CALL OF THE MEETING/PLEDGE OF ALLEGIANCE

The meeting was called to order by Chairman Papa at 7:00 P.M. in Room 104 Shelton City Hall, 54 Hill Street, Shelton, CT. All in attendance pledged allegiance to the flag.

IN ATTENDANCE:  CHAIRMAN ALDERMAN JOHN PAPA
ALDERMAN JOHN “JACK” FINN
ALDERMAN NOREEN MCGORTY

ALSO IN ATTENDANCE: ALDERMAN MCPHERSON
CHIEF HURLIMAN
CHIEF JONES
LT. RODRIGUES

PUBLIC PORTION

MR. RICHARD WIDOMSKI – 49 Christine Dr. He addresses item #2.1. We have an email from him and it will be read and addressed at that time. That is all he would like to say.

LISA SEMMELROGGEN-JOHNSON - She will speak on Item 2.1

AGENDA ITEMS

CORRESPONDENCE

There is an email from Mr. Widomski read into the minutes.
Letter from Richard

Theresa Adcox

From: Noreen McGorty [diaduit@sbcglobal.net]
Sent: Tuesday, January 03, 2012 11:31 AM
To: Margaret Weber, BOA Clerk
Subject: Fw: Public Health & Safety Meeting

Margaret and Theresa,

Please see the below correspondence to John Papa for the meeting this Wednesday. John doesn't read his email too often so I thought I would send to you both.

Regrds,
Noreen

--- On Tue, 1/3/12, RICHARD WIDOMSKI <rwidomski@snet.net> wrote:

From: RICHARD WIDOMSKI <rwidomski@snet.net>
Subject: Public Health & Safety Meeting
To: "Alder JP 4A" <papa_john_p@sbcglobal.net>
Cc: "Alder NM 4B" <diaduit@sbcglobal.net>, "Jack Finn" <jfj30790@aol.com>
Date: Tuesday, January 3, 2012, 10:26 AM

John (Alderman Papa),

The January 4, 2012 Public Health & Safety Committee Meeting has on it's agenda #2.1 under Item 2 (New Business). It is a request for two stop signs on Huntington Street and Commerce Drive. As I remember the developer of the towers, Robert Scinto, was originally responsible for traffic upgrades at the Huntington Street and Commerce Drive intersection. I believe that it was either the Planning and Zoning, the Board of Aldermen or both agreed that all was ok at that intersection. If traffic upgrades are required the City of Shelton should not be responsible for the costs.

The same holds true for Item #3.2 and #3.3. I believe that the Huntington Street and Buddington Road intersection traffic upgrade was at one time the responsibility of a developer of a subdivision off of Buddington Road. It seems to me that the bond that covered the intersection work and responsibility was released. Again, I don't know whether that was the determination of the Planning and Zoning Commission, the Board of Aldermen or both.

Before taking action, the Public Health and Safety Committee should conduct an inquiry into the past history of these intersections. The Planning and Zoning staff as well as the Board of Aldermen should have all information available that is needed to make a fair determination.

Thank you.

Rich W.

1/3/2012
1. APPROVAL OF MINUTES
   1. REGULAR MEETING – SEPTEMBER 7, 2011

Alderman Finn Moved to waive the reading and approve the minutes of the Public Health & Safety Meeting of September 7, 2011. Seconded by Alderman McGorty. All in favor. Motion carried 3-0.

2. NEW BUSINESS
2.1 REQUEST FOR TWO STOP SIGNS ON HUNTINGTON ST. AND COMMERCE DRIVE

We will send this to Police Department to find out what Planning & Zoning has requested. There is a letter from Mrs. Semelroggen-Johnson. Alderman Papa explains that the Police Department is head of Traffic and they send the request to him to determine the priority. The Chief will report back to them.

Alderman Finn states that a Traffic Impact Study Review was prepared in 1998 by Barkan & Mess Assoc. On page 3 of report:

“Huntington Street & commerce Drive – This intersection does not operate satisfactorily, either with the background traffic volumes alone or with the combined traffic volumes resulting from the Reservoir Corporate Center Project. The Westbound left turn from Commerce Dr is at LOS E in both the A.M. and P.M. peak hours while the westbound right turn movement fails under both conditions. This intersection needs both a radius and a sight line improvement in the northeast quadrant. In addition, the southbound left turning movement would be greatly improved by a longer two lane approach southbound along Huntington Street. Traffic signal control may be warranted.”

A copy of this report will be attached to original minutes. Alderman Papa asks that a copy of this be given to Police Chief and other Alderman. Alderman Papa also isn’t sure maybe this should come up Street Committee.

Mrs. Jones asked about time frame when they will be looking at this problem. It will be over a long period of time and different time intervals. Chief will also look at traffic accidents at this site. Alderman McGorty states also when there is an accident at route 8, traffic comes though this section of town. Chief states this happens downtown also.
Mr. Widomski also asks Chief and Alderman to look into the payment responsibility by Developers.

3. OLD BUSINESS
3.1 REQUEST FOR MIRROR ON POLE OF FORT HILL AVENUE

Alderman McGorty Moved per the recommendation of the Chief of Police, to approve the installation of the mirror by the requestor at no cost to the City of Shelton. Seconded by Alderman Finn. All in favor. Motion carried 3-0

Alderman Papa would like the clerk to send letters to all who requested these items informing them of the outcome.

3.2 REQUEST FOR INSTALLATION OF TRAFFIC LIGHT AT INTERSECTION OF HUNTINGTON STREET AND BUDDINGTON ROAD.

Alderman McGorty Moved per the recommendation of the Chief of Police, to deny the request for installation of traffic light at intersection of Huntington Street and Buddington Road. Seconded by Alderman Finn for discussion.

Alderman Finn referred to Traffic Study report and Chief states that it does meet the accident study – Only 3 accidents in 10 years and they were rear ended where people didn’t slow down to turn left. The traffic island accidents are slippery conditions. Alderman Papa mentioned that is in discussed with P & Z to remove Traffic Island.

Alderman McGorty Moved per the recommendation of the Chief of Police, to deny the request for installation of traffic light at intersection of Huntington Street and Buddington Road. Seconded by Alderman Papa. Alderman Finn not in favor. Motion carried 2-1.

3.3 REQUEST FOR INSTALLATION OF A YIELD SIGN - HUNTINGTON STREET ONTO BUDDINGTON ROAD

Alderman Finn Moved per the recommendation of the Chief of Police, to deny the request for a yield sign by traffic island as one turns right from Huntington
Street onto Buddington Road. Seconded by Alderman McGorty for discussion.

Alderman McGorty questions Alderman Finn’s objection. It is because they are looking into the Traffic Study. Alderman Papa states this is for a yield sign. Alderman Papa states they are looking into this Study and then they will come back with the results of looking into the Study and past history. If the investigation comes back with a different result they will make a new motion. It is on the table now about the Traffic Island and passing lane also. They are not putting in Traffic Light or yield sign or remove Traffic Island until the study is reviewed.

What guideline did you use to warrant no yield sign? It is the accident history and number of traffic. The reconfiguration of intersection would eliminate yield sign.

Alderman McGorty Moved per the recommendation of the Chief of Police, to deny the request for a yield sign by traffic island as one turns right from Huntington Street onto Buddington Road. Seconded by Alderman Papa. Alderman Finn not in favor. Motion carried 2-1.

3.4 INSTALLATION OF A SPEED LIMIT SIGN ON WESLEY DRIVE REQUEST FOR SPEED LIMIT SIGN OR RADAR TO BE INSTALLED ON GREAT OAK ROAD BETWEEN BUDDINGTON AND CATHY DRIVE

Sign installed.

3.5 REQUEST FOR SPEED LIMIT SIGNS AND SPEED ENFORCEMENT ON GREAT OAK ROAD BETWEEN BUDDINGTON AND CATHY DRIVE

Signs installed, enforcement conducted

3.6 STREET LIGHT REQUEST ON 7 HORSE STABLE CIRCLE AT #8049

Alderman McGorty Moved per the recommendation of the Chief of Police, to deny the request for a streetlight on Pole #8049 at 7 Horse Stable Circle. Alderman Finn seconded for discussion.
Alderman McGorty questions priority three installation. Priority three is the lowest – no intersection, no accidents no problem by Traffic Inspector.

Alderman Papa states it is by someone’s house. The City is not responsible to light up someone’s property.

Priority one is an intersection with crash history. Priority Two – curve with crash history.

4. REPORTS OF THE EMERGENCY SERVICES

   A. EMERGENCY MEDICAL SERVICES
Alderman McGorty submitted an updated VEMS Report
SHELTON: VEMS Responses

<table>
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<tr>
<th></th>
<th>Oct 2011</th>
<th>Nov 2011</th>
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<tr>
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<td>Data not in yet</td>
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<td>Response Percentage</td>
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VEMS: Municipal contribution

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<tr>
<th></th>
<th>Service</th>
<th>Bundle Billing</th>
<th>Town Budgeted</th>
<th>09/10 Balance</th>
<th>Paid</th>
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<tr>
<td>Derby</td>
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<td>$30,000</td>
<td>$24,752</td>
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<td>$30,000</td>
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VEMS: Operations

Working with Corporate counsel and attorney General's office to iron out certified providers obligations under the OEMS regulations relative to expansion of service.


New 2012 Ford Expedition purchased and taken delivery Dec 1 2011. Vehicle will be outfitted with all new technology and equipment sometime over the next two months. This vehicle purchase was made possible with a grant from the Katherine Mathies foundation.

State of Connecticut has approves a 6th MIC license for VEMS. This means VEMS has approval to run 6 Paramedic intercept vehicle simultaneously if needed.

The new VEMS location has been remodeled and is ready to be moved in to. The Town of Oxford has approved its site and the Dept of Health Regional counsel has approved its site. VEMS now has a Hearing Dec 14th 2011 in Hartford for State OEMS approval. VEMS does not anticipate any issues with getting final approval from OEMS.
November 2011
EMS Commission Report

Report submitted by Michael Chaffee - Chief - Echo Hose Ambulance

Total Calls for month of September 2011 - 452 Calls

Snapshot of 2011

<table>
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<tr>
<th></th>
<th>Jan</th>
<th>Feb</th>
<th>March</th>
<th>April</th>
<th>May</th>
<th>June</th>
<th>July</th>
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Total calls
EHAC
Covered
Percent covered

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<tr>
<th></th>
<th>2011</th>
<th>2010</th>
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</thead>
<tbody>
<tr>
<td>Days</td>
<td>396</td>
<td>355</td>
</tr>
<tr>
<td>Weekdays</td>
<td>341</td>
<td>345</td>
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</table>

Total Calls Jan 2010 - Oct 2010 - 3615

Total calls Jan 2011 through Oct 2011 - 3895

New Members in Training-
We are currently precepting 12 new members. We have received 14 new member applications.

CPR/AED Training-
A free CPR class was held for over 30 boy scouts from a Shelton Troop. Another free class was given to 10 members of the Shelton Moms Club.
Vehicles:
All in service.

Community Events:

Echo Hose Ambulance is working with TEAM again this year for our 3rd Annual Toys for Kids Drive and Story Time with Santa taking place Saturday December 3, 2011. The event allows families to come and donate a toy and receive a free picture of their child with Santa.

Our Annual Turkey Bowl takes place Monday Nov 21st. This is a great event that allows EHAC, FD and SPD to compete over a friendly game of flag football.

Training:

Our November EMT class has just begun and we have 18 new students enrolled.

Monthly First Aid and CPR classes are being offered the last Tuesday and Thursday of each month.

The next EMT Class begins January 9, 2012
These are the October updates. VEMS is staying in Oxford in new building.

**B. POLICE SERVICES**

The initial report was attached to agenda. The Chief states he does not see that they made a stop on Leavenworth Road which is the largest infraction over $4,500.00 – Car was towed to station and State Police came in. Overloaded dump truck pulling an overloaded trailer with improper license plates – fine was imposed – improper license class.

Alderman Papa states there were 177 infractions on some misdemeanors there is no amount of fine. Misdemeanors go to court. Alderman Papa states you are giving out plenty of tickets.

Chief Hurliman would like to discuss Pawnshop Ordinance at the February meeting.

Alderman McGorty is asking about update on Radio’s.

**C. FIRE SERVICES**

Fire Chief Jones is congratulated by committee and welcomed back.
To: Board of Fire Commissioners  
From: Francis T. Jones III  
Subject: Monthly Report – January  
Date: 1/03/12

Commissioners,

The following is the Shelton Fire Department – Chief’s Report for the month of December 15th – January 3rd 2011-2012. This is a list of completed tasks and a short list of those tasks and projects in progress.

1) Attached is my proposed 6 year Capital Improvement Plan for the budget, I would suggest that we conduct a special meeting on Tuesday January 10th, 2012 to review and finalize the 2012-2013. I will discuss some of my proposed operational budget highlights tonight.

2) Assistant Chief Verdicchio, shall continue to be the lead on all Radio Systems issues and the now proposed radio system. he meets weekly with the Public Safety Council.

3) We are on scheduling to implement some changes to our Dispatch Manual, and Mutual Aid/Automatic Aid Agreements starting the end of January. A few minor changes have already been enacted

4) I have redistributed the Dispatch Manual, SFD SOP’s and General Orders to the fire officers for review and revisions. My plan is re-issue updated and final manuals to all officers and members by mid February.

5) The Superintendent has started conducting weekly vehicle safety checks & checking & filling tire pressure on all apparatus, in addition apparatus that has been damage is being scheduled for repairs.

6) The Valley Fire School will be conducting five (5) Emergency Vehicle Operators Courses to the SFD over the next two months. Classes are being scheduled at each respective fire house.

7) I finalized the discussed Job Descriptions for final approval and posting. (See attachments in your booklet for Deputy Chief, Training Coordinator, Quartermaster, Training Assistants and Administrative Associate, and Recruitment Officer Positions.)
8) We shall be increasing the hours of the Administrative Associate position from 15 hours a week to 30 hours a week to assist the Chiefs Office, Chief's Staff, and Commissioners with administering the office work of the day to day operations of our fire department.

9) The Shelton Fire Department is conducting a Recruit Training Program, which has a 10 Recruits, and is halfway complete.

10) Scheduled citywide drills and events are EVOC, Rope Rescue Drills, Boat License Course and Firefighter Safety & Survival

11) Additional citywide programs are being developed and will be scheduled soon. Such as Ice Water Rescue.

12) I would like to formally ask that the city supply the Apparatus Superintendent with a cell phone. This position is extremely important to the safe operation of our fleet, and is a very valuable in the coordination of services throughout the day. A cell phone would better streamline communications between the Chief's & Company Officers in communicating timely notifications.

13) Finally, I would like to ask that the BOFC's look into acquiring office space and outfitting it for use, by the Chiefs, Chief's Staff and yourselves at the former outdoor classrooms at Perry Hill.

Yours in Service,

Francis T. Jones III
Fire Chief
Shelton Fire Department
There has been a lot of progress in the last three weeks. They are reorganizing command center and are posting for some positions.

Also working on public safety on the public radio systems with Police Department.

Alderman Papa asked the Mayor to send a copy of the Public Safety Council to them to be read into the minutes.

Chief Jones states they have a temporary Apparatus Superintendent. There will be classes for SFD emergency vehicles. Also logging in licenses.

Chief Jones is also a member of Public Safety Council. Also they are determining where to put Towers. Pitney Bowes will keep one tower but they do not want another. They will just have some changes to Tower.

Chief Jones will have meeting on Budget. On their Capital Improvement Plan they will ask for some replacement of new apparatus. Some equipment is from 1985 (first replacement) There is also additional vehicles that will be replaced. They are looking for apparatus for long term into the future.

The Board Fire Commissioners are looking into Building Feasibility Improvements. Some buildings need new doors to put new apparatus in them. They have land but no road to it so that will be looked into.

There will be a Central Admin Building. At this point – Portable Classes at Perry Hill. Mayor has agreed with this plan – needs some improvements – Roof Leak and tiles need replacement due to water damage.

Chief Jones put together a Fire Department Initiatives. He would be glad to come back next month and discuss with the committee any questions they may have. Report is attached

Alderman McGorty states for 3 weeks that is a nice job.
D. OFFICE OF EMERGENCY MANAGEMENT

Director Millo is not present.

E. FIRE MARSHAL

His report to Tom Taylor is attached to Agenda.

Alderman McGorty asks that the fines he collects be report to them. She would like those figures – all fines and permits that come in to that office. Any revenue. They discuss report from Fire Marshal. Chief Jones would like not to comment on the report from the Fire Marshal. He is not clear it is not his department. Some of his report comes from the Dispatch Center. They also discussed property loss and property values on his report. Chief Hurliman states some is generated from other reports.

Alderman McGorty would also like to have a report on how the “Property Loss, Property Value & Property Saved” is determined on the Fire Marshal’s Report along with the report of all permits & revenue brought in by that department.
The Special Meeting of the Public Safety Council was called to order by Police Chief Joel Hurliman with the pledge to the flag at 1:27 pm in Room 204 at City Hall.

Members Present
Police Chief Joel Hurliman
Fire Marshal James Tortora
OEM Director John Millo

Also Present
John Anglace, President Board of Alderman
Nick Verdicchio, Assistant Chief Fire Department/Chairman Officers Council

AGENDA ITEMS

1. Motion by FM Tortora, seconded by OEM Director Millo to accept the special meeting minutes of December 1, 2011. Approved unanimously.

2. Fire Department Radio System: AC Verdicchio reiterated that the radio and equipment inventory has been submitted. He, Police Chief Hurliman and Commissioner Sabatino had a meeting with NorthEastern Communications to discuss the engineering study. AC Verdicchio stated that the preliminary engineering design shows we should see a significant improvement in radio coverage from what we have today. There was a discussion on the coverage on the overall system and the receivers needed to upgrade the system. AC Verdicchio will appoint a communications committee of officers to be decided at the next Officers Council meeting in January. Chief Hurliman agreed to assign a police representative to the committee. The committee will address the number and locations of sirens throughout the city and dispatching issues. The PSC clarified that the committee should request, as many sirens as they feel are needed. Alderman Anglace asked that AC Verdicchio should advise the rank and file about the work the Public Safety Council is doing and how they are to report any radio problems thru the chain of command and not the newspapers. AC Verdicchio was asked about the radio problems reported in the newspaper and he stated no one has reported any problems to him. AC Verdicchio stated he has no knowledge of any radio problems to date. It was suggested that Alderman
Anglace address the issue with the alderman who reported the problem to the newspaper. No communications failures have been reported. Alderman Anglace will write a letter to the newspaper reporter addressing the issue. AC Verdicchio will be discussing pager purchases with Fire Chief Jones and he is still looking into a maintenance contract for radios. Chief Hurliman reported that the radio license has been filed and is secured.

3. Emergency Services Dispatch Console: The new target date for the new console installation may be the last two weeks of January 2012. No other changes since last report. Alderman Anglace wanted the Public safety Council to know the mayor and the Board of Alderman are behind the funding of the radio system its just a matter of now waiting for how much needs to be funded and how to proceed according to city charter on getting the funds.

4. Motion by FM Tortora, seconded by OEM Director Millo to adjourn at 1:57 pm.

Minutes respectfully submitted:

[Signature]

James M Tortora
Fire Marshal
For the record, Chief Hurliman states that the Emergency Services Dispatch Console is a very important piece – it is the Brains. It is one of the first pieces going in. While the transfer is going on there might be some teething problems. There will be a reduced work area. It will take a couple of weeks. The console has Siren Controllers because they need to get rid of the old system that is not working but we are paying for. Alderman Papa asked about stop lights. Only some (Pre Empts System) trucks have this service. Some lights have that to be implemented. On Maple and E. Village the City might have to pay for that change in the lights ourselves. Pedestrians have right of way and it won’t work in those cases. Chief Jones developed a Standard Operating Procedure explaining this.

The Console Dispatch Center will need aesthetic fix up but also Floor has to be leveled, it has to be Sound Deadening all the way down and requiring

ALDERMAN MCGORTY MOVED TO ACCEPT ALL EMERGENCY SERVICES REPORTS. SECONDED BY ALDERMAN FINN. ALL IN FAVOR. MOTION CARRIED 3-0

ADJOURNMENT

ALDERMAN MCGORTY MOVED TO ADJOURN AT 8:00 P.M. SECONDED BY ALDERMAN FINN. ALL IN FAVOR. MOTION CARRIED 3-0.

RESPECTFULLY YOURS,

MARGARET WEBER
CLERK, BOARD OF ALDERMEN
PUBLIC HEALTH & SAFETY COMM.