



BOARD OF ALDERMEN
SHELTON, CONNECTICUT
PUBLIC HEALTH & SAFETY COMMITTEE
REGULAR MEETING
March 2, 2016

Call to Order / Pledge of Allegiance

The meeting was called to order at 7:00PM by Chairman Noreen McGorty. She led those assembled in the Pledge of Allegiance.

Roll Call

Alderman McGorty, Chairman
Alderman Finn
Alderman Capra

Also Present

Capt. Shawn Sequeira, Shelton Police Department
Sgt. Mark Siglinger, Shelton Police Department
Mike Maglione, Director of Office of Emergency Management

PUBLIC PORTION

Mark Vendetto
310 Huntington Street
Shelton, Ct. 06484

Mr. Vendetto made the following points:

- The average speed has got to be around 50 miles per hour.
- There was a motor vehicle accident where there was a car pulling out of 331 and another car came over the hill and t-boned it.
- There have been over four accidents in a two month period.
- There's nothing to stop the vehicles in a two mile stretch.

AGENDA ITEMS

CORRESPONDENCE

No correspondence.

Stephanie A. Raymond

2016 MAR 10 P 4:13

CITY OF SHELTON
TOWN CLERK

1. APPROVAL OF MINUTES

1.1 REGULAR MEETING – JANUARY 6, 2016

Alderman Finn moved to waive the reading and approve the minutes of the Public Health & Safety Meeting of January 6, 2016. Alderman Capra seconded the motion.

No discussion.

Vote:

All were in favor.

1. NEW BUSINESS

2.1 NO OUTLET SIGN REQUEST - STONE HOUSE ROAD

- The sign is already installed.
- No action taken.

2.2 SPEEDING ON HUNTINGTON STREET FROM COMMERCE DRIVE TO GRISTMILL LANE

Alderman Capra moved, per the recommendation of the Police Department, to authorize the Traffic Division to investigate speeding on Huntington Street from Commerce Drive to Gristmill Lane. Alderman Finn seconded the motion.

Discussion:

- Shelton Police Department uses radar there. This is the best deterrent to decrease accidents.
- Giving out tickets will slow traffic for a while but can anything else be done?
- Speed boxes can be used. The department just purchased another one.
- The police department is short some officers and they have other responsibilities like crime and fatalities so there is only so much manpower available.
- The police department has some new officers in the Academy and some that are waiting for a spot in the Academy.
- Even short-staffed the officers, especially the detectives have been doing a great job.
- Can we get an idea of how many times school buses stop on Huntington Street? We can look into some "Slow down for children" signs.

Vote:

All were in favor.

2. OLD BUSINESS – STATUS UPDATE

3.1 BICYCLE SAFETY SIGNAGE REQUEST ON CERTAIN CITY STREETS

- All the signs are up.

3.2 SPEEDING ON ISINGLASS ROAD

- The police do enforcement on this street just like other streets.
- The speed boxes were just taken down. Speeding is 80%.

3.3 REQUEST FOR 4-WAY STOP SIGN AT EAST VILLAGE, VISTA & REVERE

- The sight line was checked with a laser gun. Vista at the stop sign has a 52' sight line. At the curb the sight line increases to 680'.
- We got permission to cut the bush at number seven Revere and this doubled the sight line. There is another bush that another property owner will move in the spring in order to help improve the sight line.
- Please notify the two ladies that requested this action and let them know what has been done.

3.4 MISSING SIGNAGE AT HOWE AND WHITE

- The State DOT has been called again. The paperwork had been misplaced but it will get done.

3.5 STATUS UPDATES FROM POLICE DEPARTMENT

3.5 A. STREETLIGHT REQUEST FOR DIMON ROAD & MARTINKA DRIVE

- The sightline is good and there are no accidents recorded so there is no need.

B. RIVER ROAD STREETLIGHTS IN FRONT OF RINKS

- These have been installed and they look great.
- Alderman Finn inquired about the feasibility of adding a crosswalk. He was told that this is a tough area for a crosswalk because it would need a lighting system and who would pay for it? There was a concern from another Alderman who sent a picture of kids trying to cross the street there.

C. STREETLIGHTS AT CORAM AVENUE AND HILL STREET

- These have been ordered.

3. REPORTS OF THE EMERGENCY SERVICES

A. POLICE SERVICES

- Alderman Capra inquired about what is being done to educate the public and kids about heroin. He noted that this is a non-partisan problem.

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- The police department is in the process of putting together a program that will involve students and parents. It will involve a series of workshops that will be designed to make people aware of the issue, signs, and community effects. The police department is just starting to put this together. The community has got to become aware of the problem.
- We don't have the DARE program. We can look and see if there is anything similar. Currently the school system doesn't do any substance abuse education.
- The police department is going to start the program and give the community the best program that they can put together and stay onto the problem criminally.
- It was noted that there has even been incidents with fourth grade students drinking.
- The parents have to be a part of the solution. It might be necessary to have a separate program for the parents.
- The police departments DEA liaison officer has been doing exceptional work. They just caught the man from Newtown that was supplying the drugs.
- The Public Health and Safety Committee offered their future assistance in this matter.
- Visibility is a big thing when patrolling. People see you in a spot with the lights on, you stay there for about ten minutes, and then you move along and come back later. People think you're always there even though you aren't.

B. EMERGENCY MEDICAL SERVICES

- Echo Hose has two new ambulances in service.
- The EMS budget is submitted.

C. FIRE SERVICES

- Chief Jones was not able to be here. Mike Maglione answered the questions that the Committee had.
- Chief Jones is instituting a Recruit Firefighter Scholarship Program. It is a 14 week training session at the Connecticut Fire Academy. Training is over a four month period and costs \$6500 per person. Members can get back up to 75% of the cost. They must maintain their membership in order to do so. This type of training usually takes three to four years to achieve. We can now have it in four months.
- The CAD Monitoring Service is where a call comes in and this software automatically downloads the initial response to the fire report. One limitation is the "pipeline" that the information can travel. It eliminates

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the need to make out reports with in and out of service times. The paper report will eventually go away because everything goes out into an electronic report. The attendance report is different now but eventually that will be available.

- The Department has received bids to remodel the floor of Don Weston's garage. We will be evaluating the bids.

D. FIRE MARSHAL

- The Fire Marshal is not at the meeting. The Committee had requested his presence but he is not here.
- The report is the same report that is always sent. The Committee still has questions.
- Twenty estimated permit inspections.
 - Why are they estimated?
- Seven incident responses.
 - What does that mean?
- Thirteen building plans submitted.
 - What were they? When were they submitted? On what dates were they submitted?
 - If thirteen building plans were submitted then how were twenty reviewed?
- Complaints received.
 - We should know what they are and how they were handled.
- The hours don't make sense to the Committee.
 - Why are some zero hours? Again, elaborate.
- We can put our requests and questions in the form of a letter again.

Alderman Finn made a motion to send another letter to the Fire Marshall requesting his presence at the next meeting of the Board of Alderman Public Health and Safety and/or details and explanations concerning the summary pages that were previously discussed at this evening's meeting. The motion was seconded by Alderman Capra.

No discussion.

Vote:

All were in favor.

E. OFFICE OF EMERGENCY MANAGEMENT

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- The Emergency Tabletop Drill at Sunnyside School is a drill where we present an incident to school administrators and they go through their responses to that incident.
- We are reviewing the bids for generators and expect to award a bid March 10th with a completion date in mid-May. Echo Hose and White Hills bids will be in late March.

ADJOURNMENT

A motion was made to adjourn at 7:53PM by Alderman Finn. Alderman Capra seconded the motion.

No discussion.

Vote:

All were in favor.

Respectfully submitted by K. Anglace, clerk

4. REPORTS OF THE EMERGENCY SERVICES

- A. POLICE SERVICES**
- B. EMERGENCY MEDICAL SERVICES**
- C. FIRE SERVICES**
- D. FIRE MARSHAL**
- E. OFFICE OF EMERGENCY MANAGEMENT**

January Infraction Report

<u>Date</u>	<u>Location</u>	<u>Charge</u>	<u>Speed</u>	<u>Fine</u>
INFRACTIONS				
1/26/2016	Howe Ave/Cornell St	Operating unregistered Motor vehicle		\$117.00
1/15/2016	120 Meadow St	Possesiom of tobacco by minor in a public place		\$50.00
1/3/2016	Huntington St/Isinglass Rd	Unsafe backing		\$50.00
1/27/2016	Shelton Ave/ Lake Rd	Operation of motor vehicle mobile device		\$150.00
1/13/2016	East Village Rd/ Wabuda Pl	Traveling unreasonably fast	40/25	\$181.00
1/31/2016	185 Canal Street	Creating Public Disturbance		\$103.00
1/9/2016	100 Trap Falls Rd	Using hand held phone while operating vehicle		\$150.00
1/28/2016	Bridgeport Ave/Cot Street	Failure to carry insurance ID Failure to grant right of way		\$249.00
1/23/2016	S. Constitution Blvd/ River Rd	Traveling to fast for conditions		\$132.00
1/17/2016	675 N Constitution Blvd	Simple trepass, unsafe tires,operating a vehicle by a person 16 after 11:00 pm, failure to renew registration.		\$117.00
1/20/2016	Long Hill Ave	Traveling unreasonably fast	47/25	\$0.00
1/15/2016	80 Mohegan Rd	Failure to drive right		\$50.00
1/27/2016	East Village Rd/Hickory Ln	Traveling unreasonably fast	40/25	\$161.00
1/23/2016	1001 Bridgeport Ave	Traveling to fast for conditions		\$50.00
1/14/2016	469 Howe Ave	Creating Public Disturbance		\$103.00
1/12/2016	Howe Ave/Wharf St	Possesion of less than one-half ounce of cannabis/type of substance		\$250.00
1/3/2016	Myrtle St/ Coram Ave	Failure to obey stop sign		\$50.00
1/27/2016	190 Isinglass Rd	Speeding	57/25	\$216.00
1/24/2016	188 Howe Ave	Blocking driveway		\$92.00
1/27/2016	Farmers Market	Possesion of less than one-half ounce of cannabis/type of substance		\$150.00
1/6/2016	Bridgeport Ave/ Trap Falls	Using hand held phone while operating vehicle/ Operating MV without license		\$308.00
1/14/2016	429 Shelton Ave	Failure to renew registration		\$117.00
1/9/2016	14 Beard St	Parking in handicap space		\$150.00
1/16/2016	Howe Ave/ Brooke St	Using hand held phone while operating vehicle/ Operating MV without license		\$150.00
1/9/2016	River Rd/Petremont Ln	Traveling unreasonably fast	47/25	\$196.00
1/27/2016	Howe Ave/ New St	Traveling unreasonably fast		\$166.00
1/4/2016	Coram Ave/ Myrtle St	Failure to obey stop sign		\$129.00
1/16/2016	Howe Ave/Kneen St	Using hand held phone while operating vehicle		\$150.00

February Infraction Report

Date	Location	Charge	Speed	Fine
MISDEMEANORS				
2/5/2016	Coram Ave/Coram Rd	Operating while registration of license is ref/sup/rev. Improper use of registration/license. No insurance.		\$0.00
2/10/2016	Walnut Tree Hill Rd/Mohegan Rd	Evading responsibility/driving under the influence/failure to bring MV to full stop/ driving right hand lane		\$0.00
2/1/2016	Meadow St/Wheeler St	Following to close/Insufficient insurance		
2/28/2016	Leavenworth Rd/ Monroe Town line	Failure to drive right/reckless driving/driving under the influence		\$0.00
2/22/2016	13N Rte 8 Hwy	Speeding	85/55	\$0.00
2/8/2016	Birch St/Forest Ave	Failure to drive right/operating while reg. of license is Ref/Sus/Rev		\$0.00
2/16/2016	Corporate	No insurance		\$0.00
2/25/2016	Howe Ave/Maltby St	Failure to renew registration/Operating while registration of license is Ref/Susp/Rev		\$0.00
2/23/2016	2 Armstrong Rd	Operating while registration of license is Ref/susp/rev/Driving under the influence		\$0.00
INFRACTIONS				
2/24/2016	18 Old Stratford Rd (Shelton T126)	Failure to grant right of way private rd		\$132.00
2/25/2016	Canal St/Wharf	Operating unregistered motor vehicle		\$117.00
2/8/2016	James Farm Rd/Armstrong Rd (Shelton, T126)	Traveling too fast for conditions/Failure to carry insurance ID		\$249.00
2/7/2016	427 Howe Ave	Failure to grant right of way at intersection		\$50.00
2/15/2016	64 Kneen St	Blocking driveway		\$50.00
2/25/2016	Howe Ave/Brewster Ln	(1st offense) operation of vehicle while using hand-held phone		\$150.00

2/16/2016	Howe Ave/Edgewood Ave`	Operating a MV without a license		\$158.00
2/19/2016	Howe Ave/Beard St	Operating unregistered motor vehicle		\$117.00
2/13/2016	19 Maple St	Improper parking		\$92.00
2/29/2016	3 Murphy's Ln	Creating a public disturbance		\$103.00
2/6/2016	427 Howe Ave	Operating a MV without a license/Following to close		\$125.00
2/20/2016	S. Constitution Blvd/ RT8 Hwy	Following to close		\$132.00
2/25/2016	000-1 Birdseye Rd	Traveling unreasonably fast	48/25	\$196.00
2/4/2016	190 Howe Ave	Blocking driveway		\$92.00
2/9/2016	Howe Ave/Wharf St	Failure to drive right		\$132.00
2/26/2016	829 Bridgeport Ave	Failure to drive right		\$132.00
2/23/2016	10 Jefferson St	Operating of MV in violation of license classification		\$158.00
2/2/2016	Bridgeport Ave/Trap Falls Rd	Following to close		\$132.00
2/11/2016	504 Bridgeport Ave	Creating a public disturbance		\$103.00
Misdemeanors		9		
Infractions		19		

B. Emergency Medical Services



**EMERGENCY MEDICAL SERVICES
EMS COMMISSION
SPECIAL MEETING MINUTES
February 1, 2015
SHELTON CITY HALL/7:00 p.m. / Room 104**

Commissioners Present:

Chairman Noreen McGorty

Beth Tiberio, Commissioner

Karen Minopoli, Commissioner

Nancy Minotti, Commissioner

1. Convene

The meeting was called to order by Chairman McGorty at 7:06 p.m.

2. Pledge of Allegiance

All in attendance recited the Pledge of Allegiance.

3. Public Portion

Chairman McGorty offered an opportunity for the public to speak. There being no one, the public portion was closed.

4. Approval of Minutes from December 21, 2015 MEETING

Commissioner Tiberio made a motion to approve the December 21, 2015 EMS Meeting Minutes. Commissioner Minotti seconded the motion. A voice vote was taken; motion passed unanimously.

5. Correspondence

There being no correspondence this portion of the meeting was closed.

6. UPDATE from EHAC

It was noted that the report from EHAC was received that morning.

The panel took a moment to review the report.

Commissioner Minopoli noted that they seem busier than last year. Chairman McGorty agreed they are busier.

There being no additional questions or comments, this portion of the meeting was closed. A copy of the report is below.

**January 2016
EMS Commission Report**

Report submitted by: **Michael Chaffee, Chief
Echo Hose Ambulance Corps**

Snapshot of 2014

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls	425	371	400	391	368	369	382	338	382	398	410	406	4640
EHAC Covered	408	360	384	384	351	361	372	326	371	373	400	389	4479
Percent covered	96%	97%	96%	98%	95%	98%	97%	96%	97%	94%	98%	96%	97%

Snapshot of 2015

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Total calls	421	335	432	406	419	376	435	381	399	383	387	412	4786
EHAC Covered	403	319	407	393	390	351	415	362	371	352	359	398	4520
Percent covered	96%	95%	94%	97%	93%	93%	95%	95%	93%	92%	93%	97%	94%

New Members in Training

We have 11 members in our Precepting Program. We have received 3 new member applications in the last month. 1 Member was cleared for active duty in the last month.

Training

The EHAC Community Training Center offers State EMT Testing twice a month and is running efficiently. EHAC holds bi-monthly EMT refreshers and an annual Paramedic Refresher that is well attended by our members and other responders from around the region and State. We also continue to offer Community Access CPR/AED training on request. Our list of classes and CME's can be found on our training website. [Http://www.echohose.com](http://www.echohose.com)

The Annual Medic Refresher is currently in session and held on Sundays. It is scheduled to complete in early March.

Our winter EMT class began January 7th. It is being held on Tuesday & Thursday nights with a few Saturdays.

There are currently 5 EMT's in our Driver Training program. We cleared 2 Drivers for duty in the last month.

Membership

EHAC current active roster: 108

EHAC held its annual holiday/awards banquet in January. Some highlights from the event included:

Member of the Year – Robert Jones, a long time member and constantly embodies the best we could ask for in a Volunteer Member.

Rookie of the Year – Nikki Cote, while new to our Corps, Nikki has shown brightly in her dedication and service to the community.

Crew of the Year – Ellen Lewis & Mike Krebs. Both have been with us for many years now and consistently ride and support the EHAC mission.

Lisa Infante – EHAC retired her car number in memorial of one so dear to us and taken too soon. He children were in attendance for the dedication and were presented a plaque from the Corps. We also presented the family with a donation check of over \$10,000 raised through the “GoFundMe” campaign from EHAC and Lisa’s friend, Christine Guerrero.

Vehicles

All units are in service.

The two new ambulances are scheduled to be placed in service near the end of March at the start of spring.

Equipment Update

All Equipment is in service.

Operations

So far the winter has been mild. The One significant storm we had was well planned, staffed deployed. As always, all emergency services agencies worked well together to ensure the safety of our residents and responders.

EHAC on duty crews and First Responders are on hand 24/7/365 with no first calls going to mutual aid services. EHAC’s Paramedics are assisting on calls and mutual aid responses when needed.

Community Outreach Team

Events planned for 2016 include:

Team "Men Who Cook" held in April
Memorial Day Parade May
National EMS Week May
SHS Mock Crash May
Relay for Life June
CT EMS Expo June
Shelton Fireworks July
Shelton Day October
Halloween Trick or Trunk October
Pictures with Santa/Team Toys for Kids December

We have several additional events the CORT team is working on. I will keep the Commission updated as they progress.

MRC

The Medical Reserve Corps is a statewide program that Echo Hose Ambulance and the Naugatuck Valley Health District has partnered together to establish for this area. The MRC prepares members of our team to help in the time of disaster. The MRC would help staff and coordinate mass dispensing of medications, vaccinations, sheltering and rehabilitation of residents and emergency workers in the Naugatuck Valley. Those members of the community who are interested in joining the MRC can visit www.echohose.com to fill out an application.

7. UPDATE From VEMS

Commissioner Tiberio asked if Jason was still running VEMS. Chairman McGorty replied yes.

It was also noted that their dispatch volume is down 20% but this is seen as a positive as new protocols are in place and a paramedic may not need to be dispatched for every call.

The panel took a moment to review the report. There being no additional question or comments, this portion of the meeting was closed. A copy of the report is below.

REPORT TO THE SHELTON EMS COMMISSION

January 25, 2016

SHELTON: VEMS Responses

	<u>Sept 2015</u>	<u>Oct 15</u>	<u>Nov 2015</u>	<u>Dec 2015</u>
Total Responses	188	177	169	170
Response Percentage	98.5%	98.5%	99%	99.5%

VEMS: Municipal

	<u>Request</u>	<u>Town Budgeted</u>	<u>Paid</u>	<u>Balance</u>
Ansonia	\$30,900	\$30,900	\$30,900	\$0
Derby	\$30,900	\$0	\$0	\$220,900
Oxford	\$30,900	\$30,900	\$30,900	\$0
Seymour	\$30,900	\$30,900	\$30,900	\$0
Shelton	\$30,900	\$30,900	\$30,900	\$0

The VEMS/Derby Lawsuit is continuing to move forward. Pretrial date is set for July-2015. No new updates other than more depositions have been performed.

VEMS: Operations

Staffing levels are optimal and overtime needs are well within acceptable standards.

One new vehicle will be purchased during the first quarter of 2016.

VEMS total dispatch volume is down by 20% as a result of new EMD procedures out of Northwest Public Safety. This is not necessarily a bad we do need to evaluate whether certain types of patients are not receiving a paramedic because a paramedic is not being dispatched under the new protocols. It should be noted that trip counts are down by an even greater percentage in Shelton because the EMD procedures utilized by Southwest Public Safety are more limited than Northwest.

8. Update on CMED

ChairmanMcGorty referredthe commission to thecall report from CMED. She explained that the report is the entire call report. It is broken down on priority calls vs non-priority

calls. The commissioners took a moment to review the report. There being no questions on the report this portion of the meeting was closed.

9. Approval of Payment Bills

There were no bills to pay. This portion of the meeting was closed

10.2016 Budget

Chairman McGorty then turned the committees attention her budget report passed out at the meeting and a letter from VEMS requesting their charges be budgeted for 2016 budget. A copy of this letter is attached.

Chairman McGorty then got into the breakdown of her budget report. She explained that page 1 is just the summary report. The summary report shows last year's budget amounts and what we are requesting for 2016.

The summary report outlines our request to decrease our personnel Training. The increase in C-MED is per Mike Maglione as that is the amount they will charge. The next line item is to stay open with a minimum budgeted amount. The next item Chairman McGorty is requesting be removed as she does not believe bundle billing will be coming back. The Paramedic Service will have a modest increase as indicated in the letter from VEMS and Clerical Fees will remain the same. These changes will decrease the committees overall budget.

Page 2 is the statement of goals and program activities. It has not changed from last year. Chairman McGorty then stated we will come back to this item.

Page 3 of the Budget report refers to Personnel Training. A reduction for this item will be requested for 2016. The rationale for the decrease is to help offset the increases in the other line items.

Page 4 is C-MED, our dispatch system. This item is going up a modest amount and has been budgeted accordingly.

Page 5 is Professional Services and is budgeted at \$1.00 to keep the item open in case there is a need for it. Chairman McGorty stated that it is difficult to open an item.

Bundle Billing, page 6, however Chairman McGorty is requesting be closed. This item is for bundle billing. Chairman McGorty does not feel this item will be coming back and is no longer needed.

Page 7 is Paramedic Services will have a modest increase. The requested increase amount is outlined in the letter received from VEMS.

Page 8 is Clerical Fees. There is no change requested for this item.

Page 9 is a six year capital outlay request. Chairman McGorty indicated this page does not really pertain to this committee but left it in the report. It is used to budget large expense items.

Chairman McGorty then went back to page 2 of the budget report. She did not feel any changes were needed and asked the committee if they had any recommendations. There were no recommended changes.

Commissioner Minotti Minopolimade a motion to approve the 2015 Budget with the noted changes. Commissioner Minopoli seconded the motion.**A voice vote was taken; motion passed unanimously.**

Chairman McGorty stated she will submit the budget to Finance.

11. Report of Chairman

Chairman McGorty advised she had no additional reports. There being none this portion of the meeting was closed

12. Report of Commissioners

There were no additional reports or comments. There being none this portion of the meeting was closed.

13. Adjournment

Commissioner Minopolimade a motion to adjourn. Commissioner Minotti seconded the motion.

The vote was unanimous; motion passed.

Chairman McGorty adjourned the meeting at 7:20 pm.

Respectfully submitted,

**Terri Gannon/Clerk
1 tape on file in Town Clerk's office.**



C. Fire Services

City of Shelton Fire Department Office of the Chief

To: Board of Fire Commissioners
Cc: Mayor Lauretti
Public Safety Director of Emergency Services - Maglione
From: Chief - Francis T. Jones III
Subject: Monthly Report – February
Date: 2/23/16

Commissioners,

The following is the Shelton Fire Department – Chief's Report for the month of February. This is a list of completed tasks and a short list of those tasks and projects in progress.

Apparatus:

- 1) Quotes for Tower 7 refurbishment from (2) vendors were received for motor repairs, and (3) quotes received for updating emergency lighting and visibility. We are still awaiting a third quote from KME (Bulldog) on the project, and another quote from FAS on the emergency lighting. In addition, Northeastern Communications is preparing a quote for updating the internal cab, pump, bucket, and turntable headset communications. Once obtained the Fire Apparatus Mechanics will review them for accuracy. Proposals will then be brought forth to the BOFC and City for funding considerations.
- 2) The new command vehicles arrived and are currently being outfitted at Fleet Auto Service.
- 3) Engine 2 required towing, after its air brakes froze while working at an MVA assignment on Route 8 on February 14th. The temperature was recorded as – 6 degrees F. After rewarming, and a safety check the vehicle was placed back in service.
- 4) Commissioner McGorty and Purchasing Agent Sullivan developed bid specs for the Fire Apparatus Maintenance Facility floor improvements. A scope of work inspection was conducted by prospective bidders on February 10th. It was well attended.
- 5) Regular Preventative Maintenance continues to be conducted by the Apparatus Mechanic

Staff Assignments/Projects:

1) Chief Jones completed and submitted the 2016/2017 Operating and Capital to finance.

2) Chief Jones, Grants Administrator Charlene Defillipo, and PSD Maglione submitted a 2016 FEMA – Firefighter Assistance Grant for diesel exhaust vents at fire houses.

3) Chief Jones met with Mayor Lauretti and the Cities Administration to discuss “Recruit Firefighter Scholarship Program”

4) Chief Jones, Marshal Tortora, FD IT Matt Lawrence have been working together, along with Shelton PD IT Caponi, and City Of Shelton IT Bednarsky in implementing the CAD Monitor Service for our Firehose Software Data Collection. Much progress has been made, but work continues to update, and work through computer related items.

5) Chief Jones & FD-IT Matt Lawrence conducted a training class for new and existing Chief and Company Officers on the Firehouse Software Data Collection.

3) Chief Jones & Deputy Chief Hongo attended a “Mental Health for Fire Responders” training program held at Shelton PD.

4) Deputy Chief Hongo & Chief Jones updated the Infection Control Policy and Respiratory Protection & Medical Monitoring Policy for year 2016. Policies are on the March BOFC agenda for consideration of approval.

5) Deputy Chief Hongo - continues to monitor the departments Medical Monitoring Program. All physicals are now being conducted at the successful bidder's facility (Saint Vincent's Immediate Healthcare). The transition and physicals have gone smoothly.

6) Deputy Chief Hongo & Captain McCue are scheduling Season # 2 of the Shelton Firefighter Fitness Program.

7) Assistant Chief Wilson has been doing at tremendous job with training. Numerous drills and training programs are in progress. Attendance for city sponsored drills has been tremendous. Example: 51 SFD members participated in the Man vs Machine Course.

8) Assistant Chief Wilson and the training assistants are moving forward with on-line recerts for BBP and Haz-mat. They have also improved the SCBA recertification process to include May-Day, and Firefighter Safety into the program.

8) Assistant Chief Constantino has been assigned as the liaison between the fire department and vendor in regard to the new vehicle purchases. He has been in constant contact with the vendors involved. (in-process)

9) Assistant Chief Constantino continues to work on ensuring all fire companies are completing their monthly SCBA inspections (on-going)

10) Assistant Chief Constantino is working GIS Manager Regis Dogin and the CT- DOT on improvements to the Traffic Light Pre-emptions throughout the City. A detailed map of intersections and fire department travel routes for future pre-emption projects is being established and sent electronically to DOT.

11) Assistant Chief Verdicchio conducted has been working with Northeastern communications on radio system. We have had to begin upgrading pagers, and some mobile equipment.

12) Assistant Chief Verdicchio is working with our contracted vendor Northeastern to discover an open carrier affecting our main Fire Department Channel. A PM of our equipment is in progress, as well as looking outside of our system to see if another community in possibly Long Island may creating the issue.

12) Assistant Chief Verdicchio is working on scheduling private duty assignments with the FMO's and Fire Companies as per the Private Duty Fire Watch Policy. (on-going). The system is working well.

13) Assistant Chief Wheeler – Has been working with Assistant Chief Wilson in providing the “New Shelton Firefighter Orientation and Recruit Firefighter Program”.

14) Assistant Chief Wheeler – Is also working with Assistant Chief Constantino on updating our mutual aid relationship with Trumbull and Monroe.

Training:

- 1) Firefighter Orientation Program - on-going
- 2) Firefighter Recruit Program – on-going
- 3) Man vs Machine Course (completed)
- 6) Shelton and Valley FF1 Course in-progress at Co. # 5 (10 SFD attending)
- 7) Shelton Fire Officer Orientation Course in progress
- 8) Solar Panel Training (completed)
- 9) Boat License (March)
- 10) 2Q Training conducted by Valley Fire School in Beacon Falls
- 11) (2) members are attending a Fire Service Instructor Course

Quartermaster – Tasks and Jobs in progress

- 1) 1st Quarter meter calibration and maintenance was conducted
- 2) The Quartermaster attended a training in-service on new meters and monthly calibration procedures
- 3) Apparatus and Equipment Inventory - on-going
- 4) Small Tools maintenance (on-going)
- 5) The Quartermaster is scheduling a gear inspection with our gear manufacturer (Globe) at each firehouse.

Recruitment & Retention & Good & Welfare

- 1) Addition volunteer recruitment signs are being purchased for future placement around the city (public places)
- 2) The Recruitment Officer met with Officer Council to obtain input, and ideas for future recruitment and retention projects.
- 3) 1st Quarter response awards to be distributed
- 4) Past Captain & Old Timers events held throughout each of the fire companies over past two months.

Upcoming Events

- 1) Shelton FD will have a team completing in the “Fight for Air” stair climb to be held in New Haven at 360 State Street on March 5th. This is an event in which local fire department raise funds for the American Lung Cancer Association. Firefighters climb in full gear and SCBA the 28 stories to the top of the building in friendly competition.

Significant Incidents and Responses

The Shelton Fire Department responded to 111 incidents in January and 98 incidents as of February 23rd of this month. This included three extrications, a chimney fire, a house fire, two mutual aid responses for structure fires to Derby and Monroe, a hazardous material response, and a total of 47 incidents during the sub-zero cold snap from February 14 – February 16th.

D. Fire Marshal

CITY OF SHELTON
FIRE MARSHAL
54 HILL STREET
SHELTON CONN, 06484

CITY OF SHELTON
TOWN CLERK

2016 JAN 29 P 3:33

JAMES M TORTORA
FIRE MARSHAL

James M Tortora
203-924-1565 EXT. 1340
(C) 203-943-9374
J.TORTORA@CITYOFSHELTON.ORG

01/29/2015

TO: Mike Maglione, Chairman Board of Fire Commissioners

ROBERT ALBERT
DEPUTY FIRE MARSHAL
203-924-1555 EXT. 1396
R.ALBERT@CITYOFSHELTON.ORG

RE: Fire Marshals Report for Month of January 2016

The following is the report of the Fire Marshal's Office for the month of January 2016;

CHRIS FAR
DEPUTY FIRE MARSHAL
203-924-1555 EXT. 1394

51 fire code inspections conducted
20+ estimated permit inspections
7 incident responses
13 building plans submitted
26 estimated plan reviews conducted
1 complaint(s) received
2 blasting permit(s) issued/renewed

TED PISCIOTTA
FIRE PREVENTION OFFICER
203-924-1555 EXT. 1442
THEODORE.PISCIOTTA@FMGLOBAL.COM

Should you have any questions please do not hesitate to contact me.


James M Tortora
Fire Marshal

Shelton Fire

Inspections by Inspector

Date Completed Between {01/01/2016} And
{01/31/2016} and Inspector (Staff ID) = "5002"

"

Date	Time	Inspection Type/Occupancy	Hours
5002 Albert, Robert E			
01/05/2016	09:30	G ASSEMBLY ASIAMBISTRO ASIAN BISTRO RESTAURANT 702 BRIDGEPORT AVE	1.00
01/08/2016	10:00	D CHILD DAY CARE CENTERS PUMPKINPRE PUMPKIN PRESCHOOL - S110 100 BEARD SAWMILL RD /SUITE 110	0.00
01/12/2016	13:00	BB BUSINESS NEHEALTHCARE NEW ENGLAND HOME CARE - 4FL 2 TRAP FALLS RD /4TH FLOOR	0.00
01/12/2016	13:30	BB BUSINESS RICHEMONTNA RICHEMONT NORTH AMERICA - S300 3 ENTERPRISE DR /SUITE 300	0.00
01/12/2016	14:30	BB BUSINESS UNILEVER UNILEVER - 3,4,5 FL 3 CORPORATE DR /3RD,4TH,5TH FL	0.75
01/13/2016	10:30	BB BUSINESS RICHEMONTNA RICHEMONT NORTH AMERICA - S300 3 ENTERPRISE DR /SUITE 300	0.00
01/13/2016	11:00	BB BUSINESS ENERGIZER ENERGIZER - EDGEWELL - S400 6 RESEARCH DR /SUITE 400	0.00
01/13/2016	11:30	BB BUSINESS NEHEALTHCARE NEW ENGLAND HOME CARE - 4FL 2 TRAP FALLS RD /4TH FLOOR	0.00
01/14/2016	14:00	P MERCANTILE SIDINGKING ULTIMATE TREASURE CHEST - LORI MORELLO 603 HOWE AVE /COLLECT ASSOCIATES, 392 RIVER RD.	0.00
01/14/2016	14:30	BB BUSINESS UNILEVER UNILEVER - 3,4,5 FL 3 CORPORATE DR /3RD,4TH,5TH FL	1.00
01/20/2016	09:00	J BUSINESS MICPHASE MICROPHASE 100 TRAP FALLS ROAD EXT	0.00
01/20/2016	09:30	I STORAGE FACILITIES STAGESHOW STAGE TO SHOW 100 TRAP FALLS ROAD EXT	0.00
01/20/2016	11:00	A-2 ASSEMBLY JONESFAMFARM JONES FAMILY FARMS 606 WALNUT TREE HILL ROAD	0.75

Shelton Fire

Inspections by Inspector

Date Completed Between {01/01/2016} And
 {01/31/2016} and Inspector (Staff ID) = "5002

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Date	Time	Inspection Type/Occupancy	Hours
5002 Albert, Robert E			
01/20/2016	15:30	BB BUSINESS ORTHOFAST ORTHOFAST 865 RIVER RD /1ST FLOOR	0.00
01/21/2016	09:30	J BUSINESS 4ARMSTRONGRD RUGBY REALTY - ARMSTRONG PARK (4) 4 ARMSTRONG RD	0.75
01/21/2016	14:00	P MERCANTILE SIDINGKING ULTIMATE TREASURE CHEST - LORI MORELLO 603 HOWE AVE /COLLECT ASSOCIATES, 392 RIVER RD.	0.50
01/22/2016	14:00	BB BUSINESS URBANEXPO URBAN EXPO - 5FL 2 TRAP FALLS RD /5TH FLOOR	0.00
01/26/2016	09:30	BB BUSINESS MICPHASE MICROPHASE 100 TRAP FALLS ROAD EXT	0.00
01/26/2016	11:00	BB BUSINESS GRIFOCCMED GRIFFIN HOSPITAL OCCUPATIONAL MEDICINE 10-12 PROGRESS DR /1ST FLOOR	0.00
01/28/2016	14:00	J BUSINESS ENERGIZER ENERGIZER - EDGEWELL - S400 6 RESEARCH DR /SUITE 400	1.00
Total for Staff: 20			Total Hours: 5.75
Grand Total Activities: 20			Grand Totals: 5.75

Shelton Fire

Inspections by Inspector

Date Completed Between {01/01/2016} And
{01/31/2016} and Inspector (Staff ID) = "1109"

Date	Time	Inspection Type/Occupancy	Hours
1109 Lantowsky, Kevin D.			
01/14/2016	10:00	A MULTI-FAMILY/APARTMENTS DEMARCOASSUNDA DAN BARTOLUCCI 764 HOWE AVE	1.17
01/14/2016	12:00	A MULTI-FAMILY/APARTMENTS ANDYGUERRA ANDY GUERRA 28 CONGRESS AVE	0.33
01/14/2016	16:30	A MULTI-FAMILY/APARTMENTS SCHREIBERDAN DAN SCHREIBER 57 LONG HILL AVE	1.00
01/21/2016		A MULTI-FAMILY/APARTMENTS ARTANXHOKOLA ARTAN XHOKOLA 196 DIVISION AVE	0.00
01/21/2016		A MULTI-FAMILY/APARTMENTS JOHNCUKLEY JOHN CUKALEY 178 DIVISION AVE	0.00
01/22/2016	12:30	A MULTI-FAMILY/APARTMENTS JENNINGSWILLIAM JENINGS, WILLIAM 698 HOWE AVE	1.00
01/28/2016	09:30	A MULTI-FAMILY/APARTMENTS KARENCOOLEY CLIFF AVE. RENTALS LLC 113 CLIFF ST /C/O 512 OXFORD ROAD OXFORD 06478	1.00
01/29/2016		F HOTELS HAMPTONINN HAMPTON INN 695 BRIDGEPORT AVE	0.00

Total for Staff:	8		Total Hours:	4.50
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Grand Total Activities:	8		Grand Totals:	4.50
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Shelton Fire

Inspections by Inspector

Date Completed Between {01/01/2016} And
{01/31/2016} and Inspector (Staff ID) = "1082"

ate	Time	Inspection Type/Occupancy	Hours
082/5002 TORTORA/ALBERT, FM1/FM2			
1/08/2016	09:00	V VACANT BUILDING CANALSTLLC 281 CANAL ST., LLC 281 CANAL ST	0.00
1/15/2016		G ASSEMBLY BRICKS&BARLEY BRICKS AND BARLEY 441 HOWE AVE	0.00
1/15/2016	09:45	V VACANT BUILDING CANALSTLLC 281 CANAL ST., LLC 281 CANAL ST	0.00
1/22/2016	10:00	V VACANT BUILDING CANALSTLLC 281 CANAL ST., LLC 281 CANAL ST	0.00
otal for Staff: 4			Total Hours: 0.00

082 Tortora, James M

1/05/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
1/05/2016		A-2 ASSEMBLY HUNANPAN HUNAN PAN 303 BRIDGEPORT AVE	0.00
1/06/2016		MM MERCANTILE BISHOP781 BISHOP DEVELOPMENT 781-785 RIVER RD	0.00
1/07/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
1/07/2016		EE EDUCATIONAL SHELTONHIG SHELTON HIGH SCHOOL 120 MEADOW ST	0.00
1/14/2016		D CHILD DAY CARE CENTERS HAPPYDAYPRESCHO HAPPY DAY PRESCHOOL 41 CHURCH ST	0.00
1/15/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
1/20/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00

Shelton Fire

Inspections by Inspector

Date Completed Between {01/01/2016} And
{01/31/2016} and Inspector (Staff ID) = "1082"

Date	Time	Inspection Type/Occupancy	Hours
1082 Tortora, James M			
01/21/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
01/21/2016		A-2 ASSEMBLY MARIA V MARIA V'S 220 LEAVENWORTH RD	0.00
01/22/2016		BB BUSINESS RELAXATIONSEN RELAXATION SENSATION 415 HOWE AVE	0.00
01/25/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
01/28/2016		400 BLASTING SITE INSPECTION CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
01/28/2016		MM MERCANTILE CRABTREE-HAAS 714 LLC 405 BRIDGEPORT AVE	0.00
01/28/2016		E SCHOOLS/EDUCATIONAL SAINTLAWRENCES SAINT LAWRENCE SCHOOL 503 SHELTON AVE	0.00
Total for Staff: 15			Total Hours: 0.00
Grand Total Activities: 19			Grand Totals: 0.00

E. Office of Emergency Management

EMERGENCY MANAGEMENT REPORT FEBRUARY 2016

- Worked on Emergency Table Top drill for Sunnyside school. Met with Sunnyside Principal Amy Yost to notify her of the drill and to tour the school and grounds.
- Met with Shelton School Superintendent Clouet to discuss the Table Top drill for Sunnyside school
- Worked with Regis Dognin (GIS) on creating maps of hazard zones for all school buildings and maps of natural gas transmission lines and pumping stations.
- Worked with Lieutenant Kozlowsky to develop a plan on expanding the number of participants in the Code Red system.
- Attended two day Active Shooter Response training conducted by the ALICE Training Institute.
- Working with Lt. Robert Kozlowsky, Shelton Police Department and Ben Trabka, School Security to develop a presentation for City and BOE regarding Active Shooter Training.
- The bidding process for the emergency generator at the Senior Center has started. Notice has been placed in the newspaper. There will be a mandatory walk through on Tuesday, February 16th and a formal bid opening on Thursday, February 25th.
- A request for 75% reimbursement of the cost for the emergency generator installed at the Police Department has been sent to the State of Connecticut.
- Participated in a Table Top exercise on Emerging Infectious Disease conducted by Department of Emergency Management and Homeland Security (DEMHS) Region 2 Public Health Function.
- Attended DEMHS, Regional Emergency Planning team Meeting.