CALL TO ORDER / PLEDGE OF ALLEGIANCE

Aldermanic President John Anglace called the meeting of the Board of Aldermen to order at 5:42 p.m.

Roll Call

Alderman John F. Anglace, Jr., President – present
Alderman Lynne Farrell – absent
Alderman John “Jack” Finn – present
Alderman Stanley Kudej – present
Alderman Kenneth Olin - present
Alderman John P. Papa – absent
Alderman Jason Perillo – present
Alderman Anthony Simonetti - present

Administration:

Corporation Counsel Attorney Welch
Lou Marusic, Finance Director
Gene Sullivan, Acting Purchasing Agent

There was a quorum present.

Alderman Anglace stated, we will dispense with the Pledge of Allegiance as we just did that at the Finance Committee.

AGENDA ITEMS

1. APPROVAL OF MUNICIPAL AUDITOR

Alderman Kudej MOVED, per the recommendation of the Finance Committee, that the firm of Levitsky & Berney, P.C. of Woodbridge, CT, be selected as the auditor for the City of Shelton for the years and the amounts indicated, as follows:

<table>
<thead>
<tr>
<th>Fiscal year Ended</th>
<th>Annual Audit Fee</th>
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**June 30th**

<table>
<thead>
<tr>
<th>Year</th>
<th>Amount</th>
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<tbody>
<tr>
<td>2008</td>
<td>$52,000</td>
</tr>
<tr>
<td>2009</td>
<td>$56,500</td>
</tr>
<tr>
<td>2010</td>
<td>$57,600</td>
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<tr>
<td>2011</td>
<td>$59,700</td>
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Funding shall be provided by General Fund Account Number 001-0300-412.30-01 for Legislative Professional Services. Further, to authorize Mayor Mark A. Lauretti to sign any and all documents and effectuate said agreement. SECONDED by Alderman Finn.

Alderman Anglace stated, OK. Motion has been made and seconded. Before we get into discussion I’d like to say that Counsel has informed me that it would be appropriate to amend the motion to waive Section 3(E) of the Request for Proposal Process Ordinance and this requires us sending it back to the Board of A&T and then coming back to us. We are saving a step. What happened is A&T opened the bids, A&T has designated and submitted to us who the bidders are, and then if A&T sent it to us, we are the recommending authority and we are the approving authority. We are both. What Counsel is saying is that if we waive this it technically saves the step going back and forth when it’s a duplication.

Alderman Simonetti stated, so we are amending the motion.

Alderman Anglace stated, we are amending the motion to waive section 3(E) Requirement of the Request for Proposal Process to send the bids back to the Board of A&T. Seconded by Aldermen Simonetti.

Alderman Anglace asked, does anyone want to discuss the amendment to the motion?

The aldermen replied no.

Alderman Anglace stated, there is no discussion on the amendment.

Alderman Anglace asked, does anyone want to discuss the main motion?

Aldermen Perillo stated, I would just like to make a quick point for the record. If you look at the list of bids, the recommended bidder is not the low bid but there is a Note here from the Finance Department stating that three of the bidders, I’m sorry, four of the bidders who were lower do not meet the qualifications needed. Namely, that they had not performed a municipal audit in the previous fiscal year. So, if someone were to look they might say...
why didn’t they take the lowest bidder? That is why. Just to clarify for the record.

Alderman Anglace replied, thank you. During the Finance Committee Meeting we recommended to the Finance Director that the Engagement Letter carry forth with it the following information. Lou, would you like to read into the record.

Mr. Marusic replied, yes, the engagement letter, meaning the agreement for auditing services, should state that any extension required beyond the submission of the audit report, any request for extension beyond the deadline should be required to have aldermanic approval prior to this formal request. So, before they can do that they must come to you to tell you that they want to request this and seek your approval. I think that’s probably a state statute requirement anyway, but we are emphasizing it in this agreement.

Alderman Anglace stated, the point was raised that if your audit deadline submission by state law is December 31st then we expect it to be done by December 31st. But we want to require them to come back to us if they need an extension beyond that. Because we need to know what’s going on. And we haven’t had that dialogue. And putting it in the engagement letter forces them to come back and lets us and the public all be aware.

Alderman Finn stated, I’m glad you brought that up because I know that this year there was two extensions and the Board of Aldermen was never made aware of the fact that there were two extensions. They went directly onto the State of CT which they were only required to do. They weren’t required to notify us but I’m glad to see that in the agreement now. And I’ve worked with this firm for five years as an alderman in the past. They do excellent work and you are going to be very satisfied with what they are going to present to us. We have to remember one thing. They are two months behind already.

Alderman Anglace stated, correct, good point. Very good point. I’m glad you got that into the record. That’s the reason for this special meeting tonight. That’s the reason for this action, so we can get going on it. Very good point Jack.

Alderman Anglace asked if there was any other discussion.

The aldermen replied no.
Alderman Anglase stated, OK, no further discussion. We are going to vote on the amendment first.

A voice vote was taken and the MOTION PASSED 6-0.

Alderman Anglase stated, now we will vote on the main motion as amended.

A voice vote was taken and the MOTION PASSED 6-0.

2. APPROPRIATION OF FUNDS AND APPROVAL OF CONTRACT FOR LONG HILL SCHOOL BASEBALL FIELD RENOVATION

Alderman Kudej MOVED, per the recommendation of the Finance Committee, to approve the agreement between the City of Shelton and Landscape Architect, Tate & Associates, LLC of Fairfield, CT for Regulatory Approval/Design Development; Final Design and Revisions; Contract Documents/Bidding and Contract Administration services for the Long Hill School Baseball Field Renovation at a cost of $51,250.00 with funding to be provided by bonding, pursuant to Section 7.16 of the City Charter. Further, authorize Mayor Mark A. Lauretti to sign all documents and effectuate said agreement. SECONDED by Alderman Simonetti.

Alderman Anglase asked, would anyone like to discuss the item?

Alderman Finn replied, yes Alderman Anglase. Once this is passed by the Board of Aldermen can we anticipate that the committee will start work on the field within a very short period of time?

Alderman Anglase stated, the comments that I made at the Finance Committee Meeting I’ll repeat here, just so that they get into the record. What they have designed here is for whichever firm is accepted, to handle applications for all regulatory approvals and to get them, it might be inland wetlands, it might be whatever, design development, putting together the design, showing that to everybody, getting final design approval, making the revisions to the designs and the contracts, putting together the contract documents for all the subs, getting the bidding out, working with the purchasing agent and anything else that comes up. My comment was just what you said with one firm doing it and acting almost like Clerk of the Works almost with far more in-depth responsibilities, I think we will see a lot of action immediately. Tate is waiting to get going and the minute we approve this, he will start the regulatory process, applications, he’ll get the design development going and he’s a one man show.
Alderman Finn asked, do you anticipate that the fields will be ready for the Spring?

Alderman Kudej stated, chances are that they won’t be playable this coming year Jack. There’s a lot of extensions to the right there and putting in the right piping and gravel, and it depends on the weather too.

Alderman Finn asked, you don’t anticipate more costs do you?

Alderman Simonetti replied, this is just for the design.

Alderman Anglace stated, this is for his services.

Alderman Kudej stated, his estimate was $500,000. We will try to keep it way under.

Alderman Anglace added, this is to just cover his services. I think they are pretty comprehensive.

Alderman Finn stated, so we still have to go out to bid.

Alderman Anglace replied, correct.

Alderman Kudej added, if they can’t solve the water problem we don’t want to go any further.

A voice vote was taken and the MOTION PASSED 6-0.

**ADJOURNMENT**

Alderman Anglace MOVED to adjourn; SECONDED by Alderman Finn. A voice vote was taken and the MOTION PASSED 6-0.

The meeting adjourned at approximately 5:50 p.m.

Respectfully submitted,

Theresa Adcox, Clerk
Board of Aldermen

DATE APPROVED: ____________________ BY: _______________________
Mark A. Lauretti
Mayor, City of Shelton