Moved per the recommendation of the Chief of Police, to deny the streetlight request on Royal Court. Seconded by Alderman McGorty. All in favor. Motion carried 3-0.

Chief Hurliman will follow up on the cutting of the brush.

2.4 TRAFFIC SIGNAL AT INTERSECTION OF ROUTE 110 AND MAPLE AVENUE/EAST VILLAGE ROAD

Item has been referred to the State for further investigation.

Alderman Finn states it is the first car waiting for the light that is causing most of the problems, i.e., on telephone, talking, putting on make up just not paying attention.

2.5 DAMAGED AND HIDDEN STOP SIGN ON CORNER OF FALCON AND PEACHTREE LANE

The matter has been referred to Highways and Bridges. Chief Hurliman will follow up to Highway & Bridges.

3. OLD BUSINESS

3.1 REQUEST FOR TWO STOP SIGNS ON HUNTINGTON ST. AND COMMERCE DRIVE

Alderman McGorty Moved per the recommendation of the Chief of Police, to deny the request for stop signs at Huntington Street and Commerce Drive. Seconded by Alderman Papa. Discussion.

Alderman Finn has given a report on this area before. This was for Huntington Street and Trap Falls Road. There was discussion with contractor – J. Swift & Blakeman and Also with Paul DiMauro. Also

for Buddington Road Island. It does not meet the warrant for accident history under Section 28.05 of the MUTCD and also does not meet the warrants for minimum traffic volumes under Section 28.05 of the MUTCD. The guidance recommends that the installation of a multi-way stop should be based on a traffic engineering study of the intersection. There is not a current traffic engineering study. There have been several rear end crashes on Huntington Street which would likely increase as a result of stop sign installation.

Alderman Finn states at Huntington Street & Commerce installation of stop signs maybe wrong. He is not sure. Huntington & Trap Falls could have stop signs. He gave the police department a report once before.

Alderman Papa states at rush hour there is more of a problem. Chief Hurliman states there is no accident history.

Alderman Papa would like to check into removing the island on Buddington Rd. Alderman Finn states that has been on the table since Alderman Panek was on the board. Alderman Papa will check with Paul DiMauro.

The motion carried 2-1. Alderman Finn opposed.

4. REPORTS OF THE EMERGENCY SERVICES

A. EMERGENCY MEDICAL SERVICES

June 2012
EMS Commission Report

Report submitted by Michael Chaffee- Chief- Echo Hose Ambulance

Snapshot of 2011-

	2011	Jan.	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Days		31	28	31	30	31	30							
Weekdays		21	20	23	21	22	22							
Total calls		396	341	376	346	350	377							2186
EHAC Covered		383	335	371	341	347	370							2147
Percent covered		97%	98%	99%	99%	99%	98%							98%

Total Calls-

	2012	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	TOTAL
Days		31	29	31	30	31	30							
Weekdays		22	21	22	21	23	21							
Total calls		406	390	377	350	404	436							2363
EHAC Covered		398	381	370	347	398	428							2322
Percent covered		98%	98%	98%	99%	99%	98%							98%

New Members in Training-

We are currently precepting 10 new members. A new Orientation class will held August 6th.

CPR/AED Training-

Echo Hose Ambulance is providing free monthly CPR/First Aid training to all Shelton residents. Our first class was held in February and seven Shelton residents attended. In April Echo Hose Ambulance taught three free CPR Classes for residents and certified 33 residents of Shelton for free. To register for free community CPR Classes residents can visit our website at www.echohose.com for more information.

Vehicles-

All are in service

SHELTON: VEMS Responses

May 2012

June 2012

Total Responses	273	283
Response Percentage	98%	98%

VEMS: Municipal contribution

	<u>Service</u>	<u>Bundle Billing</u>	<u>Town Budgeted</u>	<u>09/10 Balance</u>	<u>Paid</u>	<u>Balance</u>
Ansonia	\$30,000		\$30,000		\$0	\$50,000
Derby	\$30,000		-		\$0	\$180,000
Oxford	\$30,000	\$20,000	\$50,000		\$0	-
Seymour	\$30,000	\$40,000	\$70,000		\$0	-
Shelton		\$30,000			\$30,000	
\$24,752	\$30,000		\$24,752			

VEMS: Operations

As mentioned in the past VEMS is in the process of turning over its fleet of vehicles in order to maintain a newer more dependable fleet of Emergency response vehicles. As such VEMS has ordered its 5th new Ford Expedition. Estimated delivery time is between 3-4 months.

VEMS has gone out to bid for an air conditioning contractor to install Central Air into its building. One has been chosen for a price of \$3,000. Work to be completed by Mid-August.

VEMS has had lettering placed on the building to identify it as Valley Emergency Medical Services.

As such the Town of Oxford Planning and zoning Commission has intervened and stated that VEMS has signage on the building that exceeds 6 square feet. For that reason VEMS must now apply for a variance in order to comply with sign ordinances in the Town of Oxford. We will keep you updated on how this works out.

**VEMS has responded to and submitted an RFP response to the Town of Monroe for Paramedic level Service. Response was due in Town Hall by July 20th 2012. VEMS submitted (8) eight copies of the RFP response to the town as required. We will keep you informed as to how this turns out.

VEMS finished its Fiscal year ahead in budgeted call volume by 55 calls for the year.

VEMS Executive Director has met with COG attorney Tom Welsh. Meeting went very well and VEMS expects attorney Welsh to have a

positive report to present to the Valley COG at its next regular meeting.

****VEMS has added an additional Paramedic unit 9-5 Monday thru Saturday. This unit is posted in the Downtown area of Shelton around Howe and Central. This unit is used to pick up demand for extra call volume in the Valley during the days and times it's on. Demand analysis shows its current hours are the busiest VEMS has to deal with.**

VEMS has hired an additional 4 part-time Paramedics this past month. This is in an effort to keep OT low and maintain staffing for the additional 4th Paramedic unit.

Alderman Papa questions money given at budget time \$30,000.00. The balance showing on the report from VEMS is \$24,752.00. Alderman McGorty states that is the residual balance from bundling billing. Still unresolved. Echo Hose is doing an excellent job.

B. POLICE SERVICES

Citation reports from April, May June & July are attached.

About 30 infractions a month. Alderman Papa counted 181 and the Chief states that is down because of vacations. They have had 2 fatalities.

C. FIRE SERVICES



**City of Shelton Fire Department
Office of the Chief**

**To: Board of Alderman - Public Health & Safety
From: Francis T. Jones III**

Subject: Monthly Report - July

Date: 7/29/12

Board of Alderman - Public Health & Safety,

The following is the Shelton Fire Department - Chief's Report for the month of June/July 2012. This is a list of completed tasks and a short list of those tasks and projects in progress.

Apparatus:

- 1) The DOT Inspection Phase is on-going and part of our preventative maintenance program on all apparatus and fleet vehicles. The majority of the apparatus are complete, and the remaining vehicles are being scheduled. Any items found deficient are being repaired or replaced. The apparatus mechanic as also checking all light fleet vehicles, and addressing any needs as required
- 2) Engine 32 is currently being scheduled to receive some front end work, due to wear/alignment concerns in the front end found during the DOT inspection, in addition some other minor issues reported by the fire company engineers will be addressed by the apparatus mechanic. (in progress being scheduled with Tracy's Garage)
- 3) Engine 52 will be scheduled next to receive upgrades to LED lights, Hose Tarp, Cross-lay hose restraints and the addition of reflective chevron striping for firefighter safety.
- 4) Engine 35 is currently receiving upgrades to LED lights, Hose Tarp, Cross-lay hose restraints and the addition of reflective chevron striping for firefighter safety.
- 5) Brush 54 is currently in O.O.S awaiting the new skid unit to be installed by the vendor. We are expecting it will return to service by mid August.
- 6) Marine 1 is OOS, awaiting installation of new motor, bottom paint, and keel guard. We are expecting it will return to service by mid August.
- 7) Rear Hose Covers are being replaced on E44, E4, and E53. Tarps will include reflective chevrons

- 8) Aerial and Ground Ladder Testing was completed last week, awaiting final inspection report, appears to be only minor maintenance issues that need to be addressed, on 45 foot ground ladder failed the test.
- 9) Quartermaster Field and I will be ordering new hose soon to replace failed hose, we are also looking into standardizing size, and colors of hose to assist in operations and training.

Staff Assignments/Projects:

- 1) Chief Jones is working with the Public Safety Council and Assistant Chief Verdicchio on the new radio system project. (in-progress)
- 2) Chief Jones is working with the Spec committee on new equipment purchases, and standardization of city fire equipment. Next projects are Rescue Stabilization, and Hose & Nozzles.
- 3) Chief Jones, Secretary Martin, Records Keeper Chase are working on scheduling the SFD membership for their medicals, There are 103 members in need of medicals, 85 of which need to complete an exam. Once completed by the end of September, all members will be within one year since their last exam. We will then continue to schedule members monthly for their medicals, to keep everyone current. Deputy Chief Hongo will be entrusted to this task.
- 4) Chief Jones is working with the Mayor's Office and Commissioner Ullrich in acquiring/refurbishment of fire stations (on-going)
- 5) Chief Jones is working on finalizing the SFD - SOP Manual and Dispatch Manual so they may be printed for distribution. (In-progress), SOP's being review by Officers Council and Training Coordinator
- 6) Chief Jones and the Public Safety Council met with representatives of UI.
- 7) Chief Jones and FD Staff are participating in a Statewide Hurricane Disaster Drill with OEM Director Millo and Public Safety Council on 7/30 and 7/31, to test the City of Shelton plans

- 8) Chief Jones and A/C Laucella of Ems and the Public Safety Council are looking to develop a monthly calendar of public events happening within our city, so all emergency services are aware of ongoing events. (in progress)
- 9) Assistant Chief Wilson and Training Coordinator Salemm are working on a new RIT/May-Day Procedure for the SFD, and Basic Truck Company Programs in conjunction with the VFS. (In-progress)
- 10) Assistant Chief Wilson is working on scheduling Live Fire training for all SFD Companies, all companies have been assigned dates
- 11) Assistant Chief Constantino has been assigned to the Volunteer Workforce Solution Grant, in which the SFD is a participant, for Recruitment and Retention. (on-going)
- 12) Assistant Chief Constantino & Captain Ovesny are working on the Opitcom system with funds recently approved from BOA funding for some upgrades particularly the Route 110, and Maple Street interception in White Hills. (In progress)
- 13) Recruitment Officer Mattioli is working on many projects, and asking for information from the respective fire companies. The SFD has a new Official Facebook account, and will be receiving Recruitment Posters Banners soon.
- 14) Recruitment Officer Mattioli and A/C Wilson are working on a Volunteer Appreciation Picnic scheduled around the weekend of 9/11.
- 15) A SFD Drivers Rodeo is tentative scheduled for October.
- 16) Quartermaster Field is working on SCBA Bottle testing, Air Quality testing, Structural and Fire Gear purchases and various other items.
- 17) Training Coordinator Salemm is working with the Chief and Company Officers on many projects, including establishing a new SFD Instructors List, initiating the Driver Operators Program, and developing a standardized training program with the Training Assistants for yearly training. See Training Officer report for details of projects.
- 18) Assistant Chief Verdicchio, continues to be the lead on all Radio Systems issues and the new proposed radio systems.

All radio issues are being address upon notification and in a timely manner. We are meeting regularly with the Public Safety Council on the progress of the new console install, and radio system. Details of Public Safety Council meetings are available via their minutes

- 19) Assistant Chief Verdicchio has also been assigned the task of updating the existing text messaging notification program. (on-going)
- 20) Assistant Chief Osiecki is working with the Apparatus Spec Committee on specifications for the new quints and two rescue vehicles.
- 21) Assistant Chief Osiecki is working with TC Salemm is scheduling a citywide walk through of the new construction being conducted on Canal Street.
- 22) TC Salemm is scheduling a citywide drill with UI, on electrical safety
- 23) Assistant Chief Osiecki is currently coordinating visits by various apparatus vendors for the Apparatus committee to review their products.

Training:

- 1) The Shelton Fire Department Spring/Summer FF1 program is moving ahead well.
- 2) The SFD will also be contracting with the VFS to provide FF2 Training this Fall, as a follow-up to our FF1 program, and to ensure SFD members can meet the proposed new I -7 policy of FF2 for consideration as Company Officers
- 3) Elevator Course Rescue Course was completed in July
- 4) Fall programs being scheduled are 2Q, Basic Aerial Ops, BBP, CPR/AED Training

Additional Items:

- 1) The SFD submitted the Federal Grant for AFG funding for new air-packs and various SCBA components.

- 2) We are currently evaluating options for the SAFER Act Grant, hopefully we will be submitting a proposal for gas reimbursement for SFD membership, as a Retention Items through this Grant.
- 3) I have received permission to re-instate the SFD Fire Explorer/ Venture Program, I am looking into a joint venture with EMS, and will be looking for members interested in assisting with this program.
- 4) Commissioner Manion and I are working on docking Marine 1 in water in the Upper Housatonic River. We have a resident that is donating use of his dock for SFD use. This resident is also joining the SFD (on-going)
- 5) The new Radio System Console is running, and dispatch has moved back into their renovated room.
- 6) The SFD performed well at the recent commercial restaurant fire in Huntington Center.
- 7) The SFD and all emergency services provided coverage, at the Shelton Fireworks, and SFD Membership and families all enjoyed them at the staging area provided by Carroll's Home Improvement

**Yours in Service,
Francis T. Jones III
Fire Chief
Shelton Fire Department**

Alderman Papa states there will be a referendum to add to Fire Pumpers, trucks etc. to upgrade the Fire Department.

D. OFFICE OF EMERGENCY MANAGEMENT

Director Millo passed out a press release on the Category 3 Hurricane drill this past week. It is attached at end of minutes.

Director Millo gives an update on the event designed to simulate a Category 3 hurricane. All Shelton services met at the command center of EOC and went into the exercise. Also participating for the improvement of sheltering and recovery efforts were staff from the Shelton Senior Center, Board of Education, Public Works, Parks & Recreation and Valley Health District and also 2 reps from UI. It was strictly a table top exercise. Shelton has not had a Category 3 – the last one was in 1938.

They were using their communication – all portable equipment, texting, e mail all available communications. What was expected from all departments.

At the last storm Irene, he was critical of UI services but he is going on record to tell this board that they turned that around and are on top of all of this. He is glad that he is in UI territory right now. They have it down pat. First Light Power was not at the table. He questioned this. They should have been there – this was a Cat. 3 storm. He noted it at the table to the State.

Alderman Finn mentioned about Canal Street being developed. Shelton is in Region 2 and there will be more exercises. Every town was required to participate but smaller towns are not ready.

Shelton is required to participate because three or four years ago they received grants and emergency management planning grant. We receive \$20,000.00 towards his salary. They are looking to upgrade their equipment. I pads or netbooks were mentioned for communicating. The state would throw scenarios at them and they would plug it in to the computer and bang it is on the screen. They are looking for funding from the grant.

The room is tight over there. They are looking into that. Every one would be on the same page. They have a uniform command and everyone has a job to do. They included sheltering, make safe crews, evacuation. Everyone is involved and it will make for a better solution to a problem. If the Governor opens the State EOC, Shelton has been mirroring that – they might not go to a full opening but a partial opening – they will be monitoring that.

Alderman Papa asks about learning from the storm in October. Director Millo states they are improving on some things. The drill helped with this also. EMS is doing a good job. American Legion also helped.

They went from the Community Center to the Shelton Senior Center to the Legion to High School for shelters. Alderman Finn asks about north end shelter. They do not like to use schools because they feel it is better to get people back into routine after a disaster as soon as possible. The children going to school helps the parents get back to work, clean up houses, and deal with insurance companies. Chief Hurliman states they found this works best.

Director Millo states that when an emergency is declared if they need 4 shelters they have four if they need 8 they will make 8 and so on.

They will make it portable and they will make it happen.

They use to use Fire Houses but they have to make it safe for the Fire Fighters and their families. They need the firefighters out in the field and their families must be safe. He is very pleased with the drill. They need to expand their space and they also added Amateur Radio group on board. He also bought in the Grants Writer in to see first hand what is going on.

Chief Hurliman states they need space to concentrate. They are in the Fire Marshal's office. They could expand into Auditorium. EOC is designated here. They need large TV screens, work stations, conference tables. He will be asking as a unified group and ask Administration for space. They are working on this.

There is a Shelton Emergency Management website www.sheltonemergency.com for hurricane and emergency preparedness tips. They will be encouraging the public to use the webpage. Communication is key. They also can connect from the City of Shelton webpage.

E. FIRE MARSHAL

Alderman Papa states that he did ask Fire Marshal Tortora to be here this evening. He did not come. He would like the clerk to send a letter to him stating that they received reports from all emergency services except the Fire Marshal and we expect to receive a report on his activities for April, May June & July. The clerk should also send a copy to the Mayor.

Alderman Finn moves to accept all the reports of the Emergency Services. Seconded by Alderman McGorty. All in favor. Motion carried 3-0.

ADJOURNMENT

ALDERMAN MCGORTY MOVED TO ADJOURN THE MEETING AT 7:55 P.M. SECONDED BY ALDERMAN FINN. ALL IN FAVOR. MOTION CARRIED 3-0

Press Release

For Immediate Release

Contact: Charlene DeFilippo, City of Shelton
Community Development Office
54 Hill Street, Shelton, CT
Phone: 203-924-1555, Ext. 374
c.defilippo@cityofshelton.org

The City of Shelton Department of Emergency Management and all emergency services, including Police, Fire and EMS, participated in a statewide exercise to improve communications between the municipalities, the state and local utility companies during an event designed to simulate a Category 3 hurricane. The two-day exercise held on July 30 and 31, involved all command staff necessary to run Shelton's newly-created Emergency Operations Center, located at Shelton City Hall. Also participating for the improvement of sheltering and recovery efforts were staff from The Shelton Senior Center, Shelton Board of Education, Public Works Department, Parks and Recreation Department, and Naugatuck Valley Health District.

"We feel this was a valuable exercise which will enhance our ability to respond to natural and man-made disasters which could affect our residents and visitors of the City of Shelton," stated Police Chief Joel Hurliman. "Some important lessons were learned during the exercise which will be incorporated into the City's response plan."

Emergency Management Director John Millo thanks the State of Connecticut Division of Emergency Management and Homeland Security (DEMHS) and the utility companies for sponsoring this intense training exercise, and was pleased to have the involvement of the command staff and municipal partners for their participation in these readiness and protective efforts for the Shelton community.

Director Millo and Chief Hurliman encourage residents and businesses to refer to the City of Shelton Emergency Management website on a regular basis at www.sheltonemergency.com for hurricane and emergency preparedness tips.

RESPECTFULLY SUBMITTED

MARGARET WEBER

**MARGARET WEBER, CLERK
PUBLIC HEALTH & SAFETY COMMITTEE**