Call to Order / Pledge of Allegiance

Alderman Anglace called the meeting of the Board of Aldermen to order at 7 p.m. All those present stood and pledged allegiance to the flag.

Roll Call

Alderman John F. Anglace, Jr., President – present
Alderman Lynne Farrell – not present
Alderman John “Jack” Finn – present
Alderman Stanley Kudej – present
Alderman Noreen McGorty – not present
Alderman Jim Capra – present
Alderman Eric McPherson – present
Alderman Anthony Simonetti – not present

Administration:

Mayor Mark A. Lauretti – not present
Attorney Thomas Welch, Corporation Counsel - present

PUBLIC PORTION

Mark Holden, 275 Soundview Avenue

I am here for a couple of things. First, is when we had our candidate form prior to the election, former alderman, Walt Drozeck suggested that it would be a good idea for the Board of Education to appoint a liaison to meet with the Board of Aldermen on a regular basis and to also to ask you to consider the same thing. Whether or not you make it a formal appointment, you are welcome to attend any one of our meetings and we would love to have you. I plan on being a regular attendee at your meetings.

Also I wanted to give you a couple of updates so that you know after you had set our budget for this year we did have some additional students come in. With that, we did have to hire a couple of additional teachers; we did have to add a kindergarten class and also a first grade class. Also, something that is happening is that more and more
people who are moving into town do not speak English as their primary language. As a result, we needed to add an additional teacher to work with the English language learners; that is an additional thing that we have done. We also had some more special education people move into town, and two of them have out of district placements. For all of the things that I have told you about, it would probably add up to an additional $400,000 that we have not contemplated when we set our budget. I am not asking for money at this time; we are looking to see how we can move things around and so forth but I thought that you should be aware that just how you have unexpected expenses that come up at different times; we get them too. Otherwise I will wish everyone a Merry Christmas, and I will see you soon.

Alderman Anglace: It is noted that Betty Goddard is recommending that Doreen Laucella, the interim appointment at the Senior Center is saying that she is very good, and hopes that the Mayor will appoint her on a permanent basis. (See attached letter)

Add-On

Alderman Simonetti MOVED to add the following item to the agenda:

FINANCIAL BUSINESS-NEW

9.4 FUNDING FOR ROOF REPLACEMENT AT 470 HOWE AVENUE

SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED unanimously.

Agenda Items

MINUTES FOR APPROVAL

Alderman McPherson MOVED to waive the reading and approve the following meeting minutes:

1. Regular Full Board Meeting- November 12, 2015

SECONDED by Alderman Finn. A voice vote was taken and the motion PASSED unanimously.

Minutes can be viewed on the city website: www.cityofshelton.org

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS
5.2  PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 REQUEST FOR STREETLIGHT ON POLE #4125 AT CORNER OF BUDDINGTON ROAD AND BUCK HILL

Alderman McPherson MOVED, per the recommendation of the Public Health & Safety Committee, to approve the installation of a 50-watt streetlight on pole #4125 located at the corner of Buddington Road and Buck Hill Road in an amount of $120.00 per year.

SECONDED by Alderman Finn.

Discussion:

Alderman Finn: The Police Department had made the recommendation, due to the darkness in the area. There is also an intersection and two bad curves on either side.

A voice vote was taken and the motion PASSED unanimously.

5.2.2 INCREASE LUMENS ON POLE #1453 & #1454 RIVER ROAD

a. Alderman Finn MOVED, per the recommendation of the Public Health & Safety Committee, to authorize the increase of watts of Pole #1453 at 770 River Road from 150w to 250 watts at a monthly cost of $31.33 with funding to come from Street Lights Account #001-4600-716.35-03.

SECONDED by Alderman Simonetti.

Discussion:

Alderman Finn: This recommendation came in from the Traffic Division. This is located in the vicinity of the rinks and there have been several bad accidents in that area. Also, there are youngsters that are crossing the street during the night to go over to Rita’s, the ice cream parlor. The State of Connecticut from what we understand as well, will be putting in signage for a crosswalk and they are going to be installing a crosswalk.

Alderman Anglace: Having read this and looking at the streetlights and today have driven by that location, there were two people that were crossing the street and the traffic was tremendous. Are you following up with the crosswalks? (Alderman Finn)

Alderman Finn: The Chairman is following up with that, as well as our State Representative.
A voice vote was taken and the motion PASSED unanimously.

b. Alderman Finn MOVED, per the recommendation of the Public Health & Safety Committee, to authorize the increase the watts for Pole #1454 at 770 River Road from 150w to 250 watts at a monthly cost of $31.33 with funding to come from Street Lights Account #001-4600-716.35-03.

SECONDED by Alderman Simonetti.

Discussion:

Alderman Finn: This request is for the same reason that I gave you for the other item. It is in the same general area.

A voice vote was taken and the motion PASSED unanimously.

5.3 STREET COMMITTEE

5.3.1 NO ITEMS

REPORT OF THE MAYOR –

None presented.

REPORT OF THE PRESIDENT –

None presented.

6.0 LEGAL REPORT

6.1 CORPORATION COUNSEL BILLING

Alderman McPherson MOVED to authorize a total payment of $3,664.34 to Corporation Counsel Welch, Teodosio, Stanek and Blake, LLC, for services rendered per statement dated December 2, 2015, with funds to come from the following Legal Services Accounts:

<table>
<thead>
<tr>
<th>Service</th>
<th>Account Number</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Legal Fees</td>
<td>001-1900-411.30-03</td>
<td>$1,292.50</td>
</tr>
<tr>
<td>Foreclosure Fees</td>
<td>001-1900-411.50-01</td>
<td>$2,261.00</td>
</tr>
<tr>
<td>Court Costs</td>
<td>001-1900-411.80.84</td>
<td>$110.84</td>
</tr>
</tbody>
</table>
SECONDED by Alderman Simonetti.

Discussion:

Atty. Welch: As part of that cost is foreclosure, in which the City is taking a title to a series of lots off of Pawtucket Avenue. The City is taking title to those lots on Pawtucket Avenue.

A voice vote was taken and the motion PASSED unanimously.

6.2 ASSISTANT CORPORATION COUNSEL BILLING

Alderman McPherson MOVED to authorize a total payment of $503.25 to Assistant Corporation Counsel Ramon Sous for services rendered per statement dated December 1, 2015, with funds to come from the following Legal Services Accounts:

| Legal Fees          | 001-1900-411.30-03 | $503.25 |

SECONDED by Alderman Simonetti.

Discussion:

Alderman Finn: Counsel, do you have the invoice from the Assistant Corporation Counsel? On the back, why are we still discussing Item #1 on his invoice?

Atty. Welch: I could inquire and report back to you.

Alderman Anglace: It says attendance of hearing.

Alderman Finn: Yes, but why are we still going to hearings? Why are we still discussing this?

Alderman Anglace: That was a probation hearing, and the City was ordered to be there. Since the City had an interest, and the City went as an observer; we did not comment. That is the reason he was ordered to be there. The City was asked to be there because if we had anything to offer she should not be considered for parole then they wanted to hear from us. We had no input; we just listened.

Alderman Finn: Thank you.

A voice vote was taken and the motion PASSED unanimously.

7 LEGISLATIVE - OLD
7.1 ITEMS FROM PUBLIC HEARING

7.1 A SALE OF CITY PROPERTY – PARKING LOT ON HOWE AVENUE ADJACENT TO THE DONUT SHOP, PARCEL 117.B-62

Aldermen McPherson MOVED, per Ordinance #885 (Procedure to Sell City Property), to authorize the advertising of bids.

SECONDED by Alderman Simonetti.

Discussion:

Alderman Anglace: What we are doing for clarification is that we are authorizing the next step in the procedure to sell City property. The next step is to go out to bid; we have to authorize it.

Alderman Finn: Alderman Anglace, to start the process we have to receive a letter from the party who is interested in purchasing the property. Who is interested in the purchase of the lot?

Alderman Anglace: The request came from the property owner next door, where the Donut Shop is. I do not know whether it came verbally, or in writing; that I do not know.

Alderman Finn: Are they going to be aware of the fact that the City is still going to have a means of egress for the property owner in back, so they can get into their parking spaces?

Alderman Anglace: What we are doing at this point is we are authorizing the next step, to go out to bid. However, in order to go out to bid, they are going to have to disclose what we are selling and if there are any encumbrances on the property. The legal people will do all of the research that is necessary and shape that so they can go out to bid. So we are authorizing them to do that.

Alderman Finn: Thank you.

A voice vote was taken and motion PASSED unanimously.

Public Hearing took place on December 1, 2015.

7.1 B AMENDMENT TO CODE OF ORDINANCES CHAPTER 4 ARTICLE II FIRE DEPARTMENT SEC. 4-35 OFFICER’S SALARIES

Alderman McPherson MOVED to adopt the amendments to the Code of Ordinances Chapter 4 Article II Fire Department Sec. 4-35 Officer’s Salaries which is included by reference.
Further, move that this ordinance be published in summary form with a full copy available for review in the office of the City Town Clerk.

SECONDED by Alderman Finn.

Discussion:

Alderman Anglace: This being an amendment, a public hearing was held on it. Essentially what we are doing is changing the word “salary” to “stipend”. This has come out from the request of the Board of Fire Commissioners.

A voice vote was taken and the motion PASSED unanimously.

Public Hearing took place on December 1, 2015.

OFFICER’S SALARIES

AMENDMENT TO CODE SECTION 4-35

STIPENDS FOR FIRE DEPARTMENT PERSONNEL AMENDMENT TO CODE SECTION 4-35

Sec. 4-35. Officers’ salaries stipends.

The salaries of officers of the fire department shall be as follows per annum:

Fire Chief stipend salary $20,000.00
Deputy Fire Chief stipend salary $10,000.00
Assistant Chief’s stipend salary, each $7,500.00
Custodians (4) stipend salary, each $4,000.00
Fire Prevention Coordinator $5,000.00
Quartermaster stipend salary $5,000.00
Recruitment officer stipend salary $5,000.00
Director of training stipend salary $5,000.00
Training assistants (4) stipend salary $1,000.00
FINANCIAL BUSINESS OLD

8.1 NO ITEMS

9 FINANCIAL BUSINESS NEW

9.1 DECEMBER STATUTORY REFUNDS

Alderman McPherson MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of $21,826.98 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.

9.2 INAUGURATION EXPENSES

Alderman McPherson MOVED to pay inauguration expenses in conjunction with installation night held on November 17th with funding in an amount of $2,103.19 to come from Contingency General Account #001-9900-900.99-00.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

9.3 FUNDING FOR ELECTRICAL SERVICE TO POWER EXTENSION OF THE RIVERWALK LIGHTING BEHIND AVALON

Alderman McPherson MOVED to add the installation of electrical service to power the extension of the Riverwalk lighting behind the Avalon to the Capital Improvement Plan with funding in an amount of $6,000.

SECONDED by Alderman Capra.

Discussion:

Alderman Capra: I would like to thank everyone for bringing this up to vote tonight. As the manager of the Avalon here in Shelton, we are very pleased to hear that the funding is being put in place to put the lights on in the back of the Riverwalk. Thank you very much for putting this on the agenda. This will not only help us, but it will
also help people that would like to walk around the Riverwalk, as well, especially at
night if people have pets. The lights will be on, so it will be a much safer area to
walk.

A voice vote was taken and the motion PASSED unanimously.

9.4 FUNDING FOR ROOF REPLACEMENT AT 470 HOWE AVENUE

Alderman Anglace MOVED, per the recommendation of the Purchasing Agent, to
waive the bids for the roof replacement at 470 Howe Avenue.

Further, move to approve the agreement between the City of Shelton and
Garland/DBS, Inc. with funding in the amount of $60,332 to be provided by bonding
pursuant to Section 7.16 of the City Charter.

Further authorize Mayor Mark A. Lauretti to execute any and all documents
necessary to effectuate same.

SECONDED by Alderman Simonetti.

Discussion:

Alderman Finn: If we have Corporation Counsel explain what we are doing here,
we are doing a waiver of bid. Then it reads for a waiver of bid is because the City is
going outside of the requirements of the City’s Charter and will be pigging backing
and allowing outside agency to do our bidding. Please explain that Counsel.

Atty. Welch: Certainly. It has come up over the decades of purchasing and what is
required. Section 7.14 of the City Charter is very clear that any and all purchases
are made through the Purchasing Department, through Gene Sullivan’s office.
Specifically the Charter says how everything is to go to bid and to choose the
lowest, qualified bidder. Many people believe that, maybe and people here believe
that because the state has a bid list that everything has gone out to bid, or in this
case is a United States Government Program where they have gone out to bid to try
to help municipalities, state and local governmental authorities to go out to bid on a
national level, as well. When you read specifically our Charter, it states that the
Purchasing Agent is required to go out to bid and describes how that bid procedure
should take place. So obviously the intent is to get out to competitively bid, to get
the lowest qualified bidder. It is my opinion that I have expressed to the Purchasing
Agent, and has done this over the course of time, to waive bids when you are
buying something off of the state bid process or any other type of bid process. We
have done reverse auctions, where we would waive bids so that the Purchasing
Agent could participate in an auction of vehicles, which is somewhat unusual. My
recommendation is that the bid gets waived because you are specifically not
following the process, even though it has been competitively bid. What I would like
to do is bring before you at next month’s meeting, something that we have done in the past when we adopt a list that we indicate the state bid list; this would be on this as well. Some of the reverse auctions that we talked about satisfy the intent to competitively bid, and therefore you waive bidding for those matters that are bought off of the list. Specifically in regards to this, the reason why I had recommended this to the Purchasing Agent as a waiver was because even though it has been competitively bid it specifically does not follow your charter requirements.

Alderman Finn: We are not using any LOCIP funds, so the method of payment is not going to be LOCIP because it doesn’t have anything but LOCIP in here. Maybe in the future we could change that? The White Hills Fire Department has been after a roof for years. They have fixed the leaks; the roof is good but it definitely needs to be replaced. Can they piggy back on this at the same time, in the future to have the roof replaced at the fire station?

Atty. Welch: Depending on how you would adopt a generic motion; this is only for this specific project. Waiving this, saying we are willing to go off of this bid list.

Alderman Finn: You can do that in the future for other items?

Atty. Welch: If you adopt a generic and say that using the state bid list or this national brokerage list that the government has done. That is the reason that is before you.

Alderman Finn: Thank you.

Alderman Anglace: I concur and I would like to support that concurrence with a quote from the Charter, “The Board of Aldermen may establish such other regulations for purchases and bidding as it deems appropriate”. What we are seeing, not only locally but we are seeing the state do this too. We are seeing it more to get more people into the system bidding. You see these reverse auctions, you see third party bidding, which is acceptable to the state, in which they have adopted so all of what Tom is suggesting is that I think it is appropriate that we do it. We go on record as going into this alternative bidding system, when deemed appropriate. You would still have to get the money approved by us; you cannot just go off and do a job but in concept I think we all agree with what is being promoted because it does meet the intent of bidding. Sometime as we have seen in the past, local bidding doesn’t get us the same cross section of bidders as if we went statewide or national.

Atty. Welch: What we have done in the past is that anytime that occurs, is the Purchasing Agent is required to report back at your next regularly scheduled meeting, that he has taken advantage of that resolution so that you are aware and that you can track it to see how often this happens.

Alderman Anglace: I think another significant thing in this write up is that Chris Potucek is named project coordinator, and there may be other things that he needs
to make decisions on. Once they rip off the roof and if they see a bunch of rotted out plywood or something like that, he would need to authorize them to proceed.

Alderman Finn: Counsel, is the Purchasing Agent aware of the fact that he needs to report back to us next month?

Atty. Welch: That is what I am going to work on in the resolution that ties to encompass all of these different ideas, that is going to work with the Purchasing Agent. In the past with a reverse auction, we had indicated that he was participating in a reverse auction, and that he would then report back to us at the next month's meeting to say I purchased something that was not specifically followed your other resolution like waiving the bids; just so you know that is what is happening.

A voice vote was taken and the motion PASSED unanimously.

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**EXECUTIVE SESSION**

At approximately 7:30 PM, Alderman Simonetti MOVED to enter into Executive Session to discuss the following items:

11.1 KOROLYSHUN WORKER’S COMPENSATION

and invited Corporation Counsel Welch to remain in the auditorium during the Executive Session; SECONDED by Alderman McPherson. A voice vote was taken and the motion PASSED unanimously.

**RETURN TO EXECUTIVE SESSION**

At approximately 7:33 p.m. Alderman Simonetti MOVED to return to Regular Session; SECONDED by Alderman Finn. A voice vote was taken and the motion PASSED unanimously.

It was noted that no votes were taken in Executive Session.

**11.1 KOROLYSHUN WORKER’S COMPENSATION**

Alderman Finn MOVED to accept the Permanent Partial Disability rating in the Worker’s Compensation matter of Robert Korolyshun, as presented.

SECONDED by Alderman Simonetti. A voice vote was taken and the motion PASSED unanimously.
ADJOURNMENT

Alderman Kudej MOVED to adjourn; SECONDED by Alderman Finn. A voice vote was taken and the motion PASSED unanimously.

The meeting adjourned at approximately 7:35 p.m.

Respectfully submitted,

Brittany Gannon

Brittany Gannon, Clerk
Board of Aldermen

Addendum #1 - Letter from Betty Goddard
Betty Goddard  
39 Laurel Wood Drive  
Shelton, CT 06484  

John Anglace, president  
Board of Alderman  
City of Shelton  
54 Hill Street  
Shelton, CT 06484  

November 12, 2015  

Dear John,  

I intended to be at this meeting in person tonight but we have a wedding to attend in Texas. I wanted to express my “thank you” to Mayor Lauretti for making Doreen Laucella the acting director of the Shelton Senior Center. I know at this time the position is “Acting Director”. I sincerely hope that Mayor Lauretti finds he will be able to appoint her to this position permanently. Since Doreen has been in charge membership has grown. In the chorus we already have 7 new members a growth of 20%. Doreen is a very good people person. The person in this position has to be a good people person to work with so many different personalities at the center. She welcomes anyone and everyone into her office with suggestions or just to chat. She always has a smile on her face. She makes it a point to visit with the members during their activities to see if they are pleased with what they are doing. She truly cares about everyone that she encounters. I’ve noticed that all the staff is equally happy with her supervision. All of the staff seems to be working together as a team. I’ve noticed that we have a lot of new volunteers whenever a volunteer is needed. The place is happily decorated for the season and looks very cheerful.  

It would be wonderful if Doreen could be made permanent director at the Senior Center. It would be a wonderful way to start of 2016. Thank you for your time.  

Truly yours,  

Batty Goddard