Call to Order / Pledge of Allegiance

Mayor Mark A. Lauretti called the meeting of the Board of Aldermen to order at 7 p.m. All those present stood and pledged allegiance to the flag.

Roll Call

- Alderman John F. Anglace, Jr., President – present
- Alderman Lynne Farrell – present
- Alderman John “Jack” Finn – present
- Alderman Stanley Kudej – present
- Alderman Noreen McGorty – present
- Alderman John P. Papa – present
- Alderman Eric McPherson – present
- Alderman Anthony Simonetti – not present

Administration:

- Mayor Mark A. Lauretti, City of Shelton
- Attorney Thomas Welch, Corporation Counsel

PUBLIC PORTION

Kristine Re, 8 Sunset Drive, Shelton

I am currently the Sunnyside PTO President, and I don’t believe it is on your agenda tonight but I wanted to bring the roof back into subject. As we yet enter into another month, it has been on the minds of parents of Sunnyside that our new roof is still a mere thought. It is upsetting and disgraceful that this roof issue has gone on for so long. Our kids are in this school 7.5 hours, 10 months a year. With the unpredictable New England weather, this issue should not have fallen through the cracks. As our Superintendent prepares to leave and a new one to come in, this roof should not be left for the next summer. I have obtained a job description for Project Coordinator, and I will be submitting my application tomorrow. Our school’s maintenance should be of high importance. Thank you, and I hope that we can get this issue resolved.

Mayor Lauretti: Just to bring you up to speed to where we are, we have a meeting on October 13th, at the State Facilities Unit in Hartford, in which I will be attending. They are
going to do a final review of the specs for the roof, and any unforeseen issues associated with the specifications we will have to rebid the project shortly thereafter. So it is very conceivable that we could start work sometime early November.

Kristine Re: I really do hope that is the case; this has been going on too long. Not only do we have our roof issue but we also have the library issue, which is my next thing to tackle. Our school is in such disrepair; our school just keeps getting passed on. Each school should be treated just the same and be brought up to speed. I do not know what else to say, what else to do but I am going to bug you every month and making my rounds to all of the meetings. Thank you.

**Judson Crawford, 8 Jordan Avenue, Shelton**

I am here tonight to extend a thank you to this board for the funding of Item 9.4. Seeing that the Board of Education has expended 100% for the school bus fuel that had been budgeted. Second, after listening to the Board of Education relating to the purchase of two new vans, I found that Section 7.14 of the City Charter pertaining to the purchasing and bidding, the Purchasing Agent had not been involved in coordinating major purchases. This board is funding their requests and correcting the City Charter. It seems like the Board of Education has just hired a new Superintendent, which this board will not have to go through an item like this. Thank you.

**Steve Guralnick, 47 Mustang Drive, Shelton**

My question is just a simple question: I understand that now the Board of Education is going to start videotaping their meetings. Has the board thought about videotaping the Board of Alderman meetings? In the sake of transparency, they are going to be putting out there on YouTube, or available for anyone. Has the board thought of moving forward with anything like that?

**Add-Ons**

Alderman Anglace MOVED to add the following items to the agenda:

**FINANCIAL BUSINESS-NEW**

**9.9 MERIT SYSTEM WAGE REVIEW**

**9.10 JOB GRADE REVISION & SALARY ADJUSTMENT – PERSONNEL DIRECTOR**

**LEGISLATIVE NEW**

**10.3 AMENDMENT TO PENSION PLAN DOCUMENT AND TRUST AGREEMENT OF CITY OF SHELTON**
EXECUTIVE SESSION

11.3 WPCA UNION CONTRACT

SECONDED by Alderman McPherson. A voice vote was taken and the motion PASSED unanimously.

Agenda Items

MINUTES FOR APPROVAL

Alderman Anglace MOVED to waive the reading and approve the following meeting minutes:

1. Regular Full Board Meeting- August 13, 2015
2. Regular Full Board Meeting- September 10, 2015

SECONDED by Alderman Finn. A voice vote was taken and the motion PASSED unanimously.

Minutes can be viewed on the city website: www.cityofshelton.org

5.1 FINANCE COMMITTEE

5.1.1 NO ITEMS

5.2 PUBLIC HEALTH & SAFETY COMMITTEE

5.2.1 NO ITEMS

5.3 STREET COMMITTEE

5.3.1 NO ITEMS

REPORT OF THE MAYOR –
Mayor Lauretti: None presented.

REPORT OF THE PRESIDENT –

Alderman Anglace: None presented.

6.0 LEGAL REPORT

6.1 CORPORATION COUNSEL BILLING

Alderman Anglace MOVED to authorize a total payment of $1,045.00 to Corporation Counsel Welch, Teodosio, Stanek and Blake, LLC, for services rendered per statement dated October 1, 2015, with funds to come from the following Legal Services Accounts:

| Legal Fees                            | 001-1900-411.30-03 | $1,045.00 |

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

7 LEGISLATIVE - OLD

7.1 ITEMS FROM PUBLIC HEARING
7.1 A NO ITEMS

8 FINANCIAL BUSINESS OLD

8.1 NO ITEMS

9 FINANCIAL BUSINESS NEW

9.1 SEPTEMBER STATUTORY REFUNDS

Alderman Anglace MOVED that the report of the Tax Collector relative to the refund of taxes for a total amount of $14,130.39 be approved and that the Finance Director be directed to make payments in accordance with the certified list received from the Tax Collector with funds to come from the Statutory Refunds Account 001-0000-311.13.00.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.
9.2  FUNDING FOR RETAINING WALLS AT RIVerview PARK –LOCIP ELIGIBLE

Alderman Anglace MOVED to add the removal and installation of two retaining walls at Riverview Park Little League Field (Mingrone Field) to the Capital Improvement Plan with funding in an amount not to exceed $7,000 to come from LOCIP.

SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

9.3  FUNDING FOR VEHICLE FOR FIRE MARSHAL’S OFFICE

Alderman Anglace MOVED to appropriate an amount of $39,661.50 for the purchase of vehicle for the Fire Marshal’s Office with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

9.4  FUNDING FOR PROPANE GAS FOR BOE SCHOOL BUSES

Alderman Anglace MOVED to appropriate an amount of $42,209.17 for propane for the Board of Education School Buses through June 30, 2015 with funding to come from Contingency Account #001-9900-900.99-00.

SECONDED by Alderman Finn.

Discussion:

Mayor Lauretti: I would like to make a few comments with respect to this. Some of you may recall last year during the budget process, every year we have the great debate over educational funding and how there is never enough money to do anything. I think everyone is familiar with that; I am not going to belabor that point. The City did agree to pay the overage after $226,000 of monies that they spent for propane for the school buses. This is that overage that we are paying. Also, I wanted to note to you that since this year has come to a close and the audit has started, the Board of Education will be returning approximately $350,000 for a department that did not have a lot of money.

Alderman Anglace: The $226,000 that was spoken of, there is a letter in here from the Finance Director that explains and I believe everyone did receive it last minute today. We have $42,000 plus an additional $75,000, so the total cost was an estimate when we set it; they did not know and we did not know but for them to not to think there is $225,000 and we have paid $74,000 plus the $42,000 - just note that for your information. Thank you.

A voice vote was taken and the motion PASSED unanimously.
9.5 Lisa Low and Associates Agreement for Small Cities Block Grant Housing Rehabilitation Projects

Alderman Anglace MOVED to approve the contract extension between Lisa Low and Associates and the City of Shelton to perform grant administration services for the Small Cities Block Grant Housing Rehabilitation projects.

Further authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.

SECONDED by Alderman Kudej.

Discussion:

Alderman Anglace: I would like to point out that Lisa Low is in the audience so members may not know who she is.

Attorney Welch: Subject to adding our standard City of Shelton contract provision, so that will be added as well.

A voice vote was taken and motion PASSED unanimously.

9.6 Tate & Associates Invoice – Professional Services Belden Memorial

Alderman Anglace MOVED to approve Tate & Associates Invoice #101234 dated June 25, 2015, in the amount of $750.00 for professional services for the Belden Memorial with funding to come from Contingency General Account #001-9900-900.99-00.

SECONDED by Alderman Kudej. A voice vote was taken and the motion PASSED unanimously.

9.7 Funding for the Richard O. Belden Memorial Showcase - Waiver or Bid

Alderman Anglace MOVED, per the recommendation of the Purchasing Agent, to waive the bids for a custom designed display case for the Richard O. Belden Memorial to be installed at the Richard O. Belden Cultural Center.

Further move to approve the proposal from Industrial Wood Products Co. in an amount of $9,335 and an additional amount of $2,000 for lighting and miscellaneous expenses totaling $11,335 with funding to come from Contingency General Account #001-9900-900.99-00.

Further, authorize Mayor Mark A. Lauretti to execute any and all documents necessary to effectuate same.
SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

9.8 FUNDING FOR BOARD OF EDUCATION VEHICLES

Alderman Anglace MOVED, per the recommendation of the Purchasing Agent, to waive the bids for the purchase of two new vans for the Board of Education in the amount of $44,610.42 with funding to be provided by bonding pursuant to Section 7.16 of the City Charter.

Further direct that the vans to be replaced revert back to the city.

SECONDED by Alderman Papa.

Discussion:

Alderman Anglace: I just want to check the numbers: two vans for $44,000?

Mayor Lauretti: No, it is upwards of $70,000. The Board of Education has put a down payment of $25,000. You should also know that this was not in their budget as an item, nor a line item.

Alderman Anglace: It wasn’t anticipated?

Mayor Lauretti: There are a lot of things that are not anticipated that they do with their budget, that do not come out during the budget process and the question never gets asked. Consequently the great debate starts about how much they need/do not need. So automatically around $70,000 was in their budget and able to purchase these vans. I was in favor of this; I was in favor of this two years ago. The vehicles that they send on the road are so big with so few kids, that it almost defies logic and that is how they came up with the used vans because I have received something from Valley Transit for them, a couple of years back but they have outlived their useful life and I understand that. To be consistent with the purchase of the school buses which is supposed to generate a savings; it unfortunately has not. You will hear more about that in the coming months because that is not a dead issue. I felt that it was more important to own these vans outright, rather than spend $77,000 for a lease.

Alderman Papa: Mayor, I want to know what are you going to do with the old vehicles?

Mayor Lauretti: I am not sure at this point. I know that the repairs on them were high and it almost made sense not to do it. I did agree with that, but we have the ability to repair those vans less the labor costs just like we do to all of our other vehicles, but they have not asked us to do that. In respect of that, I think it is important that they have decent sized vehicles to carry an “X” amount of kids, two different amounts of vehicles for two different amounts of kids. It makes sense because we have a lot of smaller
programs where we are sending a 60-person school bus for 8 or 9 kids, and it is not cost effective.

A voice vote was taken and motion PASSED unanimously.

**9.9 MERIT SYSTEM WAGE REVIEW**

Alderman Anglace MOVED to increase the total compensation for non-union Merit System employees by an amount not to exceed $35,821 which is to be allocated pursuant to Section 5.6 of the Merit System and Personnel Rules retroactively to July 1, 2015.

Further, move to amend the Merit System Salary Schedule for non-union employees by an increase of 2.5 % to the minimum and maximum rates for all classes effective July 1, 2015.

SECONDED by Alderman Papa. A voice vote was taken and motion PASSED unanimously.

**9.10 JOB GRADE REVISION & SALARY ADJUSTMENT - PERSONNEL DIRECTOR**

Alderman Anglace MOVED to approve a job grade revision and salary adjustment for the position of Personnel Director to Class 24 effective immediately.

SECONDED by Alderman Papa.

Discussion:

Mayor Lauretti: Some of you may recall that this was a budgeted item for the last two years, and unfortunately we are just getting around to hiring a Personnel Director. I think it is sorely needed and long overdue. Currently those duties have been done in the past by the Administrative Assistant which is a full time effort in itself to deal with all of the personnel issues. Forget about all of the other issues that the Administrative Assistant has to do on a day-to-day basis. This is a new position. The city has never had one before; around forty years ago they had someone in there as a “Personnel Director”.

A voice vote was taken and motion PASSED unanimously.

**10. - LEGISLATIVE - NEW**

**10.1 ITEMS TO PUBLIC HEARING**

**10.1 A. AMENDMENT TO CHAPTER 9, ARTICLE VIII SECTION 9-150 SPECIAL EVENT LICENSE**

Public hearing Scheduled for October 27, 2015.
10.1B AMENDMENT TO CHAPTER 3 ARTICLE III ANTI-BLIGHT SEC. 3-41 – 3-45
Public Hearing Scheduled on October 27, 2015.

10.1C AMENDMENT CHAPTER 9 ARTICLE II SOLICITORS AND CAVASSERS SECTION 9-16.
Public Hearing Scheduled on October 27, 2015.

10.1D AMENDMENT TO CHAPTER 7 ARTICLE I SECTION 7-9 LITTERING OR DUMPING PROHIBITED
Public Hearing Scheduled on October 27, 2015

Alderman Anglace: Alderman Finn had asked me if we could identify whom the author of these various ordinance changes and amendments, etc. I went over it with Corporation Counsel; I guess it is a little impractical to be able to do that. I have an email to you; I will print out a copy for you.

10.2 RENAMING OF LAFAYETTE BUILDING TO RICHARD O. BELDEN CULTURAL CENTER

Mayor Lauretti: We do not have a motion per se. Someone had sent me a proclamation to read, but I think we are jumping the gun on the proclamation because I think this should be done at the dedication, when the showcase is finally completed, stocked and we can invite the public to extend our heartfelt thoughts for the great work that Dick Belden has done on behalf of our great city. So right now I think a motion would be in order.

Alderman Anglace: I think it has to be a resolution to change the name of the building. What was prepared was a document that mirrors the events that took place, that the school existed many years under Lafayette School, and the building became more of a cultural center so the thought evolved that it would be appropriate to honor our long serving State Representative from the 113th District, who had so much to do with non-profit organizations.

Alderman Anglace MOVED to rename the building, formerly known as Lafayette School, to the Richard O. Belden Cultural Center.

SECONDED by Alderman Papa.

Discussion:

Alderman Finn: I think it fits quite well. Mr. Belden helped me out quite a bit in the First Ward, especially when there were problems with Birchbank Road. Does this mean now
that Lafayette School sign on the building is going to come down to be properly named with the new sign, with the name: Richard O. Belden Cultural Center when we do the dedication?

Mayor Lauretti: That is what it means.

Alderman Anglace: We are also working on developing a sign for the building for the front, that is being worked on. We have not reached any conclusions yet.

Alderman Papa: I think it is a good idea to have the dedication, for what Richard O. Belden has done for the City of Shelton.

Mayor Lauretti: Absolutely. I know there is a great number of us in the City of Shelton that really appreciated the work and the effort that he gave us as a public official, and just as a person in general. It was hard not to like Dick Belden.

Alderman Anglace: TEAM has put in a preschool down there, and I was at that dedication. I mentioned the fact that we were going to rename the building and it was meant with a great deal of sincere appreciation and applause for the people. It is going to be well received.

A voice vote was taken and the motion PASSED unanimously.

10.3 AMENDMENT TO PENSION PLAN DOCUMENT AND TRUST AGREEMENT OF CITY OF SHELTON

Alderman Anglace MOVED to approve the following resolution:

WHEREAS, the City maintains the City of Shelton Money Purchase Pension Plan for the benefit of its eligible employees (the "Pension Plan"); and

WHEREAS, this Board adopted a resolution at its July 28, 2015, meeting amending the Pension Plan to provide, *inter alia*, to exclude from eligibility non-merit employees who are not currently participants in the Pension Plan or who are hired or rehired on or after August 15, 2015, from participating in the Pension Plan (the "Amendment"); and

WHEREAS, the most recent enrollment period for the Pension Plan started on August 17, 2015, and ended August 31, 2015 (the "Enrollment Period"); and

WHEREAS, as of August 31, 2015, there were nine non-merit employees who had completed their first year of service as defined in the Pension Plan which satisfied the eligibility requirements of the Pension Plan and, but for the Amendment, would have been entitled to enroll in the Pension Plan during the Enrollment Period (the "Newly Eligible Non-Merit Employees"); and
WHEREAS, this Board desires to create an opportunity for the Newly Eligible Non-Merit Employees to enroll in the Pension Plan and make Basic Contributions, and Voluntary Contributions, if so desired, and receive Employer Contributions;

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Pension Plan be amended to provide for the following:

(a) permit the Newly Eligible Non-Merit Employees the ability to enroll in the Pension Plan during a special enrollment period commencing the day after this Resolution is adopted which special enrollment period shall end on the seventh business day following the day this Resolution is adopted (the “Special Enrollment Period”);

(b) Basic Contributions and Voluntary Contributions, if any, of any Newly Eligible Non-Merit Employee who enrolls in the Pension Plan during the Special Enrollment Period shall commence the first pay period following the last day of the Special Enrollment Period; and it is further

RESOLVED, that no Employer Contribution will be made for any enrolled Newly Eligible Non-Merit Employee for the period between September 1, 2015, and the date the first Basic Contribution is made to the Pension Plan on behalf of the Newly Eligible Non-Merit Employee; and it is further

RESOLVED, that the Mayor take all action he deems appropriate to effectuate the foregoing.

SECONDED by Alderman Papa.

Discussion:

Alderman Finn: Mr. Mayor, did the Pension Board approve this?

Mayor Lauretti: No.

Alderman Finn: Then, who made this recommendation?

Mayor Lauretti: This is a recommendation made by the city, myself and the administration.

Alderman Anglace: The Pension Board does not get into the benefit.

Mayor Lauretti: They manage the pension.

A voice vote was taken and the motion PASSED unanimously.
EXECUTIVE SESSION

At approximately 7:35 PM, Alderman Papa MOVED to enter into Executive Session to discuss the following items:

11.1 C-MED
11.2 CIRMA CLAIM
11.3 WPCA UNION CONTRACT

and invited Corporation Counsel Welch to remain in the auditorium during the Executive Session; SECONDED by Alderman McPherson. A voice vote was taken and the motion PASSED unanimously.

RETURN TO EXECUTIVE SESSION

At approximately 7:45 p.m. Alderman Finn MOVED to return to Regular Session; SECONDED by Alderman McPherson. A voice vote was taken and the motion PASSED unanimously.

It was noted that no votes were taken in Executive Session.

11.1 C-MED

No action taken.

11.2 CIRMA CLAIM

Alderman Anglace MOVED to accept the sum of $10,000 as a full resolution of the arbitration claim with CIRMA.

SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

11.3 WPCA UNION CONTRACT

No action taken.

ADJOURNMENT

Alderman Kudej MOVED to adjourn; SECONDED by Alderman Papa. A voice vote was taken and the motion PASSED unanimously.

The meeting adjourned at approximately 7:50 p.m.
Respectfully submitted,

Brittany Gannon

Brittany Gannon, Clerk
Board of Aldermen

DATE APPROVED: ________________ BY: ____________________________________________________________________________

Mark A. Lauretti
Mayor, City of Shelton